



Notice of Award – High Risk

**Developmental Disabilities Act Subtitle B –
Federal Assistance to State Developmental Disabilities Councils**

Grantee:
California
Director
Department of Social Services
744 P Street, MS 19-93
Sacramento, CA 95814

Date:
November 22, 2013

Grant No.: 1401CABSDD **Seq. No.:** 2014 / 1
Award Instrument: Grant (Formula)
Project Period: 10/01/2013 - 09/30/2015

Award Authority: P.L. 106-402

EIN: 1-946001347-A7

CFDA Program Title	Award This Action	Cumulative Grant Award to Date	Appropriation	Object Class Code
93.630 State DD Councils	\$1,913,801	\$1,913,801	75-4-1536	41.15
Total	\$1,913,801	\$1,913,801		

Terms and Conditions:

1. The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act); (2) other applicable Federal statutes and their implementing regulations; (3) program regulations; and (4) terms and conditions of award.
2. This formula grant award is issued under the authority of The Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act), P.L. 106-402. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program and will comply with the terms and conditions and other requirements of this award. Further, the recipient agrees to be responsible for limiting the draw of funds to the actual time of disbursement and submitting timely reports as required; and to be responsible for effectively controlling the use of cash in compliance with Federal requirements when these funds are advanced to secondary recipients. HHS terms and conditions can be found in Part II of the HHS Grants Policy Statement (<http://dhhs.gov/asfr/ogapa/grantinformation/hhsgps107.pdf>).
3. Withdrawals of funds are not to exceed the total grant award shown above under provisions of Treasury Circular No. 1075. Failure to adhere to these requirements may cause the suspension of grant funds.
4. For this award the SF-270 will serve as the interim expenditure report in lieu of the SF425 Federal Financial Report (SF-425). SF-270 forms and instructions can be downloaded from <http://www.whitehouse.gov/sites/default/files/omb/grants/sf270.pdf> and submit the completed forms to the fiscal award administrator identified in the award. Complete all lines, as appropriate. In addition, the following information must be provided: To obtain payment for costs incurred under the DDC grant, PRDDC must submit written reimbursement requests using the Standard Form (SF) 270 Request for Advance or Reimbursement; summary schedules of costs claimed that includes the totals by each grant budget category; accounting system reports that list the individual cost items included in each budget grant category total; and source documentation (e.g., cancelled checks, paid bills, payrolls, time and attendance records, contract and subgrant award documents, etc.) for each individual cost item greater than \$500. Further, expenditures claimed that are not included in the most recently approved grant budget

must be accompanied by detailed justifications/explanations or the related costs will not be accepted as allowable costs.

5. The DDC program performance report (PPR) is due on an annual basis. The first report is due December 31, 2014. The reports can be submitted using DD Suite located at: <http://ddsuite.org/>.
6. SCDD must:
 - a. Submit a corrective action plan to the AIDD/ACL programmatic by Friday **February 14, 2014** that details how SCDD will address the items in Attachment A of the monitoring report that accompanies this notice and includes a plan for technical assistance to address the compliance issues;
 - b. Provide monthly program progress reports on the corrective action plan starting March 17, 2014; and
 - c. Obtain regular, on-going technical assistance from experts with extensive knowledge of the DDC program, particularly with regard to issues of program administration, organizational administration and fiscal management; and quarterly calls with the AIDD staff to review progress in the implementation of the Corrective Action Plan.
7. The Federal share of the cost of all projects in a State supported by an allotment to the State under Subtitle B may not be more than 75 percent of the aggregate necessary cost of such projects, as determined by the Secretary. The remaining 25% of the aggregate necessary cost of such projects represents the non-Federal share. In the case of projects whose activities or products target individuals with developmental disabilities who live in urban or rural poverty areas, as determined by the Secretary, the Federal share of the cost of all such projects may not be more than 90 percent of the aggregate necessary cost of such projects, as determined by the Secretary. In the case of projects undertaken by the Council or Council staff to implement State plan activities, the Federal share of the cost of all such projects may be not more than 100 percent of the aggregate necessary cost of such activities.
8. The award term for Federal Financial Accountability and Transparency Act (FFATA) sub-award and executive compensation reporting requirement is located at <http://www.acf.hhs.gov/programs/aid/resource/federal-funding-accountability-and-transparency-act-ffata>.
9. All recipients must update and maintain their annual registration with the System for Award Management (SAM), and ensure that SAM registration information and DUNS information are both current. Failure to do so may negatively affect the issuance of future awards. Recipients are encouraged to require sub-awards/subcontractors to update and maintain their registrations as well. Detailed Information is located at: <http://www.sam.gov>.
10. The general provisions from The Consolidated Appropriation Act, 2012 (P.L. 112-74) enacted on December 23, 2011 remain in effect for all awards funded with FY12 or FY13 appropriations issued on or after December 23, 2011 and can be found on the HHS website: <http://www.hhs.gov/asfr/ogapa/acquisition/apm-2012-03-attachmentb.html>.

Remarks:

1. **This award is designated as high risk and must conform with the requirements as outlined in the accompanying letter.** Removal from the high risk designation can be requested within 45 days of the receipt of this award and at any time after the 45 days through the Programmatic and Fiscal contacts noted below. A decision regarding removal from the high risk designation will then be made by the Commissioner of AIDD and Chief Grants Management Officer.
2. The DDC grant award to your state has been approved for the current period of the fiscal year in the amount shown above. Award levels represent FY 2014 funding under the current Continuing Resolution (PL 113-46). The period for liquidation of the obligations is through September 30, 2016.

3. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. **When requesting payment from PMS, please use your P account login and reference the sub-account code "ADDDDC14" for payment.** Inquiries regarding payments should be directed to Program Support Center/Division of Payment Management (PSC/DPM), DHHS; Post Office Box 6021; Rockville, MD 20852; 1-877-614-5533; PMSSupport@psc.gov.

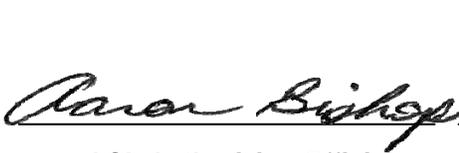
ACL Contact Information:

ACL Programmatic Contact

Name: Sara Newell
Telephone: (202) 690-5963
E-mail: sara.newell@acl.hhs.gov

ACL Fiscal Contact

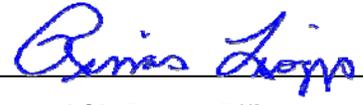
Name: Yi-Hsin Yan
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ACL Authorizing Official



Funds Certifying Official



ACL Grants Officer