



Tim Rainey
Executive Director

Edmund G. Brown Jr.
Governor

Michael Rossi
Chair

**CALIFORNIA WORKFORCE INVESTMENT BOARD
HEALTH WORKFORCE DEVELOPMENT COUNCIL
MEETING NOTICE**

**July 16, 2014
10:00 a.m. – 2:00 p.m.**

**Sutter Center for Health Professionals
Patrick Hayes Learning Center, Homer Conference Room (First Floor)
2700 Gateway Oaks, Sacramento, CA**

AGENDA

- I. Introductions and Opening Remarks**
- II. Chair/Executive Director/Agency Updates**
- III. Action Item:**
 - **Approval of the January 15, 2014 Meeting Summary**
- IV. Legislative Update**
- V. Sub-Committee/Workgroup Updates**
- VI. Discussion Item: Actions and Strategies for Moving Forward**
- VII. Grants and Other Funding Opportunities**
- VIII. Council Member Updates**
- IX. Public Comment**
- X. Adjournment**

Meeting conclusion time is an estimate; meeting may end earlier subject to completion of agenda items and/or approved motion to adjourn. In order for the Committee to provide an opportunity for interested parties to speak at the public meetings, public comment may be limited. Written comments provided to the Committee must be made available to the public, in compliance with the Bagley-Keene Open Meeting Act, §11125.1, with copies available in sufficient supply. Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the California Workforce Investment Board staff at (916) 324-3425 at least ten days prior to the meeting. TTY line: (916) 324-6523. Please visit the California Workforce Investment Board website at <http://www.cwib.ca.gov> or contact Moreen Lane at (916) 324-2988 for additional information.

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**January 15, 2014
10:00 a.m. – 2:00 p.m.**

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2700 Gateway Oaks, Sacramento, CA**

MEETING SUMMARY

I. Introduction and Opening Remarks

Mr. Redlo gave a special thanks to both Anette Smith-Dohring for the use of the facilities and providing coffee and Linda Zorn for providing lunch for the Council. Mr. Redlo also let the audience know that a public comment period would be available after each action item as well as at the end of the meeting.

Council members/designees who were in attendance are listed below:

Lupe Alonzo-Diaz – *Office of Statewide Health Planning and Development*

Lynne Andres – *California Legislature, Senate Health Committee*

Jonathan Andrus – *Fairchild Medical Center*

Kevin Barnett – *California Health Workforce Alliance*

Cindy Beck – *California Department of Education*

Diane Factor – *Service Employees International Union*

Katherine Flores – *California Health Professions Consortium*

Gary Gugelchuk – *Western University of the Health Sciences*

Erynne Jones – *California Primary Care Association*

Gary Gugelchuk – *Western University of the Health Sciences*

Laura Long – *Kaiser Permanente*

Diane Ravnik – *Department of Industrial Relations*

Bob Redlo – *Doctor's Medical Center*

Cindy Sherwood-Green – *Sacramento Employment Training Agency*

Anette Smith-Dohring – *Sutter Health Sacramento Sierra Region*

Abby Snay – *Jewish Vocational Services*

Jim Suennen – *California Health and Human Services Agency*

Sheila Thomas – *The California State University, Office of the Chancellor*

Elizabeth Toups - *SEIU – United Healthcare Worker – West and Joint Employer Education Fund*

Sarah Triano – *California Committee for the Employment of People with Disabilities*

Linda Zorn – *California Community College Chancellor's Office*

II. Chair/Executive Director/Agency Updates

Mr. Redlo gave a brief overview of the accomplishments since the October 16, 2013:

- In addition to Elizabeth Toups, an invitation to join the Council has been sent to the California Association of Hospital Facilities (long term care). Also, Council members have been asked for recommendations for representatives from Central Valley clinics, Southern California Employers and for-profit training organizations.
- The Dislocated Worker Training National Emergency Grant applications were received and grant awards were made.
- The Advocacy, Mental Health and Regional Engagement workgroups that established at the October 16th meeting have had their initial meetings and the outcomes of those meetings will be discussed under Agenda Item VI.
- The second meeting of Health Care Apprenticeship Sub-Committee was held on November 20th. Diane Ravnik will be giving a Sub-Committee update under Agenda Item VIII.

Mr. Redlo introduced Moreen Lane, staff member for the California Workforce Investment Board (State Board) who gave an update on:

- U.S. Department of Labor (DOL) Dislocated Worker Training National Emergency Grant (DWT NEG)

Ms. Lane explained that thirteen applications were received and six grants were awarded to the following entities:

- Jewish Vocational Services
- North Central Counties Consortium
- Pacific Gateway Workforce Investment Network
- Sacramento Employment Training Agency
- San Bernardino County Workforce Investment Board
- Southeast Los Angeles County Workforce Investment Board

The grant period is January 1, 2014 – March 31, 2015. The Council will be receiving ongoing updates on the progress of the grants.

Mr. Redlo introduced Amy Wallace, State Board Assistant Executive Director

Ms. Wallace discussed the State Board upcoming accelerator program that seeks to seed collaborative efforts by workforce, economic development, and education stakeholders within a region to identify and then work to solve employment challenges that slow California's economic engine -- with regionally-selected solutions to regionally-defined problems.

Mr. Redlo introduced Jim Suennen, California Health and Human Services Agency who gave an update on the status of Covered California.

Lupe Alonzo-Diaz gave an update on the work underway in support of the California State Innovation Model for the Center for Medicare and Medicaid Innovation Grant. In addition, she discussed the Centers for Medicare and Medicaid Services rule regarding the definition for preventive services. Staff Board staff will work with Ms. Alonzo-Diaz to distribute the new rule.

III. Action Items: Approval of the August 7, 2013 Meeting Summary

The meeting summary was approved.

IV. Presentation: Medical Laboratory Technician

Catherine Dower and Lisel Blash from the Center for the Health Professions at University of California San Francisco gave a presentation on a study on Medical Laboratory Technicians (MLT) in California. The purpose of the study was to:

- Identify California hospitals that have successfully incorporated MLT into their laboratory workforce
- Visit and profile those sites
- Disseminate findings so that others can learn about strategies/promising practices

The presentation gave an overview of the number of MLT licensed in California, training required and the clinical duties they can perform. The presentation discussed the study findings, challenges in employing MLTs, strategies and success factors used by those hospitals which successfully employed MLTs and the benefits of using the MLT as part of the clinical workforce.

Council members suggested that a one-page document be prepared that discusses the benefits and return on investment for employing MLTs. Staff Board staff will work with UCSF staff to develop the document.

V. Presentation: Long Term Care Panel

Elizabeth Toups and Laura Rodriguez from SEIU – United Healthcare Worker – West and Joint Employer Education Fund gave an overview of skilled nursing and homecare workforce. The overview included:

- Maximizing the role of the homecare worker
 - Navigator, care aid, coach
- How skilled nursing is changing
 - Aging population (residents and staff)
 - Increased acuity of patients
 - Increase in younger residents
 - Shift from skilled nursing facilities (hospital environment) to new(er) models of care (resident-centered care and Green House Project)

They also discussed the need for education/training and legislative/regulatory change.

As part of the presentation a panel of home health and long term care experts were asked to address the following questions:

- What additional information do you think this Council needs to know about the sector you represent?
- Recognizing that we have a common goal of creating a high quality, highly skilled healthcare workforce, what recommendations do you have that would help achieve these goals?

The panelists were:

- Bob Sessler – Contra Costa County Health Plan
- Rebecca Malberg – SEIU – United Healthcare Worker
- Tanya Lampkin – Kindred Healthcare
- John Chandar – Golden Living Health Services and also representing California Association of Health Facilities

VI. Update Item: Advocacy, Mental Health and Regional Engagement Workgroups

Advocacy

The Advocacy Workgroup met in December 2013. The workgroup discussed the role of advocacy, the difference between being to advocate as the Council or as a member organization of the Council. The workgroup also discussed concept of monitoring. The EDGE Campaign was used as an example in the discussion.

EDGE monitors legislation, initiatives, funding that are related to their core areas of focus. By monitoring these areas, EDGE is able to develop opportunities to educate/brief legislators, policy makers and funders about their focus areas.

The workgroup thought that something similar process could be developed for the Council. Briefing documents on the priority areas would be developed allowing Council members and their constituents to work together to advocate/support actions that move key focus areas forward. These documents would support a consistent “one voice” speaking on the issues.

As part of the monitoring process, a communications strategy would be developed to alert Council members about opportunities (legislative hearings, meetings) to comprehensively advocate/educate for those key areas. This piece would become a standing agenda item in addition to timely updates.

Mental Health

The Office of Statewide Health Planning & Development involved the members of the Mental Health Workgroup through opportunities to provide input into the Workforce Education and Training report that is being developed. The final report was due on January 2014. The report will have more detailed information about programs and funding that will allow the workgroup to look more strategically at workforce development opportunities.

Regional Engagement

The Regional Engagement Workgroup met in December 2013. In advance of the meeting, State Board staff worked with Linda Zorn from the Community College Health Workforce Initiative (HWI) to develop a survey that would be conducted California Community College Health Sector Navigators and local workforce investment boards to gather insight on areas of opportunity for the HWDC to engage regional collaborations.

The draft survey was presented on a call with HWI sector survey and was sent to the workgroup members prior to the meeting.

The consensus of the workgroup was that this was an excellent first step in identifying regional engagement opportunities for the Council. Sheila Thomas from the California State Universities offered to run the same survey with their Deans of Continuing Education.

The survey will be released in early January 2014 with a requested completion date by the end of January 2014.

Gary Gugelchuck suggested that the survey be sent to the members of the Association of Independent California Colleges and Universities (AICCU). Staff Board will contact AICCU regarding the survey.

VII. Update Item: Health Care Apprenticeship Sub-Committee

Diane Ravnik, Chair of the Health Care Apprenticeship Sub-Committee gave an update on the November 20, 2013 meeting that included:

- County of Los Angeles Community Health Worker – Diane Factor gave an update on this project which involves the development of an apprenticeship program for community health workers who would be employed by the County of Los Angeles. There was additional discussion about projects underway focusing on the community health worker and the medical eligibility worker.
- The development of apprenticeship models for Medical Assistant, X-ray Technicians and Pharmacy Technicians. There have been preliminary discussions with Kaiser regarding these models.
- An overview of apprenticeships in health care was provided by Harry Dispensa from the DOL's Division of Apprenticeship. He discussed the challenges in developing apprenticeships in the health care industry including the perception by the health care industry, pre-licensing requirements and public/private funding.

- Next steps for the Sub-Committee include:
 - Department of Industrial Relations, Division of Apprenticeship Standards will look at potential apprenticeship opportunities with the DWT NEG grantees.
 - Examining the possibility of increasing the funding level for Registered Supplemental Instructions to match the Full Time Equivalent at the community colleges.

VIII. Update Item: Career Pathways Sub-Committee – Mental Health Occupations

Lupe Alonzo-Diaz gave an update on the Mental Health Workforce Education and Training (WET) Five-Year Plan. The WET Plan is scheduled for final review and approval on January 17, 2014. The information developed by Career Pathways Sub-Committee – Mental Health Occupations was used as a part of the development of the WET report.

IX. Grants and Other Funding Opportunities

- Cindy Beck gave an update on the \$250 million Career Technical Education Trust grant opportunity.
- Sheila Thomas provided information the Request for Proposals: 2014-2015 Projects from Commission of the Extended University Innovation Grants. The Commission on the Extended University is charged with responding to regional and statewide needs for continuing and extended education. The purpose of this request is to encourage collaborative and innovative projects that improve and expand the ability of Extended and Continuing Education programs within the CSU to meet these needs.

X. Council Member Updates

- Kevin Barnett gave an update on the study that the California Health Workforce Alliance (CHWA) had undertaken regarding Community Health Workers in support of the California State Innovation Model. He announced that next meeting of CHWA/CHPC (California Health Professions Consortium) would be on January 23, 2014 in Los Angeles.

XI. Public Comment

- Judee Berg, Executive Director, California Institute for Nursing & Health Care (CINHC) gave an overview of CINHC's paper *Nurse Role Exploration Project: The Affordable Care Act and New Nursing Roles*. The objective of the Nurse Exploration Project was to address gaps in care delivery by identifying new corresponding roles for Registered Nurses in California's health care system. She mentioned that CINHC is looking at partnership and funding to implement the recommendations in the paper. The paper can be found at www.cinhc.org.

- Pamela Rasada, Administrative Officer, Governor’s California Interagency Council on Veterans provided information on the Nurse Education, Practice, Quality and Retention Program – Veteran’s Bachelor of Science Degree in Nursing Funding Opportunity Announcement (FOA).

The purpose and intent of this FOA are to (1) assist veterans’ enrollment, progression, graduation in obtaining baccalaureate (BSN) nursing degrees; (2) Support successful passage of the NCLEX-RN licensing exam; (3) Modify existing BSN curricula and support services to address the unique needs of veterans; and (4) Prepare veterans for the transition from military to the civilian professional nursing practice role at the baccalaureate level.

XII. Adjournment

Mr. Redlo adjourned the meeting and thanked all the presenters and Council members for participating.