



AB 2060 2.0

Supervised Population Workforce Training Grant Program

Wednesday, June 1, 2016 Orientation Webinar

Webinar Link:

<https://edd.connectsolutions.com/r1s6zx7xgkq/>

For Audio Call-In: 888-808-6929

Enter Participant Code: 3243425





Framework Review

- Develop an evidence-based, best practices for serving the workforce training and education needs of the supervised population that combine programs providing industry-recognized certificates and credentials with earn and learn activities, including apprenticeships and on-the-job-training.
- Address education and training needs of both:
 - ✓ Individuals with some postsecondary education who can enter into programs and benefit from services that result in certifications and placement in jobs with a pathway to a living wage and a career.
 - ✓ Individuals who require basic education as well as training in order to obtain entry level jobs where there are opportunities for career advancement.



Framework Review (cont.)

- Provide an education and training assessment for each individual of the supervised population who participates in the project.
- Leverage funds with California Department of Corrections and Rehabilitation and/or County Probation Departments/Community Corrections Partnerships.
- Develop a plan to integrate or sustain services after the completion of the grant funding.



Framework Review (cont.)

Participant Eligibility - Supervised population

- Probation
- Mandatory supervision
- Post release community supervision supervised by, or are under jurisdiction of, a county
- **Parolees are not eligible**



State Board and EDD's roles

State Board oversees the program aspect of the grant which includes:

- Conducting and participating in Community of Practice
- Evaluation (including site visits)
- Lifting up best practices
- Authorizing of contract amendments and budget revisions

EDD oversees the administration of the grant which includes:

- Monthly Invoices
- Collecting quarterly and close-out reports
- CalJOBS/CalJOBS reports
- Grant management monitoring
- Identify contract, budget, and reporting discrepancies



Contract Practices

- Grant activities cannot start until the fully execution of the contract
- Grant Period: June 30, 2016 through December 31, 2017, or upon fully approval executed contract by EDD
- Any changes to the initial contract (e.g. budget, workplan, participant plan, subcontracts) must received prior approval from the State Board.



Reporting Requirements

Monthly Invoicing



➤ All grantees are required to submit the AB 2060 Service Cash Invoice Form to Kae Chin, EDD Project Manager.

➤ Monthly Expenditure Reports are due the 20th of the following month

EDD Employment
Development
Department
State of California
Workforce Services Branch
722 Capitol Mall, room 5099
Sacramento, CA 95814

"CONTRACT GRANT NAME"
SERVICE CASH INVOICE



I. Date of Request:				(Approval Stamp For APG)	
II. Invoice #:					
III. Invoice Period: From:		To:			
IV. Contract #:					
V. Awardee Name:				Phone number:	
Full Address:				Email Address:	
Invoice Contact:					
VI.	Current Expenditures	YTD Expenditures	Leveraged Expenditures	Funding: Cash / In-Kind	YTD Expenditures
1. STAFF:				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
a.) Salaries				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
b.) Fringe Benefits % of Salaries				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
2. Staff Travel				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
3. Communications				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
4. Facility Rent				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
5. Facility Utilities				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
6. Facilities Maintenance				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
7. Office Supplies				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
8. Testing & Instructional Materials				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
9. Equipment Purchases				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
10. Equipment Leases/Use-Charge				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
11. Tools and Supplies				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
12. Support Services				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
13. Indirect Costs				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
14. Total Costs listed in Item 14 of Budget Details				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
15. Total Costs listed in Item 15 of Budget Details				Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	
16. GRAND TOTAL	\$0.00	\$0.00	\$0.00	Cash <input type="checkbox"/> In-Kind <input type="checkbox"/>	\$0.00



CalJOBS & Participant Tracking

CalJOBS must be used for reporting participant information using the following grant codes:

- Adults (2028)

Friendly reminder: Kae Chin will be sending all required EDD forms by Friday, June 2nd. Please complete/return all forms by June 8th.

Resources:

- *CalJOBS Reports Manual*

[http://www.edd.ca.gov/Jobs and Training/pubs/wsin13-66.pdf](http://www.edd.ca.gov/Jobs_and_Training/pubs/wsin13-66.pdf)

- *CalJOBS Resources for Workforce Partners*

[http://www.edd.ca.gov/Jobs and Training/CalJOBS Resources for Workforce Partners.htm](http://www.edd.ca.gov/Jobs_and_Training/CalJOBS_Resources_for_Workforce_Partners.htm)



Upcoming Dates

- ❖ **Wednesday, June 8th** - EDD forms due to Kae Chin
- ❖ **Wednesday, June 15th** - EDD Project Launch Orientation
- ❖ **Wednesday, June 22nd** - Cash Invoice Training
- ❖ **TBA** - CalJOBS Training



Quarterly Narrative Report

- All grantees are required to submit the Quarterly Narrative Reports to Kae Chin, EDD Project Manager and cc Danielle Vienna, CWDB Program Manager
- Separate quarterly narrative report templates, will be sent to all awardees throughout the grant term via email by Kae Chin.
- Close-out report is due 60 days after the grant period.

Quarterly Narrative Report (cont.)



Quarter	Period	Due Dates
1 st	June 30 th – September 30 th	October 20 th
2 nd	October 1 st – December 30 th	January 20 th
3 rd	January 1 st – March 31 st	April 20 th
4 th	April 1 st – June 30 th	July 20 th
5 th	July 1 st – September 30 th	October 20 th
6 th	October 1 st – December 31 st	January 20 th

Community of Practice



- What is a Community of Practice?
- Three (3) Community of Practice will be scheduled during the grant period.
- First Community of Practice meeting will be in-person, in Sacramento, sometime in Fall 2016. Meeting information will be provide at a later date.

Questions?



*FAQ will be posted to the State Board's Website a few days after the orientation



For more information

- Program design and implementation questions: Lynn Le & Danielle Vienna

Lynn.Le@cwdb.ca.gov & Danielle.Vienna@cwdb.ca.gov

- Project administration and technical questions: Kae Chin

Kae.Chin@edd.ca.gov