

Memorandum

To: California State Council on Developmental Disabilities (SCDD)
CC: Jennifer Johnson, Director, Office of Program Support
Aaron Bishop, Commissioner, Administration on Intellectual and
Developmental Disabilities
From: Rita Stevens
Date: 6/2/2014
Re: Corrective Action Plan

The Administration on Intellectual and Developmental Disabilities reviewed the California State Council on Developmental Disabilities' (SCDD) Corrective Action Plan (CAP) submitted May 1st. The Corrective Action Plan (CAP) is approved. The progress update and supporting documentation demonstrates the Council initiated adequate steps to address the MTARS findings. Attached are three documents:

- A one page CAP Review Summary
- A more detailed CAP Review Summary that captures highlights, notes, and follow up questions
- Lanterman Act Amendment Comments

We will continue to facilitate monthly calls to review and provide technical assistance on the CAP. Council participants should include the Interim Executive Director, the Management Consultant, and Chair. A progress report on the CAP is due by close of business Monday June 2nd. Please submit in the progress report in Word format. The review call is scheduled for Monday June 30th 10am-11:30am Pacific Standard Time.

The CAP is a collaborative tool that will be used to evaluate progress on addressing MTARS findings. We will continue to monitor the Council's progress and may take additional action if we determine progress to be inadequate.

If you have questions regarding this approval please contact me at rita.stevens@acl.hhs.gov or 202.357.3488.