



AB 2060 2.0 Project Implementation

Q & A

June 15, 2016

Q: When will the narrative report format be available?

A: The narrative report format will be sent out 3 - 4 weeks before quarterly reports are due and will be provided by the AB 2060 Project Manager (Kae Chin) via email.

Q: If the quarterly report due date falls on a weekend, can we submit it the following Monday?

A: Yes.

Q: Is there any data that we will need to track and collect that will not be reported in CalJOBS?

A: Yes, any required data outside of CalJOBS will be addressed in your quarterly report. The quarterly report will contain a series of questions created by both the Program Manager (State Board) and Project Manager (EDD) in order to track the progress of your project. Quarterly report questions will depend on your specific project goals and outcomes as outlined in your narrative. You will be responsible for reporting project progress and comparing it to what was identified in your Narrative, Workplan (Form 3), and Participant Plan (Form 4) for the designated dates that fall under the quarter.

Q: What type of money is this award supported by?

A: AB 2060 is a state funded grant.

Q: Is there an expectation of co-enrollment?

A: There is no specification regarding co-enrollment in the Request for Application (RFA). Therefore, there will be no expectation of co-enrollment.

Q: Are we responsible for tracking and reporting leveraged funds? If yes, how do we do this?

A: Yes, you are responsible for tracking and reporting leveraged funds as specified on page 7 of the RFA. The leveraged funds reporting will be covered more in-depth in the upcoming *Cash Invoice Training*, scheduled for Wednesday, June 22, 2016. Leveraged funds will be reported on the cash invoice template based on what you have allocated on your proposal.

Q: If we do not have co-enrollment how do we track leveraged funds?

A: Leveraged funds are tracked in Service Cash Invoice under “Leverage Expenditures.” According to EDD quarterly and monthly financial reporting requirements, leveraged resources means all federal and non-federal expenditures (cash contributions and/or in-kind contributions) that are allowable and auditable under the Circulars and that support grant activity. For more information please visit:

http://www.edd.ca.gov/jobs_and_training/pubs/wsd12-3.pdf

Leveraged funds are not necessary co-enrollment, but can include co-enrollment as well services in support of programs.