



ADMINISTRATIVE COMMITTEE MEETING NOTICE/AGENDA

Posted at www.scdd.ca.gov

DATE: February 21, 2013

TIME: 1:30-3:30

LOCATION: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811
(916) 322-8481

TELECONFERENCE SITES:

Palos Verdes Art Center 550 Deep Valley Drive, Suite 261 Rolling Hills Estates, CA 90274	Area Board 7 2580 North First Street, Suite 240 San Jose, CA 95131
--	--

Pursuant to Government code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino at (916) 322-8481 or email robin.maitino@scdd.ca.gov. Requests must be received by 5:00 pm February 15, 2013.

Page

- | | | |
|---|------------|---|
| 1. CALL TO ORDER | M. KENNEDY | |
| 2. ESTABLISHMENT OF QUORUM | M. KENNEDY | |
| 3. WELCOME/INTRODUCTIONS | M. KENNEDY | |
| 4. APPROVAL OF JANUARY 17, 2013 MINUTES | M. KENNEDY | 3 |

5. PUBLIC COMMENTS

This item is for members of the public only to provide an opportunity to comments and/or present Information to the Committee on matters **not** on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first. The Committee will provide a public comment period, not to exceed a total of seven minutes, for public comment prior to action on each agenda item.

6. CLOSED SESSION – PERSONNEL

M. KENNEDY

Pursuant to Government Code 11126 (a)(1) the committee will have a closed session to consider the appointment, employment, evaluation of performance of a public employee.

7. RECONVENE IN OPEN SESSION

M. KENNEDY

Announcement of any action taken during closed session.

8. REVIEW OF RECOMMENDATIONS FROM AUDIT

R. NEWTON

6

9. UPDATE ON PERSONNEL ISSUES

R. NEWTON

10. REVIEW OF EXISTING AND DRAFT POLICIES

R. NEWTON

8

11. REVIEW OF BUDGET MATERIALS

R. NEWTON

9

12. UPDATE ON TRAINING PLANS

R. NEWTON

13. EMPLOYEE/AREA BOARD ROSTERS

R. NEWTON

26

14. SCHEDULE NEXT MEETING

ALL

15. ADJOURNMENT

M. KENNEDY

For additional information regarding this agenda, please contact Robin Maitino,
1507 21st Street, Suite 210, Sacramento, CA 95811, (916) 322-8481