

AREA DEVELOPMENTAL DISABILITIES BOARD VII

2580 North First Street, Suite 240
San Jose, CA 95131-1015

(408) 324-2106
email: ab7@scdd.ca.gov

DRAFT

STUDY SESSION MINUTES

February 12, 2013

MEMBERS PRESENT: Sky Anderson (Vice Chair/Acting Chair), David Forderer, Diana Rey, Donna Atteberry, Victoria Covey, Monica Sandoval

MEMBERS ABSENT: Peter McLean (E), Maria Arreola (E)

STAFF PRESENT: David Grady, Jennifer Lucas, Rose Sigal

GUESTS PRESENT: Javier Zaldivar, San Andreas Regional Center (SARC); Mike Keeley, SARC; Neal Folsom; Santi Rogers, SARC; Glenn Collyer; Edith Robles; Jake Atteberry; Javier Zaldivar, SARC.

- I. **CALL TO ORDER:** The regular meeting of Area Developmental Disabilities Board VII was called to order at 10:05 a.m. by Vice Chair, S. Anderson. David Forderer called the roll. A quorum was not established.
- II. **INTRODUCTION OF GUESTS:** Self-introductions were made.
- III. **APPROVAL OF THE 2/12/13 AGENDA & APPROVAL OF THE 4/17/12, 6/12/12, 8/14/12 & 12/11/12 MINUTES:** As there was not a quorum the approval of the agenda and minutes were tabled until the next regular meeting scheduled on April 9, 2013.
- IV. **APPROVAL OF 2013 MEETING CALENDAR:** The approval of the 2012 Meeting Calendar is also tabled until the next regular meeting scheduled on April 9, 2013.
- V. **VICE CHAIR'S REPORT/EXECUTIVE COMMITTEE REPORT/BOARD MEMBER RECRUITMENT:** Vice Chair, S. Anderson welcomed newly elected Board Member, Diana Rey, appointed by Santa Clara County Board of Supervisor, Mike Wasserman, District 1. He reported that contact with the Governor's Office and the Board of Supervisors in all 4 counties has been established in hope of processing applications as quickly as possible. The Executive Committee met and established the agenda for today's meeting.

S. Anderson stated that the work of the Board will be done through committees. He asked that items of interest/concern be taken to the committees. The possibility of forming a new committee to research the numbers of homeless people with disabilities living on the streets, many of whom are not connected with SARC was also discussed. Community members are welcome to join in on the committees. S. Anderson also noted that the Strategic Plan needs to be brought up to date.

- VI. SELF ADVOCATES REPORT(S):** D. Grady & D. Forderer met with Stan Schmidt, Director of CIWP, about self-advocacy. D. Grady reported that he is assisting Sabrina Clark focusing on outreach efforts. D. Grady continues to work with SVILC on pilot projects through Affordable Health Care Act focused on community based long term care for Medicare & Medi-cal.
- VII. SAN ANDREAS REGIONAL CENTER UPDATE (SARC):** S. Rogers commented on the unprecedented number of new legislators seated throughout the State (upper and lower houses). Bill Monning is the Chair of the Health and Human Services Subcommittee #3, which has a major influence on budget decisions as they relate to individuals with developmental disabilities. Assembly Member Mark Stone, from Santa Cruz County, is on Budget Subcommittee #5. Senator, Jim Beall, is on the Select Committee on Mental Health. Grass Roots Day will be an opportunity to educate the new legislators of issues related to developmental disabilities. The Legislative Breakfasts are scheduled to take place in April in Aptos and in San Jose. This is another opportunity to speak to local legislators. S. Rogers also stated the Lanterman Act has been revised to take out the term mental retardation. Lastly, he informed us that he is now the chair of the Legislative Committee of the Association of Regional Center Agencies (ARCA).
- VIII. COMMUNITY COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE:**
There were no community comments or proposed agenda items for future meetings.
- IX. BOARD COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE MEETINGS:** D. Forderer shared that he is appointed to a committee of State Council on Developmental Disabilities (SCDD).
- X. STAFF REPORTS**
- A. Advocacy/Area Board Issues:** D. Grady gave an overview of the new SCDD website which is up and running. He asked for ideas and requests from Board members of what they want shared on the website such as events.

S. Anderson stated that this will be a good way to get things posted so that people will get a picture of what is happening in our counties. D. Grady has been working on teleconferencing for Board Meetings and plans to have it in place for the April meeting at one or more locations in the 4 counties we serve.

B. Education: Refer to M. Maher's staff report.

C. Quality Assurance (QA) Project: D. Grady reported that the National Core Indicator Project (NCI) must be completed by July of this year. The goal is to get back 400 surveys. Approximately 400 to 500 surveys are being mailed out per week.

D. Advocacy: J. Lucas reported she has attended lots of IEP's providing advocacy assistance to several new families as well as some returning families pertaining to special education. She has also provided assistance regarding regional center concerns. She announced that Parents Helping Parents (PHP) will have a tour of their ITech Center in March pointing out that this will be a great opportunity to see what technologies are available to assist individuals with developmental disabilities and an opportunity to have questions answered. Jennifer asked that people let her know if they are interested in attending.

XI. COUNTY LIAISONS REPORTS:

A. San Benito County: V. Coronado, as a representative for the Autism Parents' Club of San Benito County, will be speaking at Gavilan College on special education. PHP materials will be available. The Autism Club in San Benito County is meeting on February 20th. They will have a re-election of members as well as looking into renaming their organization. They are holding their annual banquet in April to acknowledge those in the community who have done good work in the field of developmental disabilities. The group will also be going to the April 26th Legislative Breakfast for mom's night out.

B. Santa Clara County: S. Anderson reported he is connecting with the Board of Supervisors in all counties to make them aware of the developmental disabled communities and of the work both Board and staff do with parents and with consumers with developmental disabilities. Sky assisted many of the people with developmental disabilities in their struggle to keep their program open in San Jose. It was a successful endeavor and a victory for those often ignored by government. This situation showed the good that can come about when brave people and government leaders work together.

C. Santa Cruz County: S. Anderson reported that P. McLean has been working on legislative issues and that M. Arreola has been assisting Spanish speaking families in King City and Soledad.

D. Monterey County: No Report

XII. COMMITTEE REPORTS

- A. Executive Director Search Committee:** S. Anderson reported that the Committee met to write up the duty statement and qualifications for the open Executive Director position. Application deadline is February 28th. They are also working on interview questions and qualifications needed for the new executive director.
- B. Board Development Committee –** S. Anderson reported that the committee met and began working on the plan for the orientation training for new board members to take place before the April Board Meeting.
- C. Special Education Committee:** S. Anderson reported the Special Education Committee will be meeting at PHP on Thursday, February 14th for the ITech Tour. The tour is open to the Board and to the public for those interested in attending.
- D. Legislative Committee –** No report.
- E. Consumer Advocacy:** D. Forderer is taking a facilitated approach to work on needs and solutions. He stated he prefers the word assistance and support in lieu of coaching. D. Forderer shared that his efforts have included recruiting people. He has contacted Abilities United, Hope Services, People First and others to speak to anyone who may benefit from outreach for people with disabilities.
- F. Nominating Committee:** No Report

XIII. Motion to Adjourn: The meeting was adjourned at 11:42 a.m. by S. Anderson, Vice Chair.

Recording Secretary: R. Sigal

AREA DEVELOPMENTAL DISABILITIES BOARD VII

2580 North First Street, Suite 240
(Meeting was held in Suite 250)
San Jose, CA 95131-1015

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email: ab7@scdd.ca.gov

DRAFT STUDY SESSION MINUTES December 11, 2012

MEMBERS PRESENT: Sky Anderson (Vice Chair), Maria Arreola, Donna Atteberry, Glenn Collyer, David Forderer

MEMBERS ABSENT: Victoria Covey (A), Jill LaCorte (A), Nancy Lopez (E), Peter McLean (E), Monica Sandoval (A),

STAFF PRESENT: David Grady, Jennifer Lucas, Rose Sigal

GUESTS PRESENT: Stephanie Guinasso, Community Gatepath; Mike Keeley, San Andreas Regional Center (SARC); Santi Rogers, San Andreas Regional Center (SARC); Javier Zaldivar, San Andreas Regional Center (SARC); Wayne Glusker, Aide to David Forderer; Leigh Monichon, Employment & Community Options; Mimi Kinderlehrer, Community Member

- I. **CALL TO ORDER:** The regular meeting of Area Developmental Disabilities Board VII was called to order at 10:10 a.m. by Vice Chair, S. Anderson. D. Grady called the roll. A quorum was not established. S. Anderson informed the audience that Ms. Jane Lefferdink passed away on November 6, 2012. At this time he asked for a moment of silence in honor of her life and to honor her dedication and commitment to Area Board VII and to the many individuals she served and has touched.
- II. **INTRODUCTION OF GUESTS:** Self-introductions were made.
- III. **APPROVAL OF THE 12/11/12 AGENDA & APPROVAL OF THE 4/17/12, 6/12/12, 8/14/12 & 10/9/12 MINUTES:** As there was not a quorum the approval of the agenda and minutes were tabled until the next regular meeting scheduled for February 12, 2013.
- IV. **APPROVAL OF 2013 MEETING CALENDAR:** The approval of the 2013 Calendar will also be tabled until the next regular meeting scheduled for February 12, 2013.

- V. CHAIR'S REPORT/EXECUTIVE COMMITTEE REPORT:** Vice Chair, S. Anderson reported that the Executive Committee met and established the agenda for today's meeting. At the meeting he nominated D. Grady as the Acting Executive Director. He mentioned that D. Grady is doing a great job. S. Anderson also nominated the following people to be on the Executive Director Search Committee: Nancy Lopez, Bud O'Hare, David Forderer, Bob Cross, Javier Zaldivar and Maria Arreola. Michael Rosenberg, Executive Director of Area Board 3, will be present to give a training during the first scheduled meeting which will be held in January of 2013.
- VI. SELF ADVOCATES REPORT(S):** Sabrina Clarke joined the group via SKYP. She joined CECY which promotes employment for youth. She is reaching out to high schools to get memberships. S. Clarke also attended the November SSAN meeting.
- VII. SAN ANDREAS REGIONAL CENTER UPDATE (SARC):** S. Rogers highlighted aspects of the budget. Proposition 30's passing was significant as there will be no additional cuts to the DD programs. By January 10, 2013, the governor may release a proposed budget with a May revision to follow. He mentioned regional centers are obligated to fund the IPP when the State has the money to do so. There is currently a 300 million dollar shortfall system wide for purchase of services. For additional information or clarification, he recommends reviewing the legislative analyst's website. Lastly, S. Rogers offered to assist with new board member orientation as it relates to the regional center system.
- VIII. COMMUNITY COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE:**
There were no community comments or proposed agenda items for future meetings.
- IX. BOARD COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE MEETINGS:**
There were no Board Comments or proposed agenda items for future meetings.
- X. A. Advocacy/Area Board Issues:** D. Grady reported that Sabrina Clarke and David Forderer are in the process of working to build an advocacy network to work in tandem with Area Board. Recruiting board members continues to be a priority. He established contact with the boards of supervisors of all counties in need of membership. He announced that the new webpage for SCDD is up and running. Postings announcements will be completed by individual Area Boards and by SCDD staff.

B. Education: Refer to M. Maher's staff report.

C. Quality Assurance (QA) Project: D. Grady reported that for this year the Department of Developmental Services (DDS) decided to survey families with children using the NCI Children/Family Survey. This survey will be mailed to a random sample of families. Area Board is waiting to receive the database to prepare the mailings. Once the database is received, Area Board 7 will be mail the surveys to families in January and February. Families will be asked to complete the mailed surveys and return them to Area Board 7. The results of the surveys will be entered into NCI survey website (ODESA) allowing for the collection of data regarding overall satisfaction of families receiving regional center services. Also, DDS wishes completion of a second survey. A sample of individuals who have moved from developmental centers will be interviewed face to face. At present there is no indication how many of these "mover" surveys will need to be completed by Area Board 7.

D. Advocacy: J. Lucas reported things have been slowing down a bit around the holidays but there are a number of IEP's currently scheduled for January and February. She assisted a couple of families recently with filing special education compliance complaints. J. Lucas also spoke about the Inclusion Collaborative training she and M. Maher benefited from as well as the iTech tour which is scheduled at Parents Helping Parents (PHP) on February 14th. All interested board members are welcome to attend. Contact J. Lucas for additional information if interested.

XI. COUNTY LIAISONS REPORTS:

A. San Benito County: No Report.

B. Santa Clara County: G. Collyer reported his research indicates an estimated 7,000 people are homeless in Santa Clara County and about 5,000 of those are accommodated in shelters. He wondered of the 2,000 not accommodated, how many are disabled and what obligations does San Andreas Regional Center have. S. Rogers clarified the services are voluntary, not mandatory and stated the fact that the funding cuts to Department of Mental Health is a big issue.

C. Santa Cruz County: M. Arreola reported she is attending IEP's in King City and Soledad at the request of Spanish speaking families. She consults with J. Lucas regarding any particularly challenging issues.

D. Monterey County: No Report

XII. COMMITTEE REPORTS

A. Nominating Committee: No Report

B. Board Development Committee: S. Anderson passed out Board Member Manuals to members of the Board. If anyone from the public is interested they can make a request and one will be mailed to them. Rose Sigal & David Grady will work on making the manual available online.

C. Special Education Committee: S. Anderson reported that Janice Battaglia from the Santa Clara County Inclusion Collaborative gave a presentation. Materials for Inclusion Team Success were made available. If anyone is interested they can request the materials from Mary Maher or Jennifer Lucas.

D. Legislative Committee: No Report

E. Consumer Advocacy: D. Forderer reported he attended the SCDD meeting and noted they have quorum problems as well. He also attended the day prior with the advocates and thought it was interesting to get to know different advocates in the community. At the SCDD meeting, D. Forderer shared our concern regarding being unable to meet our obligations as an Area Board due to the lack of a quorum.

XIII. Motion to Adjourn: The meeting was adjourned at 11:51 a.m. by S. Anderson, Vice Chair.

Recording Secretary: R. Sigal

Secretary: N. Lopez

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DRAFT

STUDY SESSION MINUTES

October 9, 2012

MEMBERS PRESENT: Sky Anderson (Vice Chair), Glenn Collyer, Victoria Covey, Nancy Lopez, David Forderer, Donna Atteberry

MEMBERS ABSENT: Peter McLean (E), Debbie Etienne (E), Jill LaCorte (A), Maria Arreola (E), Monica Sandoval (A)

STAFF PRESENT: Jennifer Lucas, Rose Sigal

GUESTS PRESENT: Javier Zaldivar, San Andreas Regional Center (SARC); Wayne Glusker, Aide to David Forderer

- I. **CALL TO ORDER:** The regular meeting of Area Developmental Disabilities Board VII was called to order at 10:00 a.m. by Vice Chair, S. Anderson. N. Lopez called the roll. A quorum was not established.
- II. **INTRODUCTION OF GUESTS:** Self-introductions were made.
- III. **APPROVAL OF THE 8/14/12 AGENDA & APPROVAL OF THE 4/17/12 & 6/12/12 MINUTES:** As there was not a quorum the approval of the agenda and minutes were tabled until the next regular meeting scheduled for December 11, 2012.
- IV. **CHAIR'S REPORT/EXECUTIVE COMMITTEE REPORT:** Vice Chair, S. Anderson reported that the Executive Committee met and established the agenda for today's meeting. The issue of an increase in numbers of developmentally disabled homeless was discussed. D. Forderer and G. Collyer agreed to look into this further.
- V. **SELF ADVOCATES REPORT(S):** No Reports
- VI. **SAN ANDREAS REGIONAL CENTER UPDATE (SARC):** J. Zaldivar discussed SB 946 and said November is the soft target for families to get decisions from their insurance. SARC will continue to extend purchase of services as needed and work with families around their insurance. SARC will

consider funding co-pays after the IPP team has met and it will not be based on financial need. J. Zaldivar also mentioned the annual family participation fee and that parent share of cost assessments will occur every year.

VII. COMMUNITY COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE:

There were no community comments or proposed agenda items for future meetings.

VIII. BOARD COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE

MEETINGS: Concerns around the changes to the quorum were discussed. Board Members may wish to contact legislatures and share how the changes are impacting Area Board VII and how that affects the population we serve. S. Anderson agreed to contact the Chairs of other Area Boards to determine how they are managing.

IX. A. Advocacy/Area Board Issues: S. Anderson stated that interpreters and sign language are needed. Sky asked if anyone is interested in researching this area further. D. Atteberry volunteered. V. Covey suggested the Language Line where you can call in for translation services.

B. Education: Refer to M. Maher's staff report.

C. Quality Assurance (QA) Project: Refer to D. Grady staff report.

D. Advocacy: J. Lucas reported that she and other staff members have participated at the San Andreas Regional Center Vendor Fairs. They will also attend the Annual Disability Awareness Day at San Jose City Hall. She discussed the different community events she and other staff members plan on participating in during the next couple of months as well as the work of the Special Education Committee in arranging several presentations (Disability Rights, Parents Helping Parents and the Inclusion Collaborative).

X. COUNTY LIAISONS REPORTS:

A. San Benito County: No Report.

B. Santa Clara County: S. Anderson reported he has been helping parents with IEP's.

C. Santa Cruz County: No Report

D. Monterey County: No Report

XI. COMMITTEE REPORTS

A. Nominating Committee:

B. Board Development Committee: S. Anderson stated that they are continuing to work on the Board Manual and plan to share with the Executive

Committee at the November meeting and then with the Board at the December meeting.

C. Special Education Committee: S. Anderson reported a speaker from the Santa Clara County Inclusion Collaborative will be presenting at the next committee meeting.

D. Legislative Committee: No Report

E. Consumer Advocacy: D. Forderer brought up concerns about charter schools and possible issues around not serving individuals with developmental disabilities.

XII. Motion to Adjourn: The meeting was adjourned at 11:32 a.m. by S. Anderson, Vice Chair.

Recording Secretary: R. Sigal

Secretary: N. Lopez

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DRAFT STUDY SESSION MINUTES

August 14, 2012

MEMBERS PRESENT: Sky Anderson (Vice Chair), Glenn Collyer, Peter McLean, Maria Arreola, Nancy Lopez, Monica Sandoval, David Forderer, Donna Atteberry

MEMBERS ABSENT: Victoria Covey (E), Debbie Etienne (E), Jill LaCorte (A),

STAFF PRESENT: David Grady, Jennifer Lucas

GUESTS PRESENT: Mimi Kinderlehrer, San Andreas Regional Center (SARC); Javier Zaldivar, SARC; Sabrina Clarke, Statewide Self-Advocacy Network (SSAN); Carrie Molho, SARC

- I. **CALL TO ORDER:** The regular meeting of Area Developmental Disabilities Board VII was called to order at 10:00 a.m. by Vice Chair, S. Anderson. N. Lopez called the roll. A quorum was not established. Several Board Members expressed concern since 3 of the 11 Board Members generally don't attend meetings. Therefore there probably won't be a quorum until new Board Members are appointed. In absence of a quorum, Vice Chair S. Anderson declared the meeting to be a study session. He also stated that agenda item VIII (Housing Choices Coalition) would switch places with agenda Item VII (San Andreas Update).
- II. **INTRODUCTION OF GUESTS:** Self-introductions were made.
- III. **INTRODUCTION OF NEW BOARD MEMBERS:** S. Anderson welcomed and congratulated D. Atteberry and D. Forderer who were both appointed by the Governor.
- IV. **APPROVAL OF THE 8/14/12 AGENDA & APPROVAL OF THE 4/17/12 & 6/12/12 MINUTES:** As there was not a quorum the approval of the agenda and minutes were tabled until the next regular meeting scheduled for October 9, 2012.
- V. **CHAIR'S REPORT/EXECUTIVE COMMITTEE REPORT:** Vice Chair, S. Anderson reported that the Executive Committee met and established the agenda for today's meeting. He announced that D. Forderer has been

appointed by the Governor to represent Area Board VII on the State Council. S. Anderson appointed P. McLean, M. Sandoval and N. Lopez to the Nominating Committee. G. Collyer objected stating committees are established by the Board, not appointed. G. Collyer is incorrect in that the Nominating Committee is already established in the By-Laws as a Standing Committee of the Board (Pg.4, Article VIII, 1. Committees). "The Chair shall fix the number of members of each Standing and Ad Hoc Committee and appoint its members and Chair" [WIC § 4547(b)(1)].

VI. SELF ADVOCATES REPORT(S): D. Grady introduced Sabrina Clarke, from SSAN (the Statewide Self-Advocacy Network). S. Clarke announced today is her birthday and all in attendance sang "Happy Birthday" to her. Sabrina is a member of the youth advocacy group at the Silicon Valley Independent Living Center (SVILC). She is the Area Board VII representative to the Statewide Self Advocacy Network (SSAN). D. Grady is S. Clarke's support staff from the Area Board. The purpose of the SSAN is to coordinate and develop a network of all self advocacy organizations within the State as well as to increase leadership by persons with disabilities. Both S. Clarke and D. Grady spoke about how technology (Skype, Adobe Connect, etc.) assists with maintaining communication among groups members.

VII. HOUSING CHOICES COALITION: Jan Stokley distributed information about Housing Choices Coalition and spoke about their mission of creating housing opportunities and helping individuals pursue housing. Jan stated that in addition to getting units designated to the developmentally disabled population, they also receive referrals from SARC for individuals who need a change in housing. Having designated units is of critical importance. There are designated units in Santa Clara County but not in Santa Cruz or Monterey counties. They are currently advocating with the public housing authorities to get designated units in those counties.

VIII. SAN ANDREAS REGIONAL CENTER UPDATE (SARC): S. Rogers discussed the 2012/13 State Budget and the \$200 million reduction for developmental disabilities. S. Rogers spoke about the "Remember Me" campaign and the impact all the cuts have on individuals with developmental disabilities. J. Zaldivar and C. Molho addressed SB 946 and concerns brought to their attention by Area Board VII. M. Kinderlehrer stated no one's services should be stopped or reduced abruptly and, if this does occur, to have individuals contact their service coordinators or managers immediately. Dept. of Developmental Services (DDS) has been silent on the issue of co-pays and, as a result, each of the 21 regional centers has been trying to determine how best to handle this. SARC's position is to address each case on an individual

basis. J. Lucas pointed out that SARC's Q & A brochure addresses the co-pay question but states SARC will not cover co-pays. It was acknowledged this brochure was taken from the day care services template and they will be making changes to their handouts to accurately reflect their position. SARC reiterated the Individual Program Plan (IPP) dictates the services. In some cases the insurance carrier may authorize a different amount of hours than listed on the IPP because of medical necessity. However, the IPP remains the document the regional centers follow. SARC stated of the 700 families with behavioral support services, less than half will have insurance involved because not all have a diagnosis of autism through SARC. P. McLean reiterated the importance that correct information is distributed to individuals and families. He said he has gone through the process first hand and found it to be a very confusing process and the potential financial burden on families is present because of certain vendors stating if the insurance doesn't pay on time the family could be billed. P. McLean requested Area Board take action on this matter.

IX. COMMUNITY COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE:

There were no community comments or proposed agenda items for future meetings.

X. BOARD COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE MEETINGS:

G. Collyer commented on the "Remember Me" campaign and would like Area Board to somehow support that. There was more discussion about the new quorum standards and Board members again expressed concern about getting anything done at future meetings.

XI. A. Advocacy/Area Board Issues: S. Anderson stated that interpreters and sign language are needed. He praised the staff for the day in and day out work they do on behalf of individuals with disabilities and their families.

B. Education: Refer to M. Maher's staff report.

C. Quality Assurance (QA) Project: D. Grady reported he is still waiting for direction on the next National Core Indicators (NCI) cycle. The project is on hiatus until instruction is received from Dept. of Developmental Services. In the mean time D. Grady has been active with the Statewide Self Advocacy Network (SSAN) as well as providing advocacy services, particularly with a family concerned with over prescription medication.

D. Advocacy: J. Lucas reported Special Education concerns are increasing now that it's August and school sessions are resuming. She discussed the different community events she and other staff members plan on participating in during the next couple of months as well as the work of the Special Education

Committee in arranging several presentations (Disability Rights, PHP Parents Helping Parents), and the Inclusion Collaborative.

XII. COUNTY LIAISONS REPORTS:

- A. San Benito County:** No Report.
- B. Santa Clara County:** No Report.
- C. Santa Cruz County:** No Report
- D. Monterey County:** No Report

XIII. COMMITTEE REPORTS

A. Board Development Committee: S. Anderson stated that J. Lefferdink is continuing to work on Board Development.

B. Special Education Committee: S. Anderson reported the Special Education Committee will meet on Thursday, August 16th at the Area Board VII office. Loni Allen of PHP (Parents Helping Parents) will do a presentation on PHP education services.

C. Legislative Committee: S. Anderson reported that V. Covey stated she would like to resign. She will need to follow the proper process in order to the resignation to be effectual.

XIV. Motion to Adjourn: The meeting was adjourned at 12:10 p.m. by S. Anderson, Vice Chair.

Recording Secretary: J. Lucas

Secretary: N. Lopez

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DRAFT STUDY SESSION MINUTES

June 12, 2012

MEMBERS PRESENT: Sky Anderson (Vice Chair), Glenn Collyer, Peter McLean

MEMBERS ABSENT: Maria Arreola (E), Victoria Covey (E), Debbie Etienne (E), Jill LaCorte (A), Nancy Lopez (E), Monica Sandoval (E)

STAFF PRESENT: Jane Lefferdink, David Grady, Rose Sigal

GUESTS PRESENT: Mimi Kinderlehrer, San Andreas Regional Center (SARC); Javier Zaldivar, SARC; Lynn Bariteau, Parent; Tyler Fihe, Consumer; Scott Winslow, Central Coast Center for Independent Living; John Christensen, Hope Services; Stephanie Guinasso, Community Gatepath; Rosie & Terry McKinney, The Big Wave Project; Eric Zigman, Consultant; Elizabeth Walsh, Friends of the Library.

- I. **CALL TO ORDER:** The regular meeting of Area Developmental Disabilities Board VII was called to order at 10:10 a.m. by Vice Chair, S. Anderson. S. Anderson called the roll. A quorum was not established. In absence of a quorum, Vice Chair S. Anderson declared the meeting to be a study session.
- II. **INTRODUCTION OF GUESTS:** Self-introductions were made.
- III. **APPROVAL OF THE 6/12/12 AGENDA & APPROVAL OF THE 2/14/12 MINUTES:** As there was not a quorum the approval of the agenda and minutes were tabled until the next regular meeting scheduled for August 14, 2012.
- IV. **CHAIR'S REPORT/EXECUTIVE COMMITTEE REPORT:** Vice Chair, S. Anderson reported that the Executive Committee met and established the agenda for today's meeting.
Appointment of Nominating Committee: S. Anderson established a nominating committee appointing P. McLean, N. Lopez & M. Sandoval to serve on the committee.
Appointment of Grants Committee: S. Anderson established a Grants Committee appointing N. Lopez & M. Sandoval to serve on the committee.
Appointment of Bylaws Committee: S. Anderson established a Bylaws Committee appointing P. McLean & N. Lopez to serve on the committee.

- V. SELF ADVOCATES REPORT(S):** Tyler Fife introduced himself and stated he is looking forward to attending Area Board VII meetings on a regular basis.
- VI. SCOTTS VALLEY LIBRARY PROJECT:** Elizabeth Walsh gave an overview on the history of the Scotts Valley Library and the Special Needs Resource Center. She thanked Peter McLean for his donation of books and his overall support. She also expressed thanks to Area Board VII for the Grant to fund the project. The project has provided information and guidance to families, educators and providers of the special needs community. There are plans to acquire additional books and publications and offer workshops. Library resources are available throughout the Santa Cruz Library system. Elizabeth Walsh was thanked for her leadership role.
- VII. BIG WAVE PROJECT PRESENTATION:** Roseanne & Terry McKinney gave a presentation about the Big Wave Project in Half Moon Bay. The center will be a live and work community geared to foster independence for adults with developmental disabilities. The center will provide an office complex and separate housing communities for adults with developmental disabilities. The center will also provide residents with emotional, financial and environmental sustainability in an eco-friendly co-op community setting. The project has encountered some obstacles most recently with the Coastal Commission. They are in need of community support.
- VIII. SAN ANDREAS REGIONAL CENTER UPDATE (SARC):** M. Kinderlehrer reported on the May Revision of the State budget. The 4.25% reduction to vendors will sunset on June 31st and be replaced with a 1.25% reduction. M. Kinderlehrer reported that all SARC staff are taking 5 furlough days by the end of this fiscal year. J. Zaldivar said SARC has put together an informational brochure to assist families in accessing insurance services as a result of SB 946. SARC staff has also been trained on the new legislation which is the health coverage medical model for behavioral intervention.
- IX. COMMUNITY COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE:** There were no community comments or proposed agenda items for future meetings.
- X. BOARD COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE MEETINGS:** There were no board comments or proposed agenda items for future meetings.

- XI. A. Advocacy/Area Board Issues:** S. Anderson stated that there are vacancies on the Board. J. Lefferdink reported that the Governor is expected to appoint at least 2 members to the Area Board within the next several weeks. David Forderer and Cheryl Hewitt, both self advocates, have submitted applications. She is hopeful that both will be appointed which leaves an additional three vacancies for Governor's Appointees. There is 1 vacancy in Santa Cruz County and 2 in Monterey County.
- B. Education:** Refer to M. Maher's staff report.
- C. Quality Assurance (QA) Project:** D. Grady reported that the National Core Indicator Project (NCI) is completing its 4th cycle. Area Board VII completed its goal in early June. Area Board IX for which Area Board VII is responsible has 12 interviews to complete before the end of June. The new project will begin on July 1st. At this time D. Grady does not know what the new project will be.
- D. Advocacy:** Refer to J. Lucas's staff report

XII. COUNTY LIAISONS REPORTS:

In the interest of time no county reports were given.

- A. San Benito County:** No Report.
- B. Santa Clara County:** No Report.
- C. Santa Cruz County:** No Report
- D. Monterey County:** No Report

XIII. COMMITTEE REPORTS

- A. Board Development Committee** – S. Anderson reported that the committee met once and will schedule additional meetings.
- B. Special Education Committee:** S. Anderson reported the Special Education Committee will meet on Thursday, June 21st. Rita Defillipis, the Clients' Rights Advocate (CRA) from Disability Rights California will present information on special education and will respond to questions. The presentation will take place during the regularly scheduled Special Education Committee meeting and is open to the Board and the public.
- C. Legislative Committee** – No report.

- XIV. Motion to Adjourn:** The meeting was adjourned at 12:10 p.m. by S. Anderson, Vice Chair.

Recording Secretary: R. Sigal

Secretary: N. Lopez

AREA DEVELOPMENTAL DISABILITIES BOARD VII

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DRAFT

MINUTES

April 17, 2012

MEMBERS PRESENT: Sky Anderson (Vice Chair), Maria Arreola, Glenn Collyer, Nancy Lopez, Peter McLean

MEMBERS ABSENT: Victoria Covey (A), Jill LaCorte (A), Monica Sandoval (A), Debbie Etienne (A)

STAFF PRESENT: Jane Lefferdink (Executive Director), Jennifer Lucas, David Grady, Rose Sigal

GUESTS PRESENT: Santi Rogers, San Andreas Regional Center (SARC); Javier Zaldivar, SARC; Mimi Kinderlehrer, SARC; Lynn Bariteau, Parent; Joe Campbell, Hope Services; Amanda Ugalde, Grandparent; Melissa Corral, Staff Council, California State Council on Developmental Disabilities.

- I. CALL TO ORDER:** The regular meeting of Area Developmental Disabilities Board VII was called to order at 10:15 a.m. by Vice Chair, Sky Anderson. Secretary, N. Lopez called the roll. A quorum was established.
- II. INTRODUCTION OF GUESTS:** Self-introductions were made.
- III. APPROVAL OF THE 2/14/12 AGENDA:** A motion was made (M/S/C by N. Lopez/P. McLean) to approve the Agenda as written; G. Collyer Abstained.
APPROVAL OF THE 2/14/12 MINUTES: A motion was made (M/S/C by N. Lopez/P. McLean) to approve the minutes of the February 14, 2012 Regular Meeting of the Board; G. Collyer Abstained.
- IV. CHAIR'S REPORT/EXECUTIVE COMMITTEE REPORT:** S. Anderson reported that the Executive Committee met and established the agenda for today's meeting. S. Anderson as Vice Chair will be appointing a Nominating Committee at a future meeting to take action to nominate a new Chair.
- V. SELF ADVOCATES REPORT(S):** No Reports

VI. RESPONDING TO THE TRAGIC DEATHS OF ELIZABETH & GEORGE

HODGINS: N. Lopez inquired about what events lead up to the deaths prior to the act. S. Rogers responded that the information is confidential and that an ongoing criminal investigation continues. He shared information about the Parent Support Crisis Project that is being established to help parents in crisis by connecting them with other parents with a child with the same diagnosis(es), behaviors, medical conditions, etc. close to where they live. S. Rogers distributed a flyer pertaining to the Parent Crisis Support Project that is being sent out to all parents, guardians and family members within the San Andreas Regional Center catchment area. The flyer also includes contact information for Crisis Hotlines. Board members raised concerns. N. Lopez noted that not all agencies are as sensitive as they should be to individuals and family situations. M. Arreola stressed the need to have individuals available to support mono-lingual Spanish speaking parents. There is also need for support for those who speak one of the many Asian languages. J. Lefferdink noted that there are some other discussions which need to be held, such as the process when an individual leaves a program as it relates to exit interviews. Are they routine, should they be? If they did occur some of the issues might have been identified in the process and then a number of resources could be made available. S. Rogers pointed out that even when things look outwardly fine many families feel isolated but do not make that feeling known, not even to those with whom they are close.

VII. SAN ANDREAS REGIONAL CENTER UPDATE (SARC): S. Rogers announced that the Annual Legislative Breakfasts will be held on Friday, April 20th in Aptos and on April 27th in San Jose. Grass Roots Day is scheduled tomorrow, April 18th. Parents, providers and Board Members will be going to Sacramento to meet with Legislators. This is an opportunity to reach out and bring up issues that are important to individuals with disabilities and their families. S. Rogers spoke about the proposed budget, the upcoming May Revision and the significant reduction of funding to all Social Service Programs. M. Kinderlehrer reported that special rates are not being considered for supported living agencies.

VIII. COMMUNITY COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE:

There were no community comments or proposed agenda items for future meetings.

IX. BOARD COMMENTS/PROPOSED AGENDA ITEMS FOR FUTURE MEETINGS:

There were no Board comments or proposed agenda items for future meetings.

X. STAFF REPORTS

A. Advocacy/Area Board Issues: J. Lefferdink announced that in order to make time for the Bagley Keene Training by Melissa Corral, of the State Council that staff reports will be kept to a minimum.

B. Education: Refer to M. Maher's staff report.

C. Quality Assurance (QA) Project: D. Grady reported that the National Core Indicator Project (NCI) is nearing completion, officially ending in June. The new project will begin on July 1st. At this time he does not know what the new project will be. A Statewide Self-Advocacy Network is a new initiative sponsored by the State Council on Developmental Disabilities. Currently there are a number of self-advocacy groups. There is a need to create some kind of unity and coordination of effort. Our Area Board is in the process of recruiting a local self-advocate to represent our interests and expand self-advocacy efforts in our four county area. The Board will hear more about this later.

D. Advocacy: J. Lucas reported on changes occurring in the Pajaro Unified School District involving services that were missed and will not be made up. She assisted 4 families in supported living and will contact M. Kinderlehrer regarding a case she is very concerned about. See her report for additional information on her activities.

XI. COUNTY LIAISONS REPORTS

A. San Benito County: No Report.

B. Santa Clara County: S. Anderson reported he attended the Parents Helping Parents (PHP) Transition Fair and referred many people to the Area Board 7 table. The Fair was well attended. The focus was on transitioning from child to adult programs.

C. Santa Cruz County: P. McLean reported that SB946, which goes in effect on July 1st, will be discussed on May 30th at a meeting in Sacramento. He spoke about the confusion parents are experiencing about the process and how it's going to work. No guidance has been provided by DDS or the Regional Center.

D. Monterey County: No Report

XII. COMMITTEE REPORTS

A. Board Development Committee – No Report

B. Special Education Committee: J. Lefferdink reported that the committee will meet on Thursday, April 15th.

C. Legislative Committee – J. Lefferdink reported that the Committee will meet on Thursday, April 15th.

XIII. Bagley-Keene Training: J. Lefferdink introduced M. Corral, Staff Council from the California State Council on Developmental Disabilities headquarters office in Sacramento. M. Corral gave a presentation on Bagley-Keene and allotted time for questions to be answered. Some highlights: 1) An item not on the agenda cannot be discussed. However, the Agenda may be Amended to add an item as long as the Revised Agenda is modified and posted within the 10 day window. 2) A meeting may be held without a quorum present. Bagley-Keene must be followed so **no action** can be taken. However, since the public is present a discussion can be held to clarify the agenda. 3) Very light minutes are taken because it is an open meeting. Minutes are not defined in Bagley Keene. The only mention of minutes is in closed session. Minutes shall be kept for Closed Sessions and kept separately from the minutes of the Regular Meeting. “Minutes are very flexible as long as your action items are captured.” 4) There is **no voting by secret ballot**. Voting is done by a show of hands. 5) If in error, the Board took action without a quorum, re-notice everything and ratify the actions once they were taken in public. P. McLean asked if it would be inappropriate for a member who wasn’t at a meeting to vote to approve the minutes from that meeting? M. Corral responded: “Not according to Bagley Keene.” On the question of abstaining from a vote. M. Corral stated that: “An abstention should be used very judiciously, only if you have a conflict of interest.”

XIV. Motion to Adjourn: The meeting was adjourned at 12:42 p.m. by S. Anderson, Vice Chair.

Recording Secretary: R. Sigal

Secretary: N. Lopez

S. Anderson stated that this will be a good way to get things posted so that people will get a picture of what is happening in our counties. D. Grady has been working on teleconferencing for Board Meetings and plans to have it in place for the April meeting at one or more locations in the 4 counties we serve.

B. Education: Refer to M. Maher's staff report.

C. Quality Assurance (QA) Project: D. Grady reported that the National Core Indicator Project (NCI) must be completed by July of this year. The goal is to get back 400 surveys. Approximately 400 to 500 surveys are being mailed out per week.

D. Advocacy: J. Lucas reported she has attended lots of IEP's providing advocacy assistance to several new families as well as some returning families pertaining to special education. She has also provided assistance regarding regional center concerns. She announced that Parents Helping Parents (PHP) will have a tour of their ITech Center in March pointing out that this will be a great opportunity to see what technologies are available to assist individuals with developmental disabilities and an opportunity to have questions answered. Jennifer asked that people let her know if they are interested in attending.

XI. COUNTY LIAISONS REPORTS:

A. San Benito County: V. Coronado, as a representative for the Autism Parents' Club of San Benito County, will be speaking at Gavilan College on special education. PHP materials will be available. The Autism Club in San Benito County is meeting on February 20th. They will have a re-election of members as well as looking into renaming their organization. They are holding their annual banquet in April to acknowledge those in the community who have done good work in the field of developmental disabilities. The group will also be going to the April 26th Legislative Breakfast for mom's night out.

B. Santa Clara County: S. Anderson reported he is connecting with the Board of Supervisors in all counties to make them aware of the developmental disabled communities and of the work both Board and staff do with parents and with consumers with developmental disabilities.

C. Santa Cruz County: S. Anderson reported that P. McLean has been working on legislative issues and that M. Arreola has been assisting Spanish speaking families in King City and Soledad.

D. Monterey County: No Report

XII. COMMITTEE REPORTS

A. Executive Director Search Committee: S. Anderson reported that the Committee met to write up the duty statement and qualifications for the open Executive Director position. Application deadline is February 28th. They are

also working on interview questions and qualifications needed for the new executive director.

- B. Board Development Committee** – S. Anderson reported that the committee met and began working on the plan for the orientation training for new board members to take place before the April Board Meeting.
- C. Special Education Committee:** S. Anderson reported the Special Education Committee will be meeting at PHP on Thursday, February 14th for the ITech Tour. The tour is open to the Board and to the public for those interested in attending.
- D. Legislative Committee** – No report.
- E. Consumer Advocacy:** D. Forderer is taking a facilitated approach to work on needs and solutions. He stated he prefers the word assistance and support in lieu of coaching. D. Forderer shared that his efforts have included recruiting people. He has contacted Abilities United, Hope Services, People First and others to speak to anyone who may benefit from outreach for people with disabilities.
- F. Nominating Committee:** No Report

XIII. Motion to Adjourn: The meeting was adjourned at 11:42 a.m. by S. Anderson, Vice Chair.

Recording Secretary: R. Sigal