



**MEMBERSHIP COMMITTEE  
MEETING NOTICE/AGENDA**

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<b>THE PUBLIC MAY LISTEN IN BY CALLING:</b>	<b>1-800-839-9416</b>
<b>PARTICIPANT CODE:</b>	<b>2982825</b>

**DATE:** March 3, 2015

**TIME:** 1:00 p.m. to 3:00 p.m.

**MEETING LOCATION:** State Council on Developmental Disabilities  
1507 21<sup>st</sup> Street, Suite 210  
Sacramento, CA 95811  
(916) 322-8481

**TELECONFERENCE SITES:** SEE ATTACHMENT

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Thomas Johnson at (916) 322-8481 or [thomas.johnson@scdd.ca.gov](mailto:thomas.johnson@scdd.ca.gov) by 5:00 pm, February 25, 2015.

**AGENDA**

1. **CALL TO ORDER** A. Lopez

2. **ESTABLISH A QUORUM** A. Lopez

3. **INTRODUCTIONS AND ANNOUNCEMENTS** A. Lopez

4. **PUBLIC COMMENTS**

*This item is for members of the public only to provide comments and/or present information to the Committee on matters **not** on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first. The Committee will provide a public comment period, not to exceed a total of seven minutes, for public comment prior to action on each agenda item.*

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<b>7. COMMITTEE REPORT TO THE COUNCIL</b>	A. Carruthers	
<b>8. RECRUITMENT FLYER AND APPLICATION FORM</b>	B. Phillips	11
<b>9. REVIEW CANDIDATES</b>	A. Carruthers	
<b>10. NEXT MEETING DATES</b>	All	
<b>11. ADJOURNMENT</b>	A. Lopez	

*For additional information regarding this agenda, please contact Thomas Johnson, 1507 21<sup>st</sup> Street, Suite 210, Sacramento, CA 95811, (916) 322-8481*

## TELECONFERENCE LOCATIONS AND DETAILS

**CALL IN NUMBER:**  
**PARTICIPANT CODE:**

**1-800-839-9416**  
**2982825**

**Silicon Valley – Monterey Regional Office**  
2580 North First Street, Suite 240  
San Jose, CA 95131

**East Los Angeles Family Resource Library**  
1000 S. Fremont Ave., Suite 6050, #35  
Alhambra, CA 91803

**Stadium Chiropractic and Sports**  
2029 W. Orangewood Ave.  
Orange, CA 92886

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**MEMBERSHIP COMMITTEE MEETING MINUTES**  
**January 20, 2015****Members Present**

April Lopez (chair, FA)  
Sandra Smith (FA)  
David Forderer (SA)

**Members Absent**

Linda Landry (FA)

**Others Attending**

Mike Clark  
Aaron Carruthers  
Bob Phillips  
Natalie Bocanegra  
Thomas Johnson  
Wayne Glusker

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

Chairperson April Lopez called the meeting to order at 1:12 p.m. A quorum was established.

**2. WELCOME AND INTRODUCTIONS**

Everyone present introduced themselves.

**3. PUBLIC COMMENT**

There was no public comment.

**4. APPROVAL OF JUNE 19, 2014 MINUTES**

It was moved/seconded (Smith/Forderer) and carried to approve the December 9, 2014 Membership Committee minutes as presented. Councilmembers Lopez, Smith, and Forderer voted aye. There were no nays or abstentions.

**5. APPOINTMENT AND VACANCIES MATRIX**

Executive Director Mike Clark reviewed the vacancies matrix with committee members. He told members this matrix will be updated on a continual basis. Moreover, he briefed the committee on the current status of vacancies. Currently, there are six vacancies: one is an

institutional vacancy, one is an at-large vacancy that should be filled by a parent or family member, and regional offices 9, 10, 11, and 13 are vacant.

**6. APPOINTMENT TRACKING FORM**

Executive Director Clark reviewed the appointment tracking form with committee members. This form is currently up to date.

**7. DEMOGRAPHIC MAP OF CURRENT COUNCIL MEMBERS**

Chief Deputy Director Aaron Carruthers reviewed the demographic map of the current council membership.

**8. BI-MONTHLY COUNCIL MEMBERSHIP REPORT**

Chief Deputy Director Carruthers reviewed the draft bi-monthly council membership report. Staff feels confident that it meets the AIDD Corrective Action Plan mandates and expectations as it relates to bylaws. Members then discussed what else the document should contain or omit. The committee generally agreed that the document should include expired appointments, or at least a note section to account for incorrect appointment information. For this, Chief Deputy Director Carruthers and Counsel Natalie Bocanegra will meet to discuss this issue.

It was moved/seconded (Forderer/Smith) and carried to approve the recommendation that this issue be dealt with in greater detail at the March Membership Committee Meeting. Council members Lopez, Smith, and Forderer voted aye. There were no nays or abstentions.

**9. APPLICATION FORM**

Regional Office Director Bob Phillips discussed the progress on the application form, which will be completed by prospective candidates wishing to serve on the Council. Currently, there are several draft application forms that other regional offices use. Members reviewed the language of a few of these forms and were in general agreement that the applications should gather both basic demographic information as

well as provide candidates the opportunity to provide a narrative summary on why they wish to volunteer on the Council. Members also agreed that the application form should note the time commitments that are required to serve on the council. Members also agreed that all candidates should take an official oath of office before serving on the council, especially given the fact that they will likely be dealing with confidential information.

Council member David Forderer then requested staff to come back to the next Membership Committee meeting with a completed, preliminary draft application form.

**10. RECRUITMENT FLYER**

Committee members reviewed several drafts of a recruitment flyer. Members generally liked the different styles of fliers believing different approaches would reach different candidates. Members suggested using pictures of current Council and RAC members.

**11. NEXT MEETING DATES**

The next Membership Committee meeting is scheduled for March 3, 2015, from 11:00 a.m. to 3:00 p.m.

**12. ADJOURNMENT**

Chairperson Lopez adjourned the meeting at 3:26 p.m.

# Appointment and Vacancy Tracking Form

Category	Name	*1st Term Appointment	*2nd Term Appointment	Expiration Date	Expired >60	Expired >120	Sent to G.O.
At Large Institution	VACANT (July 2014)						
At Large 1	VACANT (June 2014)						
At Large 2	April Lopez (parent advocate)	2/2/2012	6/5/2013	2/1/2018			
At Large 3	Jenny Ning Yang (self-advocate)	8/19/2013	1/12/2015	8/18/2019			
At Large 4	Kecia Weller (self-advocate)	7/11/2012	6/5/2013	7/10/2018			
At Large 5	Nancy Clyde (self-advocate)	10/23/2013	1/12/2015	10/22/2019			
At Large 6	Steven Kapp (self-advocate)	5/1/2014		4/30/2020			
North Coast Regional Office	Robert M. Taylor (self-advocate)	7/21/2014		7/20/2020			
North State Regional Office	Charles Horne-Nutt (self-advocacy)	11/26/2014		11/25/2020			
Sacramento Regional Office	Sandra Smith (parent advocate)	2/6/2014		2/5/2020			

Appointee Chart

2/20/2015

## Appointment and Vacancy Tracking Form

Category	Name	*1st Term Appointment	*2nd Term Appointment	Expiration Date	Expired >60	Expired >120	Sent to G.O.
North Bay Regional Office	Kraig "Max Duley (parent advocate)	2/19/2010	1/12/2015	2/18/2016			
Bay Area Regional Office	Feda Almaliti (parent advocate)	1/7/2013		1/6/2019			
N. Valley Hills Regional Office	Kerstin Williams (self-advocate)	7/6/2010		7/5/2016			
Silicon Valley-Monterey Regional Office	David Forderer (self-advocate)	7/11/2012		7/10/2018			
Sequoia Regional Office	Rebecca Donabed (self-advocate)	1/7/2013	1/12/2015	1/6/2019			
Central Coast Regional Office	VACANT (2012)						
Los Angeles Regional Office	VACANT (Sept 2011)				Yes	Yes	1st Aug-11 2nd Nov-12
Orange County Regional Office	VACANT (January 2012)						2 requests sent Nov-14
San Bernardino Regional Office	Carmela Garnica (parent advocate)	1/7/2013		1/6/2019			
San Diego Imperial Regional Office	VACANT (December 19, 2014)						

## Appointment and Vacancy Tracking Form

Category	Name	*1st Term Appointment	*2nd Term Appointment	Expiration Date	Expired >60	Expired >120	Sent to G.O.
Dept. of Rehabilitation	Joe Xavier, Director						
	Bill Moore, Designee	Ongoing	Ongoing				
Dept. of Education	Tom Torlakson, Director						
	Daniel Boomer, Designee	Ongoing	Ongoing				
Dept. of Aging	Lora Connolly, Director						
	Chisorom Okwuosa, Designee	Ongoing	Ongoing				
CA Health & Human Services Agency	Diana Doolley, Secretary						
	Kris Kent, Designee	Ongoing	Ongoing				
Dept. of Developmental Services	Santi Rogers, Director						
	Eric Gelber, Designee	Ongoing	Ongoing				
Dept. of Health Care Services	Toby Douglas, Director						
	Jonathan Clarkson, Designee	Ongoing	Ongoing				
Disability Rights CA	Catherine Blakemore, Director						
		Ongoing	Ongoing				
University Center for Excellence UCLA	Olivia Raynor, Director						
		Ongoing	Ongoing				
University Center for Excellence USC	Robert Jacobs, Director						
		Ongoing	Ongoing				
University Center for Excellence UCD	Robin Hansen, Director						
		Ongoing	Ongoing				

## Appointment and Vacancy Tracking Form

Category	Name	*1st Term Appointment	*2nd Term Appointment	Expiration Date	Expired >60	Expired >120	Sent to G.O.
Non-Governmental Agency/Group Concerned with Services to Persons with DD	Janelle Lewis	7/11/2012	1/12/2015	7/10/2018			

**Notes:**

- 1) 3- Year Term
- 2) Appointee can serve two successive terms.
- 3) Continues to serve until appointment of replacement is done.
- 4) Of the 20 non-agency members, at least 7 are people with DD and at least 7 are parent, family member, guardian or conservator of someone with DD residing in CA. All 20 must fall into one category or the other.



## BECOME A VOLUNTEER MEMBER WITH THE CALIFORNIA STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

[www.scdd.ca.gov](http://www.scdd.ca.gov)

[council@scdd.ca.gov](mailto:council@scdd.ca.gov)

(866) 802-0514

The "Council", as we are known in the community, is committed to creating better lives for children and adults with developmental disabilities.

As an independent state agency led by 31 members appointed by the Governor, the Council should reflect the geographic and ethnic diversity of California. The Council promotes independent and productive lives by influencing public policy in areas such as education, employment, housing, inclusion

and self-determination.

You have two opportunities to be involved - on the Council itself, or on one of its 13 regional advisory committees.

If you are a person with a developmental disability or family member ready to change lives by improving the disabilities system, contact us for more information or complete the Outreach Application by going to: <http://goo.gl/forms/XeZDWIZWRa>

### Why Join the Council?

- Because you believe all children should have equal access to the best education possible
- Because you believe that everyone should have the power to determine their own lives
- Because you believe in the equality and inclusion of people with developmental disabilities
- Because you believe that you can be a part of the change to improve the lives of people with developmental disabilities and their families

**changinglives**



# State Council on Developmental Disabilities Outreach Application

This "outreach application" is intended to identify individuals interested in serving on the State Council on Developmental Disabilities or on the Council's regional advisory committees. If considered a candidate for the Council, an on-line application, a resume and reference letters are required later in the application process. Appointments to the Council are made by the Governor. We will contact you with information on the next steps.

\* Required

**First Name \***

**Last Name \***

**Street Address \***

**City \***

**Zip Code \***

**Email \***

**Phone \***

**Race \***

Check all that apply (The Council is required by law to reflect the geographic and ethnic diversity of California)

African- American

American Indian/Native Alaskan

- Asian
- Hispanic or Latino
- Native Hawaiian/Other Pacific Islander
- White

**Check if you want to serve on the State Council**

All appointments to the State Council are made by Governor Brown. You should expect your Council activities, which include attending Council meetings every other month in Sacramento, to take 10 to 15 hours a month of your time. Your accommodation, meal and travel expenses are reimbursed and you receive a stipend of \$100 per Council meeting.

- Yes, I want to apply to serve on the State Council

**Check if you want to serve on a Regional Advisory Committee**

Members of the Council's 13 regional advisory committees are appointed by the State Council. Regional advisory committees advise the state council and its regional office on local issues and identify and provide input regarding local systemic needs within its community. Your time commitment may be from 2 to 6 hours a month. Reimbursement for accommodation, meals, and travel is made to you, but no stipend is provided for attendance at meetings.

- Yes, I want to apply to serve on the Regional Advisory Committee

**Please explain why you wish to serve on the State Council on Developmental Disabilities, or on one of its Regional Advisory Committees. \***



**Submit**

*Never submit passwords through Google Forms.*

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