



State Council on Developmental Disabilities



STATE OF CALIFORNIA

Edmund G. Brown Jr.
Governor

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December 30, 2014

Ms. Allison Cruz
Project Officer
Administration on Intellectual and Developmental Disabilities
Administration for Community Living
Washington, DC 20201

Dear Ms. Cruz:

Enclosed is the California State Council on Developmental Disabilities (SCDD) January 1, 2015 program progress report as required under the special conditions and restrictions of the Fiscal Year 2015 Award No. 1501CABSDD award letter. This report contains the documents agreed to in the Documentation of Compliance for three of the items. With this report, California has submitted 33% of the remaining compliance items. With prior reports, California is 22% compliant.

This report is the second program progress report in this phase of the corrective action plan (CAP). It contains the documents related to:

- Task A2 – Executive Director Duties
- Task G1a – Orientation Binder (submitted in hard copy only)
- Task G3a – Facilitation Policy

The submissions for these tasks meet the agreed upon evidence and timeline in the Documentation of Compliance (January 1, 2015 update enclosed). Additionally, we are providing additional explanation and documentation requested in response to the December 1, 2014 report:

- B1 Membership: Additional recommendations for potential council members will be made to the Governor's Office as soon as the Membership Committee has identified a candidate for nomination. This clarification will be proposed to Councilmembers for adoption to the Council By-Laws the next time the Council amends them, which will be in 2015.

"The Council advocates, promotes & implements policies and practices that achieve self-determination, independence, productivity & inclusion in all aspects of community life for Californians with developmental disabilities and their families."

- 16 Conflict of Interest Practices: Attached, please find documentation that the Council is following its Form 700 policy and procedures with regards to conflict of interest. The documentation is in three parts:
 - Assuming Office, for Councilmembers newly appointed to the Council
 - Leaving Office, for Councilmembers who resign, leave, or are removed from the Council
 - Annual Statements, for ongoing CouncilmembersCouncilmember must remain current with this statement of economic interests and together these three documents demonstrate a year's worth of compliance.
- 17 Policies Re Responsibilities: The Executive Director is responsible to ensure State Plan implementation, data collection and analysis, supports to engage self-advocate members of the council in meetings and activities. This clarification will be proposed to Councilmembers for adoption to the Council By-Laws the next time the Council amends them, which will be in 2015.

Also, we included an updated map of Councilmember demographics. This map is in response to task C2 Demographic Analysis, which is in continuous compliance until met, and reflects recent Councilmember changes.

This past month, the Council said goodbye to long-time Councilmember and Chair Molly Kennedy. Per the Council By-Laws, Vice Chair April Lopez becomes Chair. Chair Lopez is equally committed to continuing the good progress made within the last year and expects significant progress from the Council on compliance items, amending the current State Plan, reorganizing the Council to align with the current direction, and planning for the next State Plan. I along with my leadership team have begun working together to ensure a smooth transition and continue with the same priorities in meeting the terms of this CAP.

The latest update on the State Plan is that AIDD approved an extension of the current State Plan Amendment Update and Program Performance Report to March 2, 2015.

SCDD submits this report of significant progress and accomplishments for your review and consideration.

Sincerely,



Mike Clark
Interim Executive Director
State Council on Developmental Disabilities