



## ADMINISTRATIVE COMMITTEE MEETING NOTICE/AGENDA

Posted at [www.scdd.ca.gov](http://www.scdd.ca.gov)

**DATE:** March 21, 2013  
**TIME:** 10:00am - Noon  
**LOCATION:** State Council on Developmental Disabilities  
1507 21<sup>st</sup> Street, Suite 210  
Sacramento, CA 95811  
(916) 322-8481

### TELECONFERENCE SITE:

Area Board 7  
2580 North First Street, Suite 240  
San Jose, CA 95131

*Pursuant to Government code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino at (916) 322-8481 or email [robin.maitino@scdd.ca.gov](mailto:robin.maitino@scdd.ca.gov). Requests must be received by 5:00 pm March 15, 2013.*

	<u>Page</u>
1. CALL TO ORDER	M. KENNEDY
2. ESTABLISHMENT OF QUORUM	M. KENNEDY
3. WELCOME/INTRODUCTIONS	M. KENNEDY
4. APPROVAL OF FEBRUARY 21, 2013 MINUTES	M. KENNEDY 3

**5. PUBLIC COMMENTS**

This item is for members of the public only to provide an opportunity to comments and/or present information to the Committee on matters **not** on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first. The Committee will provide a public comment period, not to exceed a total of seven minutes, for public comment prior to action on each agenda item.

- |     |   |            |    |
|-----|---|------------|----|
| 6.  | <b>IMPACT OF SEQUESTRATION</b>                    | R. NEWTON  | 7  |
| 7.  | <b>UPDATE ON POLICY AND PROCEDURES</b>            | R. NEWTON  |    |
| 8.  | <b>REVIEW OF AREA BOARD &amp; COUNCIL BUDGETS</b> | R. NEWTON  | 8  |
| 9.  | <b>UPDATE ON TRAINING PLANS</b>                   | R. NEWTON  |    |
| 10. | <b>GRANTS</b>                                     | R. NEWTON  | 25 |
| 11. | <b>SCHEDULE NEXT MEETING</b>                      | ALL        |    |
| 12. | <b>ADJOURNMENT</b>                                | M. KENNEDY |    |

For additional information regarding this agenda, please contact Robin Maitino,  
1507 21<sup>st</sup> Street, Suite 210, Sacramento, CA 95811, (916) 322-8481

DRAFT

**Administrative Committee Meeting Minutes  
February 21, 2013**

**Attending Members**

Kris Kent  
Molly Kennedy  
Ray Ceragioli

**Members Absent**

David Forderer

**Others Attending**

Mark Polit  
Melissa Corral  
Roberta Newton  
Robin Maitino

1. **Call to Order**  
Molly Kennedy called the meeting to order at 1:35 p.m. and established a quorum present.
2. **Welcome and Introductions**  
Members and others introduced themselves.
3. **Public Comments**  
There were no public comments.
4. **Closed Session - Personnel**  
The Committee went into closed session.
5. **Reconvene Open Session**  
No action taken during closed session.
6. **Review of Recommendations from Audit**  
It was moved/seconded (Ceragioli/Kent) and carried to recommend that the Council implement recommendations 1-10 (listed below) of the Summary of DHCS Contracting and Procurement Review.
  - 1) Staff need to know Conflict of Interest rules under state and federal law.
  - 2a) Establish strong fiscal personnel.
  - 2b) Establish internal control procedures for approval of contracts and invoices
  - 2c) Establish written policy on travel reimbursement for contractors

- 3a) Develop ongoing reports that reconcile budget to actual expenditures, including contract category
- 3b) Have Council member(s) with fiscal background partner with SCDD fiscal staff
- 4a) Staff need to become familiar with and comply with DGS rules
- 4b) Develop Procurement and Contract manual
- 4c) Establish a manner in which to document contract approval process
- 5) Staff need to be trained in state and federal rules for contracting
- 6a) Contracts need to be written with more detail.
- 6b) Have staff counsel review all contracts prior to submission to DGS
- 7) Assign staff functions of contract manager to monitor progress and provide status reports to Council
- 8) Provide adequate justification for entering into personal services contracts in lieu of state employees
- 9a) A policy manual should detail staff duties, forms and authorizations
- 9b) Improve communication and an understanding of staff roles through training and establishment of a manual
- 10) Do not use fiscal intermediaries without DOF approval.

7. **Update on Personnel Issues**

Roberta Newton reported that there is no new information to report on the anticipated personnel action at this time. Headquarters is hoping to have an update by the March Council meeting.

The Committee also discussed the possibility of getting a retired annuitant to work in the capacity of a Deputy Director for Administration until a permanent Executive Director is hired. Kris Kent confirmed that his agency will be working with the Council to suggest some options.

8. **Review of Existing and Draft Policies**

Roberta Newton presented the following list of existing and draft policies:

Approved by Council

- Workplace Violence
- Sexual Harassment
- Reasonable Accommodations

Approved Administratively

- Work Hours and Attendance
- Information Security

Hands Free Cellular Usage  
Internet, Email, Phone Policy  
Parking  
Teleworking

Draft Policies

Grievance (represented employees)  
Grievance (excluded employees)  
Nepotism  
Administrative Procedures Manual (2003)

The Committee will be working on reviewing and updating these policies to coincide with the recommendations by the DHCS Audit.

9. **Review of Budget Materials**

Roberta Newton went over the various budget material included in the packet. The Committee commended Roberta for the details provided and stated that the materials included particularly on pages 10 (2009-10 Expenditure Report) and 11 (Program Budget Detail) were extremely helpful in capturing where money is being spent and would like to see it included in Council meeting packets.

The Committee also discussed ways to improve, establish, and implement budget policies. One suggestion was to utilize the retired annuitant option being considered to work in the capacity of the Deputy Director of Administration.

Molly and Ray would like to see all area board expenditures and requested to include them in the next Committee packet.

Finally, Molly suggested implementing a plan to ensure that staff runs down any vacation accrual over 640 hours to help prevent large payouts upon an employee's departure from state service.

10. **Update on Training Plans**

Roberta Newton provided an update to the Committee on present and future training opportunities for staff and members including:

- March – contracts training for the 2 Contract Analysts at headquarters.

- April – contracts training for the Interim Executive Direct and Staff Counsel.
- May – Roberta is looking into receiving NACDD technical training for Council members and staff in May.
- July – Kris Kent suggested looking into DOF presenting at the July Council.

11. **Employee/Area Board Rosters**

Roberta Newton went over the most current Vacancy Report dated 1/31/13. This report was included in the packet and shows vacancies throughout not only headquarters but also the area boards.

Roberta also went over the Council's Authorized Position list dated 1/30/13. This report is generated and used to determine which positions remain vacant and what funding source is used for each employee. Discussion ensued regarding the core staffing pattern at area board offices. Molly suggested that the Committee consider drafting a Staffing Policy at the next meeting.

12. **Schedule Next Meeting**

The next meeting is scheduled for March 21, 2013 at 10 a.m. The meeting will be held at Council headquarters in Sacramento.

13. **Adjournment**

The meeting was adjourned at 3:15 p.m.

## Newton, Roberta@SCDD

---

**From:** Newton, Roberta@SCDD  
**Sent:** Friday, March 08, 2013 12:28 PM  
**To:** Newton, Roberta@SCDD  
**Subject:** FW: More Information on Impacts of Sequester from AIDD  
**Importance:** High

**Subject:** More Information on Impacts of Sequester from AIDD  
**Importance:** High

Dear DD Council Executives and NACDD Board Members:

By now, all Councils have received a letter from the Administration on Community Living (ACL) regarding the impact of the sequester on your Council. However, many questions are circulating and we know that you have concerns about how exactly the sequester will impact your own DD Council's federal allocation for Fiscal Year 2013. This morning I was able to have an in-depth conversation with Commissioner Sharon Lewis and can share the following details:

The sequester currently assumes that every program (Council) will take a baseline cut of *approximately* 5% for the entire fiscal year 2013. However, given that DD Councils are formula funded, there is fluctuation amongst the 56 Councils which is why we say the 5% cut is approximate. There may be fluctuations meaning that cuts could range from 4.3% up to 5.1%.

**AIDD has put together a table of all of the new Council allotments and will be contacting each Council via letter explaining your new allotment for Fiscal Year 2013 in the coming week(s).** This will take some time as the information is currently being vetted by the federal budget departments for clearance. It is not necessary for you to spend time trying to figure out your new allotment as it will be sent to you as soon as possible.

It is important to note that even minimum allotment states will be cut and held to the same standard as all of the Councils.

One complicating factor is that it is unknown what Congress will do about the current Continuing Resolution that expires on March 27. While I don't think it likely, it is possible that some impacts of the sequester will be eliminated or changed in this process of enacting a new CR. As more information becomes clear on how and when the CR will be written we will again share that with you.

Commissioner Lewis has asked that I share with you that rather than furloughing staff at AIDD, in order to stay within the allocation for its administrative funding, they are imposing a ban on most staff travel which includes site visits and MTARs visits. Some exceptions will be made for very high priority situations. Commissioner Lewis assured me that there will be consistent staffing at AIDD and your contacts there will remain in place and be ready to assist you as always.

We know this is complicated and difficult for us all to digest. We here at the NACDD Washington office will remain in close touch with our federal partners and the Hill and will continue to share updates as necessary. Should you have further questions or concerns please let us know.

Best regards,

ABI QA QTR Report Form  
This Report: QTR 2

Date Prepared: 2/22/2013

	Budget *	07/01/12-	10/01/12-	01/01/13-	04/01/13-	Total
		09/30/13	12/31/12	03/31/13	06/30/13	
A. PERSONAL SERVICES		Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
Salary & Wages	\$94,676	\$23,377	\$21,350		\$0	\$44,727
Temporary Help						
Overtime						
Salary Savings						
Net Salaries and Wages	94,676					
Staff Benefits	37,870	12,799	11,861			24,661
<b>TOTAL PERSONAL SERVICES</b>	<b>132,546</b>	<b>36,176</b>	<b>33,212</b>	<b>0</b>	<b>0</b>	<b>69,388</b>
<b>B. OPERATING EXPENSES &amp; EQUIPMENT</b>						
General Expense	\$ 4,000	0	0			0
Printing	3,000	79	107			186
Communications	3,000	344	330			674
Insurance	100	0	0			0
Postage	5,800	28	71			98
Travel (In-State)	14,500	0	349			349
Travel (Out-of-State)	0	0	0			
Training	0	0	0			
Facilities Operations <sup>1</sup>	6,720	1,434	1,876			3,310 <sup>2</sup>
Utilities	2,000	304	339			642
Consultant & Professional Services	400	-	6			6
(Interdepartmental)	(200)	(0)	(6)			(6)
(External)	(200)	(0)	(0)			(0)
Data Processing	2,000	0	0			
Equipment (5000+)	0	0	0			
Other Items of Expense	1000	0	0			
<b>TOTAL OE&amp;E</b>	<b>42,520</b>	<b>2,187</b>	<b>3,076</b>	<b>0</b>	<b>0</b>	<b>5,264</b>
<b>TOTAL</b>	<b>175,066</b>	<b>38,364</b>	<b>36,288</b>	<b>0</b>	<b>0</b>	<b>74,652</b>

\*Budget Per 8/17/2012 Allocations

\*\*Sub-Totals and Grand Totals may be slightly off due to formulas and rounding.

<sup>1</sup> Includes Maintenance Contract allocation of \$300

<sup>2</sup> Higher expenditure due to DGS/Obj 347-1 Lease Renewal

ABI QTR Report Form  
 This Report: QTR 2

Date Prepared: 2/22/2013

A. PERSONAL SERVICES	Budget *	Date Prepared:				Total Expenditures
		07/01/12-09/30/12 First Quarter Expenditures	10/01/12-12/31/12 Second Quarter Expenditures	01/01/13-03/31/13 Third Quarter Expenditures	04/01/13-06/30/13 Fourth Quarter Expenditures	
Salary & Wages	\$129,074	\$31,430	\$26,877		\$58,308	
Temporary Help						
Overtime						
Salary Savings						
Net Salaries and Wages	129,074					
Staff Benefits	51,630	13,405	10,879		24,284	
<b>TOTAL PERSONAL SERVICES</b>	<b>180,704</b>	<b>44,835</b>	<b>37,756</b>	<b>0</b>	<b>82,591</b>	
<b>B. OPERATING EXPENSES &amp; EQUIPMENT</b>						
General Expense	\$ 4,000	0	180		180	
Printing	2,000	79	114		193	
Communications	3,000	516	495		1,010	
Insurance	100	0	0		0	
Postage	2,000	28	71		98	
Travel (In-State)	20,000	3,170	1,336		4,505	
Travel (Out-of-State)	0	0	0		0	
Training	0	0	0		0	
Facilities Operations <sup>1</sup>	15,780	4,282	5,588		9,870 <sup>2</sup>	
Utilities	4,500	832	790		1,622	
Consultant & Professional Services (Interdepartmental)	1,000	0	90		90	
(External)	(500)	(0)	(90)		(90)	
Data Processing	2,000	0	(0)		(0)	
Equipment (5000+)	0	0	0		0	
Other Items of Expense	1,400	0	0		0	
<b>TOTAL OE&amp;E</b>	<b>55,780</b>	<b>8,905</b>	<b>8,664</b>	<b>0</b>	<b>17,569</b>	
<b>TOTAL</b>	<b>236,484</b>	<b>53,741</b>	<b>46,420</b>	<b>0</b>	<b>100,160</b>	

\*Budget Per 8/17/12 Allocations

\*\*Sub-Totals and Grand Totals may be slightly off due to formulas and rounding.

<sup>1</sup> Includes Maintenance Contract allocation of \$900

<sup>2</sup> Higher expenditure due to DGS/Obj 347-Lease Renewal

AB  
 4100 - State Council on Developmental Disabilities  
 Area Board  
 Expenditure Report  
 January 1, 2013

	54001	54002	54003	54004	54005	54006	54007	54008	54009	54011	54012	54013	54014	54015	54016	Total BSG	CA	Total Expenditures
Civil Service	\$1,316.22	\$1,645.26	\$493.59	\$3,290.55	\$2,303.37	\$3,948.67	\$658.11	\$987.14	\$658.11	\$1,316.22	\$4,935.81	\$329.04	\$164.51	\$5,264.89	\$5,593.93	\$32,905.42	\$33,916.28	\$66,821.70
Statutory - Exempt	\$1,009.02	\$1,261.26	\$379.36	\$2,522.58	\$1,765.80	\$3,027.06	\$504.54	\$756.78	\$504.54	\$1,009.02	\$3,783.84	\$252.24	\$126.12	\$4,036.08	\$4,288.32	\$25,225.56	\$10,810.92	\$36,036.48
Overtime/Honorarium Per 12/31 CS	\$7.07	\$8.83	\$2.65	\$17.67	\$12.37	\$21.20	\$3.53	\$5.30	\$3.53	\$7.07	\$26.50	\$1.77	\$0.88	\$28.26	\$30.02	\$176.65	\$0.00	\$176.65
<b>Subtotal Salaries and Wages</b>	<b>\$2,332.31</b>	<b>\$2,915.35</b>	<b>\$874.60</b>	<b>\$5,830.80</b>	<b>\$4,081.54</b>	<b>\$6,996.93</b>	<b>\$1,166.18</b>	<b>\$1,749.22</b>	<b>\$1,166.18</b>	<b>\$2,332.31</b>	<b>\$8,746.15</b>	<b>\$583.05</b>	<b>\$291.51</b>	<b>\$9,329.23</b>	<b>\$9,912.27</b>	<b>\$58,307.63</b>	<b>\$44,727.20</b>	<b>\$103,034.83</b>
OASDI	\$136.41	\$170.54	\$51.17	\$341.04	\$238.74	\$409.25	\$68.20	\$102.32	\$68.20	\$136.41	\$511.58	\$34.12	\$17.05	\$545.68	\$579.79	\$3,410.50	\$2,544.27	\$5,954.77
Dental Insurance	\$11.52	\$14.42	\$4.32	\$28.86	\$20.18	\$34.62	\$5.76	\$8.66	\$5.76	\$11.52	\$43.28	\$2.90	\$1.46	\$46.14	\$49.02	\$288.42	\$71.94	\$360.36
Health/Welfare Insurance	\$171.01	\$213.76	\$64.14	\$427.53	\$299.26	\$513.03	\$85.50	\$128.25	\$85.50	\$171.01	\$641.29	\$42.76	\$21.38	\$684.04	\$726.81	\$4,275.27	\$7,747.58	\$12,022.85
Retirement	\$270.80	\$338.52	\$101.54	\$677.03	\$473.92	\$812.43	\$135.40	\$203.12	\$135.40	\$270.80	\$1,015.55	\$67.72	\$33.86	\$1,083.22	\$1,150.96	\$6,770.27	\$9,170.44	\$15,940.71
Workers' Compensation	\$169.25	\$211.56	\$63.48	\$423.15	\$296.20	\$507.78	\$84.62	\$128.95	\$84.62	\$169.25	\$634.73	\$42.33	\$21.15	\$677.06	\$719.38	\$4,231.53	\$1,971.70	\$6,203.23
Other-Staff Benefits	\$176.74	\$220.93	\$66.29	\$441.88	\$309.31	\$530.23	\$88.38	\$132.57	\$88.38	\$176.74	\$662.80	\$44.19	\$22.10	\$706.99	\$751.21	\$4,418.74	\$1,890.84	\$6,309.58
Life Insurance	\$0.60	\$0.78	\$0.24	\$1.56	\$1.08	\$1.86	\$0.30	\$0.48	\$0.30	\$0.60	\$2.34	\$0.18	\$0.06	\$2.46	\$2.64	\$15.48	\$6.60	\$22.08
Vision Care	\$3.06	\$3.78	\$1.14	\$7.60	\$5.32	\$9.12	\$1.50	\$2.28	\$1.50	\$3.06	\$11.40	\$0.78	\$0.36	\$12.16	\$12.98	\$76.04	\$62.20	\$138.24
Medicare Taxation	\$31.89	\$39.89	\$11.97	\$79.77	\$55.83	\$95.72	\$15.95	\$23.93	\$15.95	\$31.89	\$119.65	\$7.98	\$3.98	\$127.62	\$135.59	\$97.61	\$595.03	\$1,392.64
Special Adjustment																\$0.00	\$0.00	\$0.00
<b>Subtotal Staff Benefits</b>	<b>\$971.28</b>	<b>\$1,214.20</b>	<b>\$364.29</b>	<b>\$2,428.42</b>	<b>\$1,699.84</b>	<b>\$2,914.04</b>	<b>\$485.61</b>	<b>\$728.56</b>	<b>\$485.61</b>	<b>\$971.28</b>	<b>\$3,642.62</b>	<b>\$242.96</b>	<b>\$121.40</b>	<b>\$3,885.37</b>	<b>\$4,128.38</b>	<b>\$24,283.66</b>	<b>\$24,660.60</b>	<b>\$48,944.46</b>
<b>Total Personal Services</b>	<b>\$3,303.59</b>	<b>\$4,129.55</b>	<b>\$1,238.89</b>	<b>\$8,259.22</b>	<b>\$5,781.38</b>	<b>\$9,910.97</b>	<b>\$1,651.79</b>	<b>\$2,477.78</b>	<b>\$1,651.79</b>	<b>\$3,303.59</b>	<b>\$12,388.77</b>	<b>\$828.01</b>	<b>\$412.91</b>	<b>\$13,214.60</b>	<b>\$14,040.65</b>	<b>\$82,591.49</b>	<b>\$69,387.80</b>	<b>\$151,979.29</b>
General Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Communications	\$38.83	\$48.54	\$14.57	\$97.08	\$67.95	\$116.48	\$19.41	\$29.12	\$19.41	\$38.83	\$145.62	\$9.69	\$4.86	\$155.33	\$164.97	\$970.69	\$647.15	\$1,617.84
Postage	\$1.10	\$1.38	\$0.41	\$2.75	\$1.93	\$3.30	\$0.55	\$0.83	\$0.55	\$1.10	\$4.13	\$0.28	\$0.14	\$4.40	\$4.66	\$27.51	\$27.51	\$55.02
In-State Travel	\$180.20	\$225.28	\$67.58	\$450.53	\$315.39	\$540.65	\$90.11	\$135.18	\$90.11	\$180.20	\$675.83	\$45.05	\$22.53	\$720.87	\$765.90	\$4,505.41	\$348.68	\$4,854.09
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities Operations	\$394.80	\$493.47	\$148.04	\$986.99	\$690.87	\$1,184.40	\$197.39	\$296.07	\$197.39	\$394.80	\$1,480.47	\$98.67	\$49.37	\$1,579.20	\$1,677.91	\$8,869.84	\$3,309.97	\$13,179.81
Utilities	\$54.16	\$67.67	\$20.30	\$135.38	\$94.76	\$162.41	\$27.08	\$40.60	\$27.08	\$54.16	\$203.00	\$13.53	\$6.74	\$216.55	\$230.00	\$1,353.42	\$526.94	\$1,880.36
Cops & Prof External Services	\$3.60	\$4.50	\$1.35	\$9.00	\$6.30	\$10.80	\$1.80	\$2.70	\$1.80	\$3.60	\$13.50	\$0.90	\$0.45	\$14.40	\$15.30	\$90.00	\$6.00	\$96.00
Data Processing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total OE and E</b>	<b>\$672.69</b>	<b>\$840.84</b>	<b>\$252.25</b>	<b>\$1,681.73</b>	<b>\$1,177.20</b>	<b>\$2,018.04</b>	<b>\$336.34</b>	<b>\$504.50</b>	<b>\$336.34</b>	<b>\$672.69</b>	<b>\$2,522.55</b>	<b>\$168.12</b>	<b>\$84.09</b>	<b>\$2,690.75</b>	<b>\$2,858.74</b>	<b>\$16,816.87</b>	<b>\$4,866.25</b>	<b>\$21,683.12</b>
<b>Total Expenditures</b>	<b>\$3,976.28</b>	<b>\$4,970.39</b>	<b>\$1,491.14</b>	<b>\$9,940.95</b>	<b>\$6,958.58</b>	<b>\$11,929.01</b>	<b>\$1,988.13</b>	<b>\$2,982.28</b>	<b>\$1,988.13</b>	<b>\$3,976.28</b>	<b>\$14,911.32</b>	<b>\$994.13</b>	<b>\$497.00</b>	<b>\$15,905.35</b>	<b>\$16,899.39</b>	<b>\$99,408.36</b>	<b>\$74,254.05</b>	<b>\$173,662.41</b>
Initial Allocation + Midyear Revise																\$1.00	\$1.00	\$2.00
Percentage Expended																9940836.00%	7425405.00%	8683120.50%



State Council on Developmental Disabilities/AB2  
BSG  
BUDGETED VS. ACTUAL ANALYSIS  
FISCAL YEAR 2012/2013

	BUDGETED EXPENDITURES	ACTUAL EXPENDITURES					FUNDS REMAINING	% USED	% REMAINING
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD TOTAL			
Salaries	\$ 161,713	\$ 39,948	\$ 39,948	\$ -	\$ -	\$ 79,896	\$ 81,817	49%	51%
Staff Benefits	64,685	16,920	17,104	-	-	34,024	30,661	53%	47%
<b>Total Personnel Expenses</b>	<b>\$ 226,398</b>	<b>\$ 56,868</b>	<b>\$ 57,052</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113,920</b>	<b>\$ 112,478</b>	<b>50%</b>	<b>50%</b>
General Expense	\$ 4,000	\$ 75	\$ 1,190	\$ -	\$ -	\$ 1,265	\$ 2,735	32%	68%
Printing	4,600	1,412	689	-	-	2,101	2,499	46%	54%
Communications	2,700	514	509	-	-	1,023	1,677	38%	62%
Postage	1,800	309	309	-	-	618	982	39%	61%
Travel	25,500	7,729	7,641	-	-	15,370	10,130	60%	40%
Facilities Operation	12,197	3,048	3,048	-	-	6,096	6,101	50%	50%
Utilities	1,600	718	287	-	-	1,005	595	63%	37%
Other	1,800	450	450	-	-	900	900	50%	50%
<b>Total Operating Expenses</b>	<b>\$ 53,997</b>	<b>\$ 14,255</b>	<b>\$ 14,123</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,378</b>	<b>\$ 25,619</b>	<b>53%</b>	<b>47%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 280,395</b>	<b>\$ 71,123</b>	<b>\$ 71,175</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 142,298</b>	<b>\$ 138,097</b>	<b>51%</b>	<b>49%</b>

Mid Year Expenditures FY 2012-13  
Area Board 5

	BSG Allotment	LQA Allotment	Total Allotment	BSG Expenditures YTD	LQA Expenditures YTD	Total Expenditures YTD
<b>Personal Services</b>						
Salary and Wages	\$203,142	\$95,805	\$298,947	\$106,171	\$48,289	\$154,460
Temporary Help						
Overtime						
Staff Benefits	\$81,257	\$38,322	\$119,579	\$40,485	\$23,629	\$64,115
Workers Compensation	\$0	\$0				
<Salary Savings>			\$0			
<b>Total Personal Services</b>	<b>\$284,399</b>	<b>\$134,127</b>	<b>\$418,526</b>	<b>\$146,656</b>	<b>\$71,919</b>	<b>\$218,575</b>
<b>Facilities Operations</b>	<b>\$36,469</b>	<b>\$15,629</b>	<b>\$52,098</b>	<b>\$13,222</b>	<b>\$10,787</b>	<b>\$24,009</b>
<b>Operating Expense and Equipment (OE&amp;E)</b>						
General Expense	\$10,500	\$10,700	\$21,200	\$437	\$101	\$538
Minor Equipment	\$0		\$0	\$0	\$0	\$0
Printing	\$3,500	\$2,200	\$5,700	\$819	\$0	\$819
Communications	\$2,500	\$2,500	\$5,000	\$529	\$621	\$1,150
Postage	\$10,995	\$5,800	\$16,795	\$43	\$71	\$114
Insurance (Workers Comp)	\$8,200	\$1,500	\$9,700	\$4,308	\$1,385	\$5,694
Travel (In State)	\$6,705	\$7,500	\$14,205	\$3,853	\$0	\$3,853
Travel (Out of State)		\$0		\$0	\$0	\$0
Training	\$2,500	\$1,000	\$3,500	\$4,998	\$0	\$4,998
Utilities		\$0		\$0	\$0	\$0
Consultant/Professional Services						
(Interdepartmental)			\$0	\$0	\$0	\$0
(External)		\$0				\$0
Data Processing	\$300	\$1,600	\$1,900	\$43	\$0	\$43
Data Proc/IT Security/Lease	\$3,000	\$3,000	\$6,000	\$0	\$0	\$0
Equipment (Major)		\$0		\$0	\$0	\$0
Other Items of Expense	\$3,800		\$3,800	\$0	\$0	\$0
Other Operating Expenses	\$52,000	\$35,800	\$87,800	\$15,030	\$2,179	\$17,209
<b>Subtotal OE&amp;E</b>	<b>\$88,469</b>	<b>\$51,429</b>	<b>\$139,898</b>	<b>\$28,252</b>	<b>\$12,965</b>	<b>\$41,218</b>
<b>Grand Total</b>	<b>\$372,868</b>	<b>\$185,556</b>	<b>\$558,424</b>	<b>\$174,908</b>	<b>\$84,884</b>	<b>\$259,793</b>

Revised February 26, 2013

4100 - State Council on Developmental Disabilities  
 Area Board 6  
 Expenditure Report  
 July 1, 2012 - Dec 31, 2012

	54001	54002	54003	54004	54005	54006	54007	54008	54009	54011	54012	54013	54014	54015	54016	Total BSG	QA	Total Expenditures
Civil Service	\$1,448.40	\$1,810.44	\$543.12	\$3,620.94	\$2,534.64	\$4,345.14	\$724.20	\$1,086.30	\$724.20	\$1,448.40	\$5,431.38	\$362.10	\$161.02	\$5,793.48	\$6,155.52	\$36,209.28	\$43,680.96	\$79,890.24
Statutory - Exempt	\$1,091.40	\$1,364.22	\$409.26	\$2,728.44	\$1,909.92	\$3,274.14	\$545.70	\$818.52	\$545.70	\$1,091.40	\$4,092.66	\$272.82	\$136.44	\$4,365.54	\$4,638.42	\$27,284.58	\$11,693.40	\$38,977.98
Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal Salaries and Wages</b>	<b>\$2,539.80</b>	<b>\$3,174.66</b>	<b>\$952.38</b>	<b>\$6,349.38</b>	<b>\$4,444.56</b>	<b>\$7,619.28</b>	<b>\$1,269.90</b>	<b>\$1,904.82</b>	<b>\$1,269.90</b>	<b>\$2,539.80</b>	<b>\$9,524.04</b>	<b>\$634.92</b>	<b>\$317.46</b>	<b>\$10,169.02</b>	<b>\$10,793.94</b>	<b>\$63,493.86</b>	<b>\$55,374.36</b>	<b>\$118,868.22</b>
OASDI	\$154.06	\$192.62	\$57.75	\$385.18	\$269.62	\$462.24	\$77.06	\$115.56	\$77.06	\$154.06	\$577.80	\$38.50	\$19.25	\$616.30	\$654.94	\$3,851.90	\$3,251.20	\$7,103.10
Dental Insurance	\$4.16	\$31.20	\$9.36	\$62.40	\$43.68	\$74.88	\$12.48	\$18.72	\$12.48	\$24.96	\$93.60	\$6.24	\$3.12	\$99.84	\$105.90	\$603.02	\$1,074.66	\$1,677.68
Health/Welfare Insurance	\$307.71	\$384.63	\$115.39	\$769.26	\$538.48	\$923.12	\$153.85	\$230.78	\$153.85	\$307.71	\$1,153.90	\$76.93	\$38.46	\$1,230.82	\$1,307.70	\$7,692.59	\$12,231.68	\$19,924.27
Retirement	\$520.74	\$650.88	\$195.30	\$1,301.82	\$911.28	\$1,562.16	\$260.34	\$390.54	\$260.34	\$520.74	\$1,952.70	\$130.20	\$65.10	\$2,082.90	\$2,213.10	\$13,018.14	\$11,353.38	\$24,371.52
Workers' Compensation	\$179.09	\$223.85	\$67.16	\$447.66	\$313.37	\$537.22	\$89.52	\$134.29	\$89.52	\$179.09	\$671.51	\$44.76	\$22.40	\$716.27	\$761.02	\$4,476.73	\$1,973.64	\$6,450.37
Other-Staff Benefits	\$29.12	\$36.40	\$10.92	\$72.79	\$50.96	\$87.35	\$14.56	\$21.84	\$14.56	\$29.12	\$109.19	\$7.28	\$3.64	\$116.47	\$123.78	\$727.98	\$314.82	\$1,042.80
Life Insurance	\$0.60	\$0.78	\$0.24	\$1.56	\$1.08	\$1.86	\$0.30	\$0.48	\$0.30	\$0.60	\$2.34	\$0.18	\$0.06	\$2.46	\$2.64	\$15.48	\$6.60	\$22.08
Vision Care	\$2.70	\$3.36	\$1.02	\$6.72	\$4.74	\$8.10	\$1.32	\$2.04	\$1.32	\$2.70	\$10.08	\$0.66	\$0.36	\$10.80	\$11.46	\$67.38	\$88.14	\$155.52
Medicare Taxation	\$36.04	\$45.04	\$13.50	\$90.08	\$63.08	\$108.12	\$18.00	\$27.04	\$18.00	\$36.04	\$135.11	\$9.00	\$4.50	\$114.16	\$153.14	\$870.85	\$760.33	\$1,631.18
Special Adjustment																\$0.00	\$0.00	\$0.00
<b>Subtotal Staff Benefits</b>	<b>\$1,234.22</b>	<b>\$1,568.76</b>	<b>\$470.64</b>	<b>\$3,137.47</b>	<b>\$2,196.29</b>	<b>\$3,765.05</b>	<b>\$627.43</b>	<b>\$941.29</b>	<b>\$627.43</b>	<b>\$1,265.02</b>	<b>\$4,706.23</b>	<b>\$313.75</b>	<b>\$156.89</b>	<b>\$4,990.02</b>	<b>\$5,333.58</b>	<b>\$31,324.07</b>	<b>\$31,054.45</b>	<b>\$62,378.52</b>
<b>Total Personal Services</b>	<b>\$3,774.02</b>	<b>\$4,743.42</b>	<b>\$1,423.02</b>	<b>\$9,486.85</b>	<b>\$6,640.85</b>	<b>\$11,384.33</b>	<b>\$1,897.33</b>	<b>\$2,846.11</b>	<b>\$1,897.33</b>	<b>\$3,794.82</b>	<b>\$14,230.27</b>	<b>\$948.67</b>	<b>\$474.35</b>	<b>\$15,149.04</b>	<b>\$16,127.52</b>	<b>\$94,817.93</b>	<b>\$86,428.81</b>	<b>\$181,246.74</b>
General Expense																\$889.94	\$93.54	\$983.48
Printing																\$742.80	\$1,226.00	\$1,968.80
Communications																\$1,053.00	\$730.10	\$1,783.10
Postage																\$565.00	\$1,305.55	\$1,870.55
In-State Travel																\$1,211.00	\$768.00	\$1,980.00
Training																\$0.00	\$0.00	\$0.00
Facilities Operations																\$6,752.00	\$3,352.00	\$10,104.00
Utilities																\$0.00	\$0.00	\$0.00
Cons & Prof External Services																\$694.88	\$162.36	\$857.24
Data Processing																\$0.00	\$275.00	\$275.00
Other																\$0.00	\$1,625.00	\$1,625.00
<b>Total OE and E</b>	<b>\$791.70</b>	<b>\$864.62</b>	<b>\$259.40</b>	<b>\$1,729.22</b>	<b>\$1,210.46</b>	<b>\$2,075.05</b>	<b>\$345.86</b>	<b>\$518.76</b>	<b>\$345.86</b>	<b>\$691.70</b>	<b>\$2,593.82</b>	<b>\$172.89</b>	<b>\$86.49</b>	<b>\$2,766.79</b>	<b>\$2,939.63</b>	<b>\$11,908.62</b>	<b>\$9,538.55</b>	<b>\$21,447.17</b>
<b>Total Expenditures</b>	<b>\$4,565.72</b>	<b>\$5,608.04</b>	<b>\$1,682.42</b>	<b>\$11,216.07</b>	<b>\$7,851.31</b>	<b>\$13,459.38</b>	<b>\$2,243.19</b>	<b>\$3,364.87</b>	<b>\$2,243.19</b>	<b>\$4,486.52</b>	<b>\$16,824.09</b>	<b>\$1,121.56</b>	<b>\$560.84</b>	<b>\$17,915.83</b>	<b>\$19,067.15</b>	<b>\$106,726.55</b>	<b>\$95,967.36</b>	<b>\$202,693.91</b>
Initial Allocation + Midyear Revise																\$1.00	\$1.00	\$2.00
Percentage Expended																#####	9596736.00%	#####

2012-2013 MEMORANDUM OF UNDERSTANDING  
 QUALITY ASSURANCE ANNUAL FINANCIAL REPORT  
 AREA BOARD 7

July 1, 2012 to December 31, 2012

Description	Total Quality Assurance (QA) Allotment	Total QA Expenditures	QA Encumbered Balance	Total Unliquidated Balance
Salary & Wages	\$95,805	\$46,074	\$46,074	\$49,731
Temporary Help	\$0	\$0	\$0	\$0
Salary Savings	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0
Staff Benefits	\$38,322	\$22,628	\$22,628	\$15,694
			\$0	\$0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$134,127</b>	<b>\$68,702</b>	<b>\$68,702</b>	<b>\$65,425</b>
<b>B. OPERATING EXPENSE &amp; EQUIPMENT (OE&amp;E)</b>				
General Expense	\$0	\$0	\$0	\$0
Printing (Copier Maintenance)	\$0	\$0	\$0	\$0
Communications	\$0	\$120	\$120	(\$120)
Postage	\$5,800	\$202	\$202	\$5,598
Travel (In-State)	\$0	\$1,266	\$1,266	(\$1,266)
Travel (Out-of-State)	\$0	\$0	\$0	\$0
Training	\$0	\$0	\$0	\$0
Facilities Operations	\$16,322	\$0	\$0	\$16,322
Utilities	\$0	\$0	\$0	\$0
Consultant & Professional Services (Interdepartmental)	\$0	\$0	\$0	\$0
(External)	\$0	\$0	\$0	\$0
Data Processing (Computer purchase)	\$0	\$0	\$0	\$0
Equipment (Major)	\$0	\$0	\$0	\$0
Other Items of Expense (Stipends)	\$30,000	\$3,418	\$3,418	\$26,582
<b>TOTAL OE&amp;E</b>	<b>\$52,122</b>	<b>\$5,006</b>	<b>\$5,006</b>	<b>\$47,116</b>
<b>TOTAL</b>	<b>\$186,249</b>	<b>\$73,708</b>	<b>\$73,708</b>	<b>\$112,541</b>

BSG  
2012/2013

Area Board VIII

DESCRIPTION	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total Expenditure	Balance
<b>A. PERSONAL SERVICES</b>							
Salary & Wages	195,451	24,481	25,319	8,357	0	58,157	137,294
Exempt		11,665	11,626	3,821	0	27,112	-
Civil Service		12,816	13,693	4,536	0	31,045	-
Temporary Help		0	0	0	0	0	-
Overtime		0	0	0	0	0	-
Staff Benefits	78,180	19,255	16,873	5,422	0	41,550	36,630
<Salary Savings>		0	0	0	0	0	
<b>TOTAL PERSONAL SERVICES</b>	<b>\$273,631</b>	<b>\$43,736</b>	<b>\$42,192</b>	<b>\$13,779</b>	<b>\$0</b>	<b>\$99,707</b>	<b>173,924</b>
<b>B. OPERATING EXPENSE &amp; EQUIPMENT (OE&amp;E)</b>							
General Expense	10,000	573	141	63	0	776	9,224
Printing	1,400	0	180	122	0	302	1,098
Communications	3,000	623	586	143	0	1,352	1,648
Postage	5,000	396	396	396	0	1,188	3,812
Insurance		0	0	0	0	0	-
Travel (In-State)	14,000	1,532	1,745	706	0	3,982	10,018
Travel (Out-of-State)		0	0	0	0	0	-
Training	400	0	0	0	0	0	400
Facilities Operations	29,368	12,709	4,217	2,084	0	19,010	10,358
Utilities		0	0	0	0	0	-
Consultant & Professional Services		0	0	0	0	0	-
Data Processing	1,200	597	538	0	0	1,135	65
Equipment (Major)	5,000	0	4,879	0	0	4,879	121
Other Items of Expense		0	0	0	0	0	-
<b>TOTAL OE&amp;E</b>	<b>\$69,368</b>	<b>16,429</b>	<b>12,681</b>	<b>3,514</b>	<b>0</b>	<b>32,624</b>	<b>36,744</b>
OAB support							
<b>TOTAL</b>	<b>\$342,999</b>	<b>\$60,165</b>	<b>\$54,874</b>	<b>\$17,293</b>	<b>\$0</b>	<b>\$132,331</b>	<b>210,668</b>

Prepared by J.H. Bowling Date

**VOLUNTEER ADVOCACY SERVICES - CLIENT RIGHTS ADVOCACY**  
**2012/2013**

**Area Board VIII**

DESCRIPTION	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total Expenditure	Balance
<b>A. PERSONAL SERVICES</b>							
Salary & Wages	244,320	22,234	17,250	4,807	0	44,291	200,029
Exempt		3,888	3,875	1,274	0	9,037	-
Civil Service		18,346	13,375	3,534	0	35,254	-
Temporary Help		0	0	0	0	0	-
Overtime		0	0	0	0	0	-
Staff Benefits	97,728	18,394	11,870	2,794	0	33,058	64,670
<Salary Savings>		0	0	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>	<b>\$342,048</b>	<b>\$40,628</b>	<b>\$29,120</b>	<b>\$7,601</b>	<b>\$0</b>	<b>\$77,349</b>	<b>264,699</b>
<b>B. OPERATING EXPENSE &amp; EQUIPMENT (OE&amp;E)</b>							
General Expense	675	0	0	39	0	39	636
Printing	300	0	180	101	0	281	19
Communications	300	0	164	73	0	238	62
Postage	400	99	99	99	0	297	103
Insurance		0	0	0	0	0	-
Travel (In-State)	1,000	424	117	60	0	600	400
Travel (Out-of-State)		0	0	0	0	0	-
Training		0	0	0	0	0	-
Facilities Operations	400	54	30	0	0	84	316
Utilities		0	0	0	0	0	-
Consultant & Professional Services		0	0	0	0	0	-
Data Processing		0	0	0	0	0	-
Equipment (Major)	2,500	0	2,311	9	0	9	(9)
Other Items of Expense	40,000	22,560	22,179	7,308	0	52,047	(12,047)
<b>TOTAL OE&amp;E</b>	<b>\$45,575</b>	<b>23,137</b>	<b>25,080</b>	<b>7,690</b>	<b>0</b>	<b>55,906</b>	<b>(10,331)</b>
OAB support							
<b>TOTAL</b>	<b>\$387,623</b>	<b>\$63,765</b>	<b>\$54,199</b>	<b>\$15,291</b>	<b>\$0</b>	<b>\$133,255</b>	<b>254,368</b>

Prepared by J.H. Bowling

Date

4100 - State Council on Developmental Disabilities  
 Area Board 9  
 Expenditure Report  
 July 1, 2012 - December 31, 2012

	54001	54002	54003	54004	54005	54006	54007	54008	54009	54011	54012	54013	54014	54015	54016	Total BSG	CA	Total Expenditures
Civil Service	\$2,255.62	\$2,819.53	\$845.88	\$5,639.06	\$3,947.36	\$6,766.84	\$1,127.83	\$1,691.70	\$1,127.83	\$2,255.62	\$8,456.59	\$563.91	\$281.96	\$9,022.50	\$9,586.30	\$56,390.53	\$0.00	\$56,390.53
Statutory - Exempt	\$1,814.50	\$2,268.17	\$680.41	\$4,536.27	\$3,175.38	\$5,443.55	\$907.28	\$1,360.89	\$907.28	\$1,814.50	\$6,804.44	\$453.61	\$226.80	\$7,258.05	\$7,711.76	\$45,362.89	\$0.00	\$45,362.89
Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal Salaries and Wages</b>	<b>\$4,070.12</b>	<b>\$5,087.70</b>	<b>\$1,526.29</b>	<b>\$10,175.33</b>	<b>\$7,122.74</b>	<b>\$12,210.39</b>	<b>\$2,035.11</b>	<b>\$3,052.59</b>	<b>\$2,035.11</b>	<b>\$4,070.12</b>	<b>\$15,263.03</b>	<b>\$1,017.52</b>	<b>\$508.76</b>	<b>\$16,280.55</b>	<b>\$17,298.06</b>	<b>\$101,753.42</b>	<b>\$0.00</b>	<b>\$101,753.42</b>
OASDI	\$245.96	\$307.42	\$92.22	\$614.89	\$430.42	\$737.85	\$122.97	\$184.46	\$122.97	\$245.96	\$922.31	\$61.49	\$30.76	\$983.79	\$1,045.25	\$6,148.72	\$0.00	\$6,148.72
Dental Insurance	\$2.68	\$28.35	\$6.48	\$56.63	\$39.63	\$67.98	\$11.33	\$17.00	\$11.33	\$2.68	\$84.98	\$5.67	\$2.81	\$90.64	\$98.25	\$566.44	\$0.00	\$566.44
Health/Welfare Insurance	\$402.87	\$503.59	\$151.08	\$1,007.18	\$705.02	\$1,208.61	\$201.44	\$302.16	\$201.44	\$402.87	\$1,510.77	\$100.72	\$50.36	\$1,611.46	\$1,712.77	\$10,071.74	\$0.00	\$10,071.74
Retirement	\$463.82	\$579.75	\$173.94	\$1,159.55	\$811.68	\$1,391.45	\$231.90	\$347.86	\$231.90	\$463.82	\$1,739.30	\$115.96	\$57.98	\$1,855.26	\$1,971.19	\$11,595.36	\$0.00	\$11,595.36
Workers' Compensation	\$217.75	\$272.19	\$81.66	\$544.42	\$381.11	\$653.30	\$108.87	\$163.31	\$108.87	\$217.75	\$816.61	\$54.44	\$27.22	\$871.04	\$925.57	\$5,444.11	\$0.00	\$5,444.11
Other-Staff Benefits	\$154.40	\$192.98	\$57.90	\$385.97	\$270.18	\$463.19	\$77.19	\$115.77	\$77.19	\$154.40	\$578.97	\$38.59	\$19.31	\$617.56	\$656.18	\$3,859.79	\$0.00	\$3,859.79
Life Insurance	\$1.05	\$1.26	\$0.42	\$2.59	\$1.82	\$3.08	\$0.49	\$0.77	\$0.49	\$1.05	\$3.85	\$0.28	\$0.14	\$4.13	\$4.34	\$25.76	\$0.00	\$25.76
Vision Care	\$4.84	\$6.03	\$1.82	\$12.10	\$8.46	\$14.50	\$2.44	\$3.64	\$2.44	\$4.84	\$18.14	\$1.20	\$0.62	\$19.53	\$20.56	\$120.96	\$0.00	\$120.96
Medicare Taxation	\$57.53	\$71.90	\$21.59	\$143.80	\$100.66	\$172.57	\$28.75	\$43.13	\$28.75	\$57.53	\$215.70	\$14.38	\$7.20	\$230.09	\$244.41	\$1,437.99	\$0.00	\$1,437.99
Special Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal Staff Benefits</b>	<b>\$1,570.90</b>	<b>\$1,963.48</b>	<b>\$589.11</b>	<b>\$3,927.13</b>	<b>\$2,748.98</b>	<b>\$4,712.53</b>	<b>\$785.38</b>	<b>\$1,178.10</b>	<b>\$785.38</b>	<b>\$1,570.90</b>	<b>\$5,890.63</b>	<b>\$392.73</b>	<b>\$196.40</b>	<b>\$6,283.30</b>	<b>\$6,675.92</b>	<b>\$39,270.87</b>	<b>\$0.00</b>	<b>\$39,270.87</b>
<b>Total Personal Services</b>	<b>\$5,641.02</b>	<b>\$7,051.18</b>	<b>\$2,115.40</b>	<b>\$14,102.46</b>	<b>\$9,871.72</b>	<b>\$16,922.92</b>	<b>\$2,820.49</b>	<b>\$4,230.69</b>	<b>\$2,820.49</b>	<b>\$5,641.02</b>	<b>\$21,153.66</b>	<b>\$1,410.25</b>	<b>\$705.16</b>	<b>\$22,563.85</b>	<b>\$23,973.98</b>	<b>\$141,024.29</b>	<b>\$0.00</b>	<b>\$141,024.29</b>
General Expense	\$80.30	\$100.37	\$30.11	\$200.76	\$140.53	\$240.89	\$40.16	\$60.23	\$40.16	\$80.30	\$301.13	\$20.07	\$10.04	\$321.20	\$341.28	\$2,007.53	\$0.00	\$2,007.53
Printing	\$9.12	\$11.40	\$3.42	\$22.79	\$15.96	\$27.35	\$4.56	\$6.84	\$4.56	\$9.12	\$34.19	\$2.28	\$1.14	\$36.46	\$38.69	\$227.88	\$0.00	\$227.88
Communications	\$17.87	\$22.33	\$6.70	\$44.66	\$31.26	\$53.60	\$8.93	\$13.40	\$8.93	\$17.87	\$66.99	\$4.47	\$2.22	\$71.47	\$75.95	\$445.65	\$0.00	\$445.65
Postage	\$6.82	\$8.52	\$2.56	\$17.06	\$11.94	\$20.46	\$3.42	\$5.12	\$3.42	\$6.82	\$25.58	\$1.70	\$0.86	\$27.27	\$28.98	\$170.53	\$0.00	\$170.53
In-State Travel	\$387.44	\$484.30	\$145.29	\$968.65	\$678.01	\$1,162.34	\$193.73	\$290.60	\$193.73	\$387.44	\$1,452.94	\$96.84	\$48.43	\$1,549.80	\$1,646.64	\$9,686.18	\$0.00	\$9,686.18
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities Operations	\$563.31	\$729.19	\$218.75	\$1,458.31	\$1,020.81	\$1,750.00	\$291.69	\$437.50	\$291.69	\$563.31	\$2,187.50	\$145.81	\$72.94	\$2,333.31	\$2,479.26	\$14,583.31	\$14,583.31	\$29,166.69
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cops & Prof External Services	\$3.12	\$3.90	\$1.17	\$7.80	\$5.46	\$9.36	\$1.56	\$2.34	\$1.56	\$3.12	\$11.70	\$0.78	\$0.39	\$12.48	\$13.26	\$78.00	\$0.00	\$78.00
Data Processing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total OE and E</b>	<b>\$1,087.98</b>	<b>\$1,360.01</b>	<b>\$406.00</b>	<b>\$2,720.03</b>	<b>\$1,903.97</b>	<b>\$3,264.00</b>	<b>\$544.05</b>	<b>\$816.03</b>	<b>\$544.05</b>	<b>\$1,087.98</b>	<b>\$4,080.03</b>	<b>\$271.95</b>	<b>\$136.02</b>	<b>\$4,351.99</b>	<b>\$4,624.06</b>	<b>\$27,200.15</b>	<b>\$14,797.24</b>	<b>\$41,997.39</b>
<b>Total Expenditures</b>	<b>\$6,729.00</b>	<b>\$8,411.19</b>	<b>\$2,523.40</b>	<b>\$16,822.49</b>	<b>\$11,775.69</b>	<b>\$20,186.92</b>	<b>\$3,364.54</b>	<b>\$5,046.72</b>	<b>\$3,364.54</b>	<b>\$6,729.00</b>	<b>\$25,233.69</b>	<b>\$1,682.20</b>	<b>\$841.18</b>	<b>\$26,915.84</b>	<b>\$28,598.04</b>	<b>\$168,224.44</b>	<b>\$14,797.24</b>	<b>\$183,021.68</b>
<b>Initial Allocation + Midyear Revise</b>																<b>\$334,475.00</b>		<b>\$334,475.00</b>
<b>Percentage Expended</b>																<b>50.30%</b>	<b>#DIV/0!</b>	<b>54.72%</b>

**QAP 2012-13**

**AB 10**

DESCRIPTION	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Balance
		Expenditures	Expenditures	Expenditures	Expenditures		
<b>A. PERSONAL SERVICES</b>							
Salary & Wages	\$242,457	\$60,480	\$60,480	\$0	\$0	\$120,959	\$121,498
Temporary Help	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Salary Savings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Staff Benefits	\$96,983	\$27,649	\$27,229	\$0	\$0	\$54,878	\$42,105
<b>TOTAL PERSONAL SERVICES</b>	<b>\$339,440</b>	<b>\$88,129</b>	<b>\$87,709</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,838</b>	<b>\$163,602</b>
<b>B. OPERATING EXPENSE &amp; EQUIPMENT (OE&amp;E)</b>							
General Expense	\$0	\$1,709	\$349	\$0	\$0	\$2,058	(\$2,058)
Printing (Copier Maintenance)	\$0	\$447	\$856	\$0	\$0	\$1,303	(\$1,303)
Communications	\$0	\$1,344	\$427	\$0	\$0	\$1,771	(\$1,771)
Postage	\$20,300	\$135	\$135	\$0	\$0	\$270	\$20,030
Travel (In-State)	\$0	\$1,718	\$487	\$0	\$0	\$2,205	(\$2,205)
Travel (Out-of-State)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Training	\$0	200.00	\$0	\$0	\$0	\$200	(\$200)
Facilities Operations	\$60,275	\$14,846	\$15,304	\$0	\$0	\$30,150	\$30,125
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consultant & Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Interdepartmental)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(External)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Data Processing (Computer purchase)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment (Major)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Items of Expense (Stipends)	\$118,000	\$0	\$0	\$0	\$0	\$0	\$118,000
<b>TOTAL OE&amp;E</b>	<b>\$198,575</b>	<b>\$20,399</b>	<b>\$17,557</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,957</b>	<b>\$160,618</b>
<b>TOTAL</b>	<b>\$538,015</b>	<b>\$108,528</b>	<b>\$105,266</b>	<b>\$0</b>	<b>\$0</b>	<b>\$213,794</b>	<b>\$324,221</b>

**Note:** The Department of Social Services maintains the official expenditure records for the area boards on CALSTARS, however final expenditures for any given fiscal year may not appear on CALSTARS until after this report is due, therefore this report reflects the boards' internal records of expenditures to date.

**2012-2013 MEMORANDUM OF UNDERSTANDING  
BASIC STATE GRANT ANNUAL FINANCIAL REPORT  
AREA BOARD 10**

July 1, 2012 to December 31, 2012

Description	Basic State	Total BSG	BSG	Total
	Grant (BSG) Allotment	Expenditures To Date	Encumbered Balance	Unliquidated Balance
<b>A. PERSONAL SERVICES</b>				
Salary & Wages	\$223,016	\$116,153		\$106,863
Temporary Help	\$0	\$845		(\$845)
Overtime	\$0	\$1,755		(\$1,755)
Staff Benefits	\$89,206	\$51,474		\$37,732
<Salary Savings>	\$0	\$0		\$0
<b>Total Personal Services</b>	<b>\$312,222</b>	<b>\$170,226</b>		<b>\$141,996</b>
<b>B. OPERATING EXPENSE &amp; EQUIP.</b>				
General Expense	\$52,000	\$1,330		\$50,671
Printing	\$0	\$1,299		(\$1,299)
Communications	\$0	\$1,176		(\$1,176)
Postage	\$0	\$126		(\$126)
Travel (In-State)	\$0	\$2,927		(\$2,927)
Travel (Out-of-State)	\$0	\$0		\$0
Training	\$0	\$431		(\$431)
Facilities Operations	\$38,537	\$19,374		\$19,163
Utilities	\$0	\$0		\$0
Consultation & Professional Svcs. (Supportive Services)	\$0	\$0		\$0
(Interdepartmental)	\$0	\$0		
(External)	\$0	\$0		
Data Processing	\$0	\$0		\$0
Equipment (Major)	\$0	\$0		\$0
<b>Total OE &amp; E</b>	<b>\$90,537</b>	<b>\$26,663</b>		<b>\$63,874</b>
<b>TOTAL ALLOTMENT &amp; EXPENDITURES</b>	<b>\$402,759</b>	<b>\$196,889</b>		<b>\$205,870</b>

Signature:

**CRA/VAS PROJECT  
ESTIMATED EXPENDITURES  
2012-2013  
Area Board 10**

DESCRIPTION	<b>CRA/VAS BUDGET 2012-2013</b>						Total Expenditures	Balance
	Budget	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Total Expenditures		
<b>A. PERSONAL SERVICES</b>								
Salary & Wages	\$158,713	39678	39678			79,357	79,356	
Temporary Help	\$0						0	
Overtime	\$0						0	
Staff Benefits	\$63,485	25020	24981			50,000	13,485	
<b>TOTAL PERSONAL SERVICES</b>	<b>\$222,198</b>	<b>\$64,698</b>	<b>\$64,659</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,357</b>	<b>92,841</b>	
<b>B. OPERATING EXPENSE &amp; EQUIPMENT (OE&amp;E)</b>								
General Expense	\$11,163		24			24	11,139	
Printing (Copier Maintenance)	\$680					0	680	
Communications	\$5,370	444	951			1395	3,975	
Postage	\$0						0	
Travel (In-State)	\$9,500	376	2000			2376	7,124	
Travel (Out-of-State)	\$0						0	
Training	\$1,200					0	1,200	
Facilities Operations	\$0						0	
Utilities	\$0						0	
Consultant & Professional Services (Interdepartmental)	\$0						0	
(External)	\$0						0	
Data Processing	\$0						0	
Equipment (Major)	\$0						0	
Other Items of Expense (Stipends)	\$19,650	1450	1600			3050	16,600	
<b>TOTAL OE&amp;E</b>	<b>\$27,913</b>	<b>2270.78</b>	<b>4575</b>	<b>0</b>	<b>0</b>	<b>6,846</b>	<b>21,068</b>	
<b>TOTAL</b>	<b>\$250,111</b>	<b>\$66,969</b>	<b>\$69,234</b>	<b>\$0</b>	<b>\$0</b>	<b>\$136,202</b>	<b>113,909</b>	
<b>Note:</b> The Department of Social Services maintains the official expenditure records for the area boards on CALSTARS, however final expenditures for any given fiscal year may not appear on CALSTARS until after this report is due, therefore this reports reflects the boards' internal records of expenditures to date.								

1100 - State Council on Developmental Disabilities  
Area Board 12

Expenditure Report

	54001	54002	54003	54004	54005	54006	54007	54008	54009	54011	54012	N
Civil Service	\$1,428.69	\$1,785.83	\$535.73	\$3,571.71	\$2,500.20	\$4,286.03	\$714.32	\$1,071.51	\$714.32	\$1,428.69	\$5,357.53	
Statutory - Exempt	\$733.01	\$916.28	\$274.89	\$1,832.56	\$1,282.80	\$2,199.08	\$366.51	\$549.79	\$366.51	\$733.01	\$2,748.86	
Overtime												

<b>Subtotal Salaries and Wages</b>	<b>\$2,161.70</b>	<b>\$2,702.11</b>	<b>\$810.62</b>	<b>\$5,404.27</b>	<b>\$3,783.00</b>	<b>\$6,485.11</b>	<b>\$1,080.83</b>	<b>\$1,621.30</b>	<b>\$1,080.83</b>	<b>\$2,161.70</b>	<b>\$8,106.39</b>	
------------------------------------	-------------------	-------------------	-----------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	--

OASDI	\$133.80	\$167.27	\$50.17	\$334.52	\$234.15	\$401.41	\$66.92	\$100.35	\$66.92	\$133.80	\$501.79	
Dental Insurance	\$7.80	\$9.78	\$2.94	\$19.56	\$13.68	\$23.46	\$3.90	\$5.88	\$3.90	\$7.80	\$29.28	
Health/Welfare Insurance	\$99.79	\$124.72	\$37.43	\$249.40	\$174.59	\$299.31	\$49.87	\$74.70	\$49.87	\$99.79	\$374.12	
Retirement	\$237.11	\$296.39	\$88.92	\$592.83	\$414.96	\$711.36	\$118.57	\$177.86	\$118.57	\$237.11	\$889.22	
Workers' Compensation	\$161.66	\$202.11	\$60.65	\$404.22	\$282.96	\$485.03	\$80.85	\$121.26	\$80.85	\$161.66	\$606.29	
Other-Staff Benefits	\$93.57	\$116.95	\$35.09	\$233.94	\$163.75	\$280.70	\$46.80	\$70.18	\$46.80	\$93.57	\$350.87	
Life Insurance	\$0.42	\$0.48	\$0.12	\$1.02	\$0.72	\$1.20	\$0.18	\$0.30	\$0.18	\$0.42	\$1.50	
Vision Care	\$3.00	\$3.78	\$1.14	\$7.50	\$5.28	\$9.00	\$1.50	\$2.28	\$1.50	\$3.00	\$11.28	
Medicare Taxation	\$31.28	\$39.13	\$11.72	\$78.22	\$54.76	\$93.86	\$15.64	\$23.46	\$15.64	\$31.28	\$117.35	
Special Adjustment												

<b>Subtotal Staff Benefits</b>	<b>\$768.43</b>	<b>\$960.61</b>	<b>\$288.18</b>	<b>\$1,921.21</b>	<b>\$1,344.85</b>	<b>\$2,305.33</b>	<b>\$384.23</b>	<b>\$576.27</b>	<b>\$384.23</b>	<b>\$768.43</b>	<b>\$2,881.70</b>	
--------------------------------	-----------------	-----------------	-----------------	-------------------	-------------------	-------------------	-----------------	-----------------	-----------------	-----------------	-------------------	--

<b>Total Personal Services</b>	<b>\$2,930.13</b>	<b>\$3,662.72</b>	<b>\$1,098.80</b>	<b>\$7,325.48</b>	<b>\$5,127.85</b>	<b>\$8,790.44</b>	<b>\$1,465.06</b>	<b>\$2,197.57</b>	<b>\$1,465.06</b>	<b>\$2,930.13</b>	<b>\$10,988.09</b>	
--------------------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	--------------------	--

General Expense	\$58.25	\$72.81	\$21.85	\$145.62	\$101.93	\$174.75	\$29.13	\$43.69	\$29.13	\$58.25	\$218.43	
Printing	\$12.54	\$15.67	\$4.71	\$31.34	\$21.94	\$37.61	\$6.27	\$9.40	\$6.27	\$12.54	\$47.01	
Communications	\$38.52	\$48.14	\$14.44	\$96.29	\$67.40	\$115.54	\$19.26	\$28.89	\$19.26	\$38.52	\$144.43	
Postage	\$4.15	\$5.18	\$1.56	\$10.37	\$7.26	\$12.44	\$2.07	\$3.11	\$2.07	\$4.15	\$15.55	
In-State Travel	\$569.35	\$711.70	\$213.53	\$1,423.41	\$996.37	\$1,708.07	\$284.67	\$427.01	\$284.67	\$569.35	\$2,135.10	
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Facilities Operations	\$400.02	\$499.98	\$150.00	\$1,000.02	\$700.02	\$1,200.00	\$199.98	\$300.00	\$199.98	\$400.02	\$1,500.00	
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cons & Prof External Services	\$15.09	\$18.87	\$5.66	\$37.72	\$26.41	\$45.27	\$7.54	\$11.32	\$7.54	\$15.09	\$56.59	
Data Processing	\$9.15	\$11.44	\$3.43	\$22.88	\$16.02	\$27.46	\$4.58	\$6.86	\$4.58	\$9.15	\$34.32	
Other												

<b>Total OE and E</b>	<b>\$1,107.07</b>	<b>\$1,383.79</b>	<b>\$415.18</b>	<b>\$2,767.65</b>	<b>\$1,937.35</b>	<b>\$3,321.14</b>	<b>\$553.50</b>	<b>\$830.28</b>	<b>\$553.50</b>	<b>\$1,107.07</b>	<b>\$4,151.43</b>	
-----------------------	-------------------	-------------------	-----------------	-------------------	-------------------	-------------------	-----------------	-----------------	-----------------	-------------------	-------------------	--

<b>Total Expenditures</b>	<b>\$4,037.20</b>	<b>\$5,046.51</b>	<b>\$1,513.98</b>	<b>\$10,093.13</b>	<b>\$7,065.20</b>	<b>\$12,111.58</b>	<b>\$2,018.56</b>	<b>\$3,027.85</b>	<b>\$2,018.56</b>	<b>\$4,037.20</b>	<b>\$15,139.52</b>	
---------------------------	-------------------	-------------------	-------------------	--------------------	-------------------	--------------------	-------------------	-------------------	-------------------	-------------------	--------------------	--

<b>Initial Allocation + Midyear Revise</b>												
--	--	--	--	--	--	--	--	--	--	--	--	--

<b>Percentage Expended</b>												December 2012 FY 2012.2013
----------------------------	--	--	--	--	--	--	--	--	--	--	--	-------------------------------



4100 - State Council on Developmental Disabilities  
 Area Board 13  
 Expenditure Report  
 July 1, 2012 - December 31, 2012

	54001	54002	54003	54004	54005	54006	54007	54008	54009	54011	54012	54013	54014	54015	54016	Total BSG	QA	Total Expenditures
Civil Service	\$2,930.11	\$2,878.90	\$893.68	\$5,757.80	\$4,030.46	\$6,909.36	\$1,151.56	\$1,727.34	\$1,151.56	\$1,727.34	\$8,636.70	\$575.79	\$287.89	\$9,212.49	\$9,788.30	\$57,578.05	\$35,000.39	\$92,578.44
Statutory - Exempt	\$1,091.40	\$1,364.37	\$409.26	\$2,728.44	\$1,909.92	\$3,274.14	\$545.70	\$818.52	\$545.70	\$818.52	\$4,092.66	\$272.82	\$136.44	\$4,365.54	\$4,638.42	\$27,294.73	\$11,693.40	\$38,978.13
Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal Salaries and Wages</b>	<b>\$3,994.51</b>	<b>\$4,243.27</b>	<b>\$1,272.94</b>	<b>\$8,486.24</b>	<b>\$5,940.38</b>	<b>\$10,183.50</b>	<b>\$1,697.26</b>	<b>\$2,545.86</b>	<b>\$1,697.26</b>	<b>\$2,545.86</b>	<b>\$12,729.36</b>	<b>\$848.61</b>	<b>\$424.33</b>	<b>\$13,578.03</b>	<b>\$14,426.72</b>	<b>\$84,862.78</b>	<b>\$46,693.79</b>	<b>\$131,556.57</b>
OASDI	\$198.39	\$247.99	\$74.40	\$495.00	\$347.20	\$595.18	\$99.20	\$149.80	\$99.20	\$149.80	\$743.98	\$46.60	\$24.80	\$793.57	\$843.14	\$4,959.84	\$2,713.29	\$7,713.29
Dental Insurance	\$24.18	\$30.24	\$9.06	\$60.54	\$42.36	\$72.60	\$12.12	\$19.18	\$12.12	\$19.18	\$90.78	\$6.06	\$3.00	\$96.84	\$102.90	\$605.16	\$705.42	\$1,310.58
Health/Welfare Insurance	\$20.29	\$25.38	\$7.59	\$1,300.76	\$910.55	\$1,560.83	\$260.17	\$390.26	\$260.17	\$390.26	\$2,009.90	\$130.09	\$65.04	\$2,081.22	\$2,211.30	\$13,007.76	\$8,026.73	\$21,034.49
Retirement	\$595.98	\$693.40	\$195.13	\$1,729.83	\$1,217.97	\$2,087.82	\$347.99	\$521.99	\$347.99	\$521.99	\$2,509.90	\$173.99	\$86.99	\$2,783.90	\$2,957.86	\$17,398.78	\$9,573.61	\$26,972.39
Workers' Compensation	\$212.30	\$265.34	\$79.59	\$530.72	\$371.49	\$636.87	\$108.15	\$159.23	\$108.15	\$159.23	\$795.06	\$53.08	\$26.52	\$768.90	\$802.20	\$5,307.13	\$1,973.64	\$7,280.77
Other-Staff Benefits	\$95.77	\$119.73	\$35.82	\$239.47	\$167.61	\$281.30	\$47.88	\$71.84	\$47.88	\$71.84	\$358.15	\$23.96	\$11.96	\$383.11	\$407.05	\$2,394.34	\$958.86	\$3,353.20
Life Insurance	\$0.60	\$0.78	\$0.24	\$1.56	\$1.08	\$1.86	\$0.30	\$0.48	\$0.30	\$0.48	\$2.34	\$0.18	\$0.06	\$2.46	\$2.64	\$15.48	\$6.60	\$22.08
Vision Care	\$5.58	\$7.02	\$2.10	\$13.98	\$9.78	\$16.80	\$2.82	\$4.20	\$2.82	\$4.20	\$21.00	\$1.38	\$0.72	\$22.38	\$23.82	\$139.98	\$67.38	\$207.36
Medicare Taxation	\$46.38	\$58.00	\$17.41	\$116.00	\$81.20	\$139.19	\$23.21	\$34.80	\$23.21	\$34.80	\$174.00	\$11.60	\$5.81	\$185.60	\$197.17	\$1,159.96	\$643.94	\$1,803.90
Special Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal Staff Benefits</b>	<b>\$1,799.47</b>	<b>\$2,248.88</b>	<b>\$674.84</b>	<b>\$4,498.90</b>	<b>\$3,149.24</b>	<b>\$5,398.65</b>	<b>\$899.84</b>	<b>\$1,349.78</b>	<b>\$899.84</b>	<b>\$1,349.78</b>	<b>\$6,748.39</b>	<b>\$449.94</b>	<b>\$224.90</b>	<b>\$7,198.21</b>	<b>\$7,648.08</b>	<b>\$44,988.43</b>	<b>\$24,709.63</b>	<b>\$69,698.06</b>
<b>Total Personal Services</b>	<b>\$5,193.98</b>	<b>\$6,492.15</b>	<b>\$1,947.78</b>	<b>\$12,986.14</b>	<b>\$9,089.62</b>	<b>\$15,582.15</b>	<b>\$2,597.10</b>	<b>\$3,895.64</b>	<b>\$2,597.10</b>	<b>\$3,895.64</b>	<b>\$19,477.75</b>	<b>\$1,298.55</b>	<b>\$649.23</b>	<b>\$20,776.24</b>	<b>\$22,074.80</b>	<b>\$129,851.21</b>	<b>\$71,403.42</b>	<b>\$201,254.63</b>
General Expense	\$10.49	\$13.12	\$3.93	\$28.23	\$18.36	\$31.48	\$5.25	\$7.87	\$5.25	\$7.87	\$39.35	\$2.62	\$1.31	\$41.97	\$44.61	\$282.33	\$32.32	\$294.65
Printing	\$100.20	\$125.25	\$37.59	\$250.50	\$175.35	\$300.60	\$50.10	\$75.15	\$50.10	\$75.15	\$378.75	\$25.05	\$12.54	\$400.80	\$425.82	\$2,505.00	\$497.00	\$2,992.00
Communications	\$18.66	\$23.32	\$7.00	\$46.65	\$32.64	\$55.98	\$9.33	\$13.99	\$9.33	\$13.99	\$69.96	\$4.67	\$2.34	\$74.63	\$79.28	\$466.44	\$92.44	\$592.88
Postage	\$111.64	\$139.55	\$41.86	\$279.09	\$196.36	\$334.91	\$55.81	\$83.73	\$55.81	\$83.73	\$418.64	\$27.91	\$13.95	\$446.55	\$474.48	\$2,800.93	\$279.92	\$5,591.55
In-State Travel	\$246.11	\$307.64	\$92.30	\$615.27	\$430.67	\$738.29	\$123.05	\$184.59	\$123.05	\$184.59	\$922.88	\$61.53	\$30.77	\$994.38	\$1,045.86	\$6,152.50	\$200.03	\$6,352.53
Training	\$993.10	\$1,231.35	\$4.54	\$30.25	\$1,737.90	\$2,979.24	\$496.55	\$74.48	\$496.55	\$74.48	\$3,724.04	\$246.25	\$124.15	\$3,972.34	\$4,220.55	\$21,326.39	\$24,626.82	\$46,153.31
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cont & Prof External Services	\$119.01	\$146.77	\$44.63	\$297.53	\$208.27	\$357.04	\$59.51	\$89.26	\$59.51	\$89.26	\$446.30	\$29.75	\$14.88	\$476.05	\$505.80	\$2,975.32	\$13.31	\$2,988.63
Data Processing	\$14.11	\$17.64	\$5.30	\$35.28	\$24.70	\$42.34	\$7.05	\$10.58	\$7.05	\$10.58	\$52.92	\$3.53	\$1.77	\$56.45	\$59.97	\$352.80	\$32.81	\$703.61
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total OE and E</b>	<b>\$1,613.32</b>	<b>\$2,006.64</b>	<b>\$237.15</b>	<b>\$1,580.80</b>	<b>\$2,823.25</b>	<b>\$4,839.88</b>	<b>\$806.65</b>	<b>\$549.65</b>	<b>\$806.65</b>	<b>\$549.65</b>	<b>\$6,049.84</b>	<b>\$403.31</b>	<b>\$201.71</b>	<b>\$6,453.17</b>	<b>\$6,856.37</b>	<b>\$38,841.71</b>	<b>\$29,169.75</b>	<b>\$66,011.46</b>
<b>Total Expenditures</b>	<b>\$6,807.30</b>	<b>\$8,498.79</b>	<b>\$2,184.93</b>	<b>\$14,565.94</b>	<b>\$11,912.87</b>	<b>\$20,422.03</b>	<b>\$3,403.75</b>	<b>\$4,445.29</b>	<b>\$3,403.75</b>	<b>\$4,445.29</b>	<b>\$33,403.75</b>	<b>\$3,403.75</b>	<b>\$809.94</b>	<b>\$27,229.41</b>	<b>\$29,931.17</b>	<b>\$166,692.92</b>	<b>\$100,573.17</b>	<b>\$267,266.09</b>
<b>Initial Allocation + Midyear Revise</b>																		
<b>Percentage Expended</b>																		

**4100 - State Council on Developmental Disabilities  
 Cycle 35 Grants  
 Fiscal Year 2012-13**

<b>Location</b>	<b>Grant Recipient</b>	<b>Contract Amount</b>	<b>Funds Expended 10/01/12 -1/31/13</b>
<b>Headquarters</b>	Youth Leadership Forum (YLF)	\$9,999.00	\$9,999.00
	Jay Nolan Community Services	\$359,782.00	\$0.00
	Board Resource Center*	\$288,950.00	\$65,625.85
	<b>Subtotal:</b>	<b>\$658,731.00</b>	<b>\$75,624.85</b>
<b>Area Board 1</b>	Progressive Employment Concepts	\$20,000.00	\$5,090.19
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$5,090.19</b>
<b>Area Board 2</b>	Glen County Office of Education	\$9,500.00	\$675.83
	Focus Film Festival	\$10,500.00	\$6,375.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$7,050.83</b>
<b>Area Board 3</b>	None Awarded	\$0.00	\$0.00
<b>Area Board 4</b>	Kidpower Teenpower Fullpower	\$20,000.00	\$0.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$0.00</b>
<b>Area Board 5</b>	CALICO	\$20,000.00	\$4,530.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$4,530.00</b>
<b>Area Board 6</b>	San Diego State University Research Foundation	\$19,363.00	\$3,137.08
	<b>Subtotal:</b>	<b>\$19,363.00</b>	<b>\$3,137.08</b>
<b>Area Board 7</b>	Kidpower Teenpower Fullpower	\$20,000.00	\$0.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$0.00</b>
<b>Area Board 8</b>	Resource's for Independence , Central Valley	\$19,277.00	\$0.00
	<b>Subtotal:</b>	<b>\$19,277.00</b>	<b>\$0.00</b>
<b>Area Board 9</b>	First 5 Moorpark/Simi Valley Neighborhood for Learning	\$9,000.00	\$4,142.81
	UCP-San Luis Obispo	\$11,000.00	\$1,900.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$6,042.81</b>
<b>Area Board 10</b>	Project Get Safe	\$20,000.00	\$2,040.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$2,040.00</b>
<b>Area Board 11</b>	Project Get Safe	\$6,933.00	\$0.00
	NOCCCD School of Continuing Education	\$13,067.00	\$0.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$0.00</b>
<b>Area Board 12</b>	Project Get Safe	\$20,000.00	\$2,354.00
	<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$2,354.00</b>
<b>Area Board 13</b>	San Diego State University Interwork Institute's Creative Support Alternative and SDSU's Department of Administration, Rehabilitation, and Postsecondary Education	\$19,992.00	\$781.96
	<b>Subtotal :</b>	<b>\$19,992.00</b>	<b>\$781.96</b>
<b>All Area Board's</b>	Regional Self-Advocacy Grant	\$100,009.00	\$3,633.00
	<b>Total:</b>	<b>\$100,009.00</b>	<b>\$3,633.00</b>