

May 27, 2016



Hello SSAN members,

Here is the June 8-9, 2016 meeting packet. Your packet includes the following:

- Agenda
- March 2016 Draft Minutes
- MOU Draft – Be prepared to discuss in detail
- SCDD Volunteer Advocacy Services Program at Sonoma Developmental Center Brochure
- Workgroup Information for possible new Purpose, Goals, and Measurable Objectives
- Draft SSAN Forms to review, edit and possibly vote on using
- Member Action Report Form
- Monthly Activity Log
- SCDD SAAC Report
- 3 Handouts for the Legislative Update

Please make sure you read your packet prior to coming to the meeting and be prepared to discuss items for the Memo of Understanding (MOU). We need to have a document to present to SCDD to begin negotiations.

We will have four presentations. Ross Long, SCDD Volunteer Advocacy Service Coordinator at Sonoma Developmental Center will present on Supports for Individuals leaving Developmental Centers. Tony Anderson, Executive Director of ARC will give us an update on the Lanterman Coalition. Love Miller from the California Telephone Access Program will present on Free Adaptive Phones. Ian Gayton, Self-Advocate Trainer will present on the Importance of Training Peace Officers.

Your packet includes the Member Action Report and a copy of the Monthly Activity Log that we voted on using at the last meeting. Please come prepared with your written report and be ready to share and exchange information.

A friendly reminder - SSAN is an "Information Highway" and members are expected to share information in their communities and report back at each meeting.

From Cheryl Hewitt, SSAN Chair



Posted on: www.scdd.ca.gov

**THE PUBLIC MAY LISTEN IN BY CALLING:
PARTICIPANT CODE:**

**1-800-839-9416
8703085**

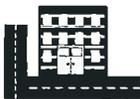
STATEWIDE SELF ADVOCACY NETWORK MEETING INFORMATION



DATE: Wednesday, June 8, 2016
Thursday, June 9, 2016



TIME: Wednesday, 10:00 a.m. to 5:00 p.m.
Thursday, 9:30 a.m. to 3:00 p.m.



WHERE: Hawthorne Suites
321 Bercut Drive
Sacramento, CA 95811
(916) 441-1200

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Dena M. Hernandez at State Council on Developmental Disabilities, North Valley Hills Office 2529 W. March Lane Suite 105 Stockton, CA 95207 or by phone: 209-473-6930 or e-mail: dena.hernandez@scdd.ca.gov. Requests must be received by 5 pm, on Wednesday, June 1, 2016.



AGENDA FOR DAY 1

June 8, 2016
10:00am-5:00pm



Call to Order, Welcome, Roll Call and Introductions

Cheryl Hewitt, Chairperson
Regina Woodliff, Vice Chair
Desiree Boykin, Secretary



Review and Approval of Agenda

Cheryl Hewitt, Chairperson
ACTION



Public Comment

Public comment is welcome. Comment on agenda items is taken as they are discussed.



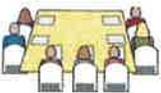
Review and Approval of Minutes March 2016

Cheryl Hewitt, Chairperson
ACTION



SCDD Update

Aaron Carruthers, SCDD Executive Director



Memo of Understanding (MOU) Discussion

David Forderer, MOU Workgroup Chair
Cheryl Hewitt, MOU Co-Chair

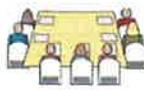


Lunch – 90 minutes on your own



Supports for Individuals Leaving Developmental Centers Presentation

Ross Long, SCDD Volunteer Advocacy Services Coordinator
Sonoma Developmental Center



Workgroups Meet and Report back with Action Plans

SSAN Officers
ACTION



SSAN Forms
SSAN Officers
ACTION



Quick Break



Member Action Reports

Desiree Boykin, Secretary



SCDD SAAC Report

David Forderer



SCDD Employment First Committee (EFC) Update

Lisa Cooley, Employment First Committee Vice Chairperson
Discussion



Pacific Alliance on Disability Self Advocacy Update

Cheryl Hewitt, Chairperson



Travel Training / Overview

Mary Agnes Nolan,



5:00 pm Adjourn



AGENDA FOR DAY 2
June 9, 2016
9:30am-3:00pm



Call to Order, Welcome, Roll Call and Introductions

Cheryl Hewitt, Chairperson
Regina Woodliff, Vice Chair
Desiree Boykin, Secretary



Review of Agenda

Cheryl Hewitt, Chairperson
Discussion



Public Comment

Public comment is welcome. Comment on agenda items is taken as they are discussed.



Lanterman Coalition Update Presentation

Tony Anderson, Executive Director / ARC



Legislative Update

Bob Giovati, SCDD Deputy Director of Policy and Planning
Nelly Nieblas, SCDD Legislation and Communication Manager



Free Adaptive Phones Presentation

Love Miller, California Telephone Access Program



Importance of Training Peace Officers
Ian Gayton, Self-Advocate Trainer



Lunch – 90 minutes.



Memo of Understanding (MOU) Action Steps and Vote

David Forderer, MOU Workgroup Chair

Cheryl Hewitt, MOU Co-Chair

ACTION



Review Member Action Plans/Assignments

SSAN Officers



Input for next SSAN Meeting – Talking Points

ALL



3:00pm Adjourn

March 2016

Draft

Minutes



Statewide Self Advocacy Network
 Meeting Minutes
 March 2-3 2016
 Hawthorne Suites, Sacramento

<p><u>SCDD Regional Office Members in attendance</u> David Forderer- SCDD Charles Adams- North Coast Chen Curtiss- North Bay Regina Woodliff-Bay Area Robert Balderama-North Valley Hills Cheryl Hewitt- Silicon Valley Monterey Bay Rebecca Donabed- Sequoia Ramon Hernandez-Central Coast Julie Gaona- Los Angeles Robert Levy – Orange County Paul Mansell- San Diego- Imperial</p> <p><u>Agency Members in attendance</u> Desiree Boykin- ARCA Joe Meadours- People First of California Robert Levy-Mind Institute</p> <p><u>Members not in attendance</u> Lisa Cooley- Sacramento Ted Jackson- CFILC representative Nicole Patterson- DDS Marinda Reed - DRC Kecia Weller- Trajan Center</p>	<p><u>SCDD Staff in attendance</u> Dena Hernandez- North Valley Hills/HQ George Lewis- North Valley Hills Dawn Morley- North Coast Mary Agnes Nolan- SCDD HQ Ron Usac-Bay Area</p> <p><u>Non SCDD Facilitators</u> Peggy Wakefield Steve Ruder- US Davis Mind Institute Dezirae Nunez Jana Chapman-Plon Jamie Noll – ARC Solano</p> <p><u>OTHERS PRESENT</u> Kaitlin Dest Stacey Martinez Luis Ramirez</p> <p><u>Speakers</u> Aaron Carruthers- SCDD Executive Director Bob Giovati- SCDD Carole Watilo – PEC</p>
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DAY 1

Call to Order, Welcome, Roll Call and Introductions

Cheryl Hewitt, Chairperson called the meeting to order at 10:12 am
 Desiree Boykin, Secretary did a roll call vote for members present.

Review and Approval of Agenda

Cheryl Hewitt, Chairperson asked for a motion to approve the agenda.

ACTION: Motion #1 to approve by David Forderer /Second by Rebecca Donabed. Roll call vote taken and ALL members voted unanimously YES in favor of this motion. Motion passed.

Public Comment

There was no public comment.

Review and Approval of Minutes December 2015

ACTION: Motion #2 to approve the December minutes by David Forderer/
Second by Robert Balderama. Roll call vote taken and ALL members voted YES in
favor of this motion except Joe Meadours who abstained. Motion passed.

SCDD Update

Aaron Carruthers, SCDD Executive Director, informed everyone that Governor Brown has passed the Managed Care Organized (MCO) Tax Reform which will fund the Developmental Disabilities service system. SSAN Members clapped as they heard the news. Director Carruthers also informed members that the federal government is moving away from funding sheltered work programs in the next few years and putting more focus on Supported Employment. Director Carruthers informed members that the Statewide Self Determination Advisory Committee meeting was taking place on March 3, 2016 and a couple of members commented about their experiences with their local regional centers. Director Carruthers advised he would pass on the information and stressed that the local committees have a purpose.

Memo of Understanding (MOU)

David Forderer, MOU Workgroup Chair and Cheryl Hewitt, MOU Co-Chair led the MOU discussion and explained the 3 options and what the outcome could look like to members. Cheryl stressed that SSAN is a member led organization and that in the future, SSAN needs to maintain itself. Members need to work on building their local networks. David stressed that SSAN needs to develop a more recognized product. There was also discussion from members that developing trainings is a huge effort and members need to understand what they are committing to as they move forward.

Memo of Understanding (MOU) VOTE

After having a lunch break, SSAN members reviewed the MOU options again and took a vote. Members passed Option #3 for a Cross Disability Training Network. There was discussion prior to the vote that this option means inviting more members to join from outside the DD Network knowing this could also mean reducing some of the current membership. Members would report on how many trainings they had in a quarter. If there are

problems or they need help, a SSAN officer or another member would assist. If members are unable to complete assignments after support was given, members may be asked to step down. SSAN officers will review all applications for new members and do an interview to ensure fit.

ACTION: Motion #3 to choose Option #1 by Paul Mansell/ Second by Regina Woodliff. Roll call vote taken and ALL members voted NO in favor of this motion except Regina Woodliff who abstained. Motion failed.

ACTION: Motion #4 to choose Option #2 by Paul Mansell/ Second by Rebecca Donabed. Roll call vote taken and ALL members voted NO in favor of this motion except Charles Adams who voted YES and David Forderer who abstained. Motion failed.

ACTION: Motion #5 to choose Option #3 by Regina Woodliff / Second by David Forderer. Roll call vote taken and ALL members voted YES in favor of this motion except Charles Adams who abstained. **Motion passed.**

Presentation 1

Strengthening Self Advocacy

Paul Mansell, SCDD San Diego Representative gave his presentation on Strengthening Self Advocacy that he helped create with other self-advocates from People First of San Diego using mini-grant funds from Pacific Alliance on Disability Self Advocacy (PADSA) which is a project of National Significance. Paul stressed how your parents are you first teachers in the self advocacy movement and that your support team can include your Regional Center, your Supported Living Services instructor and your local People First Chapter.

SSAN Annual Report

Cheryl Hewitt reminded members that the SSAN Annual Report had been emailed to all members earlier in the year and a copy of the SSAN Annual Report Summary was provided in the SSAN packet. Cheryl also reminded members there was a binder on display with the full report on the resource table in the back of the room.

SCDD SAAC Report

David Forderer, Council Self Advocate Advisory Committee Chairperson's report was provided in the meeting packet and there no questions.

SCDD Employment First Committee (EFC) Update

Kecia Weller, Employment First Committee Chairperson's report was provided in the packet and there were no questions.

Member Action Reports

All members gave their action reports and Secretary Desiree Boykin reminding everyone of the importance of turning in their reports. Secretary Boykin also stressed how members are expected to bring information back to the local community.

Paul Mansell reminded members of the Monthly Activity Log he designed and suggested members use it to keep track of their activities. Members took a vote on adopting the form to use for future reports.

ACTION: Motion #6 to use the Monthly Activity Log form by Robert Balderama/ Second by Rebecca Donabed. Roll call vote taken and ALL members voted YES in favor of this motion except Joe Meadours who abstained. Motion passed.

A summary of the action reports is as follows:

Members reached out to the 12 Independent Living Centers to start building collaborative relationships and learned many things, including but not limited to:

- Voting
- Advocating for your right to make your life more independent
- Job searches and development
- Housing searches and referrals
- Peer to peer counseling
- Community activities
- Independent living skills training
- Individual and systems change advocacy
- Assistive technology

Members did several presentations with over 155 people and some of the topic areas were:

- Self – Determination
- Getting more people to join People First

- Peer to Peer Groups
- Advocating for people who have developmental disabilities
- Limited Affordable Housing
- Employment First
- Friendship Dating

Members attended and participated in several meetings

- Autism Conference
- Self-Determination Webinar
- Social Services transportation advisory committee
- San Joaquin Transit advisory committee
- Consumer Advisory Committee Groups

Members Identified Barriers limiting their efforts:

- Finding support staff due to the new overtime laws – limits outreach
- Not having a local SCDD office that is open – limits outreach
- TRANSPORTATION!!!!
- Time and other job demands

Members shared several New Resources:

<http://www.bazelon.org/News-Publications/Press-Releases/HCBS-Settings-Rule.aspx>

Registration is open for the PFCA Statewide Gathering on June 10-12, 2016. Information is available at: www.peoplefirstca.org.

Registration is open for the 29th Annual CHOICES Conference on April 8, 2016 and members all received a brochure.

All members received a packet that was provided at a presentation that was held on January 20, 2016 hosted by VMRC, SCDD, and CLASP for Transcen Inc. called “The Worklink Program - A New Day for Day Services by Sara Murphy.”

Before ending the meeting, announcements were made and members welcomed the new Robert Levy, Orange County Representative (not to be confused with Robert Levy, UCEDD MIND Institute Representative) Members also were invited to stay and celebrate Cindy Ruder’s service to SSAN.

Adjourn DAY 1

Meeting was adjourned at 4:31 pm

SSAN DAY 2 Minutes

Call to Order, Welcome, Roll Call and Introductions

Cheryl Hewitt, Chairperson called the meeting to order at 9:39 a.m. Desiree Boykin, Secretary did a roll call vote for members present.

Review and approve the Agenda

Cheryl Hewitt, Chairperson asked for a motion to approve the agenda

ACTION: Motion #7 to approve agenda by Regina Woodliff/Second by Rebecca Donabed. Roll vote taken and ALL members voted unanimously YES in favor of this motion. Motion passed.

Public Comment

Cheryl read a written comment that was submitted after the public comment agenda item the day before from a person sharing her story.

Presentation 2

Supported Employment Presentation

Carole Watilo, Executive Director/ CEO of Progressive Employment Concepts presented on customized employment and talked about her 25 years of success working with young adults with developmental disabilities by finding them jobs that suited their needs. Members learned about reasonable accommodations on the job and were encouraged to explore the Job Accommodation Network (JAN) for more information. The link is <http://askjan.org/> Members can also access the information from the Department of Labor website for the Office of Disability Employment Policy - <https://www.dol.gov/odep/>

Legislative Update

Bob Giovati, SCDD Deputy Director of Policy and Planning provided SSAN members with information on what legislation SCDD is currently supporting and specifically talked about Bill S. 1719: Raise Family Caregivers Act and Bill: SCR 98 introduced Beall California's community-based developmental service system: 50th anniversary. SSAN members want to know how to help the State Council with assuring that individuals leaving developmental centers can be in a safe, supportive environment that will ensure their safety and success in the community. They plan to discuss this at the next SSAN meeting. A motion was made. Members also discussed the Lanterman Coalition and plan to discuss again in the near future.

ACTION: Motion #8 to discuss what SSAN members can do to help SCDD with Developmental Center closures and making sure residents are safe in an environment that will give them success and meets their needs. Motion made by David Forderer/Second by Rebecca Donabed. Roll vote taken and ALL members voted unanimously YES in favor of this motion. Motion passed.

Pacific Alliance on Disability Self Advocacy Update

Cheryl Hewitt gave a brief update on PADSA and referred them to the information that was included in the meeting packet starting on page 35. For more information about PADSA, members can go to <http://pacific-alliance.org>.

Presentation 3

Transition Planning Training

After returning from lunch, Regina Woodliff, SSAN Representative from the SCDD Bay Area office provided training on “Future Goals for Young Adults” that she presents to high school teens with disabilities about going to college or work after they graduate. Regina talked about how she moved out on her own at 26 years old and has maintained employment for years. Regina does her presentations with Herb Hasting, Client Advocate from Regional Center of the East Bay and receives support from SCDD regional office staff, Ron Usac. They go to local high schools every month to talk to local students.

Workgroups Meet and Report back with Action Plans

The SSAN workgroups met to discuss the purpose of their group and review the work they have been doing. Members were also asked to plan their 2016 meeting calendar and decide what to do at their next call. Staff helped clarify what the chair was trying to accomplish by visiting the tables to explain the purpose of the task. Each member was given a calendar to fill in their workgroup times. Workgroup Chairs reported out what each group discussed.

Review Member Action Plans/Assignments

Members were reminded to fill out and turn in their evaluations.

Input for next SSAN Meeting – Talking Points

Members were reminded that the goal of SSAN is to build bridges that strengthen advocacy among disability communities. Members went over the highlights and what to be prepared to provide in their member report at the next meeting.

- Tell a unique thing about the area you represent
- Bring 3 new resources for SSAN's resource binder
- Reach out to agencies that you have not had contact with before and be prepared to provide a brief summary of what the agency does

Cheryl adjourned the meeting at 2:40 pm.

Minutes respectfully submitted by SCDD staff

MOU

Draft

May 24, 2016

PLEASE READ AND PLAN TO DISCUSS IN DETAIL!

SSAN Mission Statement:

“The Statewide Self-Advocacy Network (SSAN) promotes leadership and builds bridges that strengthen advocacy among disability communities by focusing on policy change.

WHAT WE WANT TO DO:

- Option 3

MOU TOPICS

- What Is The Purpose of SSAN
- What We Want to Do
- How We Can Do It
- Member Values
- Member Expectations
- SCDD Organizational Support
- Budget Line Items

WHAT IS THE PURPOSE OF SSAN

- To show we are strong independent people
- Very important to help people with disabilities
- Encourage people with disabilities to organize and create change for the good
- Become skilled advocates and share with others who don't know how to advocate
- Create a network of top leaders who are active in outreach and can change the world
- Support and develop self-advocacy organizations throughout the state
- Train, educate, and support the community
- Promote system change advocacy
- Collaborate with other advocacy organizations and disability communities in CA
- SSAN is a member driven organization

WHAT WE WANT TO DO

- Members want to develop knowledge and skills to make a difference in our region and state
- Members want to speak up on behalf of other people with disabilities
- Members want to train regional and statewide advocacy groups and networks

HOW WE CAN DO IT

- **Become skilled:** members, statewide and within their regions, will become expert advocates
- **Be Collaborators:** members, statewide and with their regions, will collaborate with other organizations
- **Be Advocates:** members, statewide and within their regions, will advocate to policy makers and administrators on behalf of those with disabilities (Advocates)
- **Become Trainers:** members, statewide and within their regions, will train other advocates.

MEMBER RESPONSIBILITIES

- To become better **skilled** - receive best practices training from a variety of professionals.
- To better **collaborate** - work with other agencies, including disabilities ILC, mental health, elderly, veterans, etc., on a topic or concern, including housing employment, policy etc.
- To better **collaborate** - SSAN to keep an open line of communication with State Council share information between the community and The Council.
- To better **advocate** - communicate with legislators and policy makers and administrators.
- To better **train** other advocates - offer a variety of presentations to a variety of organizations, including family resource centers, schools, SELPA, ILC, care-givers, providers, etc., utilizing the resources of State Council outreach materials.

MEMBER EXPECTATIONS, Along with improving skills, collaborating, advocating and training, members are expected to:

- Identify their own facilitators
- With the assistance of SCDD develop supports needed to carry out responsibilities.
- Carry out assigned activities and report (Membership Action Report) at SSAN on a quarterly basis.
- Participate in one workgroup/committee on the SSAN.
- If not able to carry out responsibilities and expectations, members are subject to dismissal from SSAN.

SCDD AND OTHER ORGANIZATIONAL SUPPORT, To become better **skilled** members, receive support from a variety of resources including State Council Staff Services Analyst, Regional Office staff, and where possible, other providers, including tailored day service staff, and independent living staff. Support can include

- Administrative Functions: Organize quarterly SSAN, and sub-committee meetings, take meeting notes, make copies, call and email set-up and support, meeting announcements, and travel arrangements.
- Marketing Functions: With members, develop presentations, draft and format newsletter, and other promotional material.
- Membership Functions: Membership support, assistance with assignments, and follow-up on completion, problem solving, encourage member accountability.

BUDGET LINE ITEMS TO CONSIDER

- Best Practices Training
- Hosting Quarterly Meetings including travel expenses, and accommodations
- Administrative support (staff, phone line, etc.)
- Supplies
- Travel expenses, hotel aren't accessible – need items to help. Bigger rooms, Hoyer, Step Stools for bed, etc.
- Staff Support including headquarters and regional personnel
- Marketing material
- Facilitation

OTHER QUESTIONS

- Clarification - how is regional staff expected to support their representative?
- What is the relationship of the SSAN member and the regional office?
- What is the Council's expectation for the existing partners and their role in SSAN?

Supports For Individuals Leaving DCs

Contact
Volunteer
Advocacy Services

Ross Long, CPSII
Coordinator

Volunteer Advocacy Services

State Council on Developmental

Disabilities

P.O. Box 1493

Eldridge, CA 95431

(707) 938-6757

email:

ross.long@sonoma.dds.ca.gov

Conflict of interest statement

Volunteers cannot be current state employees of DDS, employees of Regional Centers, service providers working with Regional Centers, or individuals serving on Area Boards.



The Sonoma Developmental Center is located on Arnold Drive, between Madrone Road in Glen Ellen and Sonoma Regional Park.



Help
Build
Dreams

Advocacy Services Project

Volunteer Opportunities

Office of SCDD



State Council on
Developmental Disabilities
Sonoma Developmental Center
P.O. Box 1493
Eldridge, CA 95431
707-938-6757

WHAT IS STATE COUNCIL ON DEVELOPMENTAL DISABILITIES?

The SCDD is established by state and federal law as an independent state agency to ensure that people with developmental disabilities and their families received the services and supports they need.

WHAT IS THE VOLUNTEER ADVOCACY SERVICES PROJECT?

We provide advocacy services for people living at the Sonoma Developmental Center who do not have family or conservators to represent them.



WHAT DO VOLUNTEERS DO?

- Volunteers are the residents' advocates. They attend meetings with them, or on their behalf, to ensure that they are receiving appropriate services and supports.
- Volunteers meet with residents for one hour a week and spend time getting to know them.



WHAT SUPPORT DO VOLUNTEERS RECEIVE FROM THE PROJECT?

- The Volunteer Advocacy Services Coordinator matches volunteers with residents living at Sonoma Developmental Center.
- The Volunteer Advocacy Services Coordinator provides ongoing communication and training.

BE A FRIEND



DESIRED QUALITIES OF A VOLUNTEER ADVOCATE

- Sensitivity and patience
- Ability to work cooperatively with others
- Good listening and observation skills
- Ability to accept direction, guidance, and acquire new information
- Dependability and flexibility
- Ability to advocate on an objective basis

Volunteers are not paid employees, but they Receive a base stipend of \$50 per month

SSAN

Workgroup Information

Possible SSAN Workgroup Purpose, Goals, and Measurable Objectives

June 2016



SSAN EMPLOYMENT Workgroup

Purpose: The Employment workgroup will educate the community about the rights of people with disabilities and their ability to become contributing members of society.

Goal: To increase opportunities for people with disabilities to get meaningful and competitive employment.

Measurable Objective: SSAN Members will reach out to at least 4 individuals/groups in one quarter to inform them about gainful employment of the DD Community.

SSAN SELF-DETERMINATION Workgroup

Purpose: The Self Determination workgroup will find and/or develop materials for SSAN members to educate the community on Self Determination.

Goal: Increase self-advocates and their families and the community's awareness of self-determination.

Measurable Objective: SSAN Members will reach out to at least 3 individuals/groups in one quarter to inform them about self-determination.

SSAN LEGISLATION Workgroup

Purpose: The Legislative workgroup will inform and educate our communities on statewide legislation that SCDD has taken a position on. (Keep)

Goal: Increase the community's awareness on AB 449-ABLE Account; SB 11- Peace Officer Training and SB 29-Peace Officer Training. (Keep)

Measurable Objective: By 12/31/15, the SSAN legislative workgroup will have given at least 8 presentations on the legislative bills. (Needs to be updated)

SSAN NEWSLETTER/COMMUNICATION Workgroup

Purpose: The Newsletter/Communication workgroup will highlight SSAN activities and upcoming conferences/events to communicate what SSAN is doing and how they are connected in the community.

Goal: Increase the community's awareness of how SSAN is promoting the self-advocacy movement within the state of California.

Measurable Objective: The Newsletter/ Communication workgroup will produce 4 newsletters highlighting SSAN's advocacy work throughout California.



Draft Forms

SSAN



Proposed Tips for SSAN Conference Calls DRAFT May 16, 2016



Workgroups meet via conference call to plan logistics and gather information to be presented at the following SSAN meeting.

Workgroup calls are member led and the chair (or lead member of the group) is in charge of planning what will be discussed and notifying fellow members.

Staff developed a template that can be used if the lead member chooses that includes a list of what will be discussed.

The calls do not require a posted agenda because the group is not making decisions on behalf of the full SSAN.

Members are responsible for taking the notes for the meeting.

Members should be on time for the call.

Staff will moderate the call by opening the conference calling line.

All calls use the SSAN Conference call in number and participant code. (Number: 1-800-839-9416, code: 870-3085.)

Chair/Lead Member should stick to the list of what will be discussed – respect the time participants have put aside for the call.

Members should say who they are when they speak and try not to interrupt others.

Chair/Lead member should do roll call and when the group is asked a question, he/she should specifically ask each member on the call for their opinion.

It is a good idea to:

- Use your “Mute” button and not a “Hold” button. Muting will help cut down on background noise and holding can plan music into the call.
- Use #1 to Mute your own line and #2 to un-mute your own line
- If you can’t mute your phone, please try to not make other noise because it is hard for other members to hear. (Like typing, whispering, etc.)



SSAN information to possibly go into a flyer

SSAN Mission Statement

The Statewide Self-Advocacy Network (SSAN) promotes leadership and builds bridges that strengthen advocacy among disability communities by focusing on policy change.

Successful advocacy means building relationships and helpful partnerships. The SSAN partners include:

- State Council on Developmental Disabilities (SCDD) and 13 Regional Representatives (Regional Offices)
- Association of Regional Center Agencies (ARCA)
- California Foundation for Independent Living Centers (CFILC)
- Department of Developmental Services (DDS)
- Disability Rights California (DRC)
- People First of California (PFCA)
- University Centers for Excellence in Developmental Disabilities (USED: USC Children's Hospital; UCLA Tarjan Center; and UCD M.I.N.D. Institute)

Member Responsibilities

- Share and exchange information between SSAN and the areas they represent
- Reach out to the community and be a resource for the local advocacy groups
- Provide information in local communities
- Promote legislative and policy change
- Provide support and training to local self- advocacy groups

If you have questions or need more information about becoming a Statewide Self Advocacy Network representative for (agency) , please contact (name & phone #)

Draft Letter to New Potential SSAN Membership



Date:

Dear _____,

The Statewide Self Advocacy Network (SSAN) was developed to strengthen the self-advocacy movement in California. SSAN is moving toward a more cross disability focus. To do this, SSAN is developing resources to train individuals on how to be stronger self-advocates. The Network is looking to build bridges between different organizations that provide information to share widely throughout California that help self-advocates and their families.

The Network's intent is also provide a place to have resources for everyone to build on. We would like to extend an invitation for your agency or organization to become a part of our Network so that we can draw from your expertise and share resources.

Sincerely,

SSAN Chair



IDEAS on How to do OUTREACH For _____ Presentations

(Developed by the SSAN Employment First Work Group)

How do you let people know that you are available to give presentations about _____ in your region? Attached is a sample letter that you can use.

Need Help? You can also talk to the SCDD/Regional Office in your region for assistance. IDEAS.....

- **You** can call, email, and/or send a letter to the regional center(s) in your region and ask if you can give a presentation on _____ at a board meeting.
- **You** can call, email, and/or send a letter to the local Family Resource Network in your region and ask if you can give a presentation at their board meeting or at one of their upcoming events.
- **You** can call, email, and/or send a letter to the School Districts in your region and talk to the Special Education Department to see if you can give a presentation to the Transition Classes in their district.
- **You** can find out from the school districts about their CAC (Community Advisory Committee). The CAC's are made up of school personnel, parents and community members that meet to advise their school districts on special education related topics. Contact the CAC chairperson or president to see if you can give a presentation.
- **You** can ask the school district about any upcoming events that you can attend such as Transition Fairs and give out information at the event.
- **You** can ask the regional center(s) for a list of day programs in your region and you can contact them to see if they would like a presentation. If you attend a day program- start there!
- **You** can ask your People First/Self-advocacy group if they would like a presentation.
- **You** can ask the agency you work for if they would like a presentation.
- **You** can talk to the local Chamber of Commerce



Be prepared when you contact agencies or individuals about giving a presentation. Be prepared to explain who you are, where you are from and that you represent the Statewide Self Advocacy Network (SSAN). Explain what the presentation is about, and how long it will take. Have your calendar with you so you can schedule a time and you write it down.



(Topic of Presentation/Training HERE)

DATE: _____

To: _____

Hi, my name is _____, and I represent _____ (give region or agency) on the Statewide Self Advocacy Network (SSAN). The SSAN works to connect self-advocates their communities and statewide organizations to increase leadership by persons with disabilities. SSAN members also share information with their communities.

I am available to give a presentation and information about the Employment First Policy. In Oct 2013, California passed the Employment First law, joining 22 other states that already had employment first policies in place. AB 1041 is a bill signed by Governor Brown so people with disabilities can get employment that is needed to be productive.

The Employment First policy is important and people should know about it. If you or your agency/group is interested in a presentation, please contact me at: (Put your contact here)

Thank you very much,



LOG OF OUTREACH Activities

Name of person/agency	DATE	Contact #, email, mailing address	Response
Example: Ann- Family Resource Center	10/29/15	209-555-5555 <u>frn@gmail.com</u> 5554 March Lane Stockton, CA 95207	Yes- scheduled presentation 11/20/15

Remember.....You can contact a regional center, Family Resource Network, School Districts Transition Classes, School Districts CAC's, Day Programs, People First/Self Advocacy groups, and/or Chamber of Commerce to name a few...

Draft Letter to New Potential SSAN Membership



Date:

Dear _____,

The Statewide Self Advocacy Network (SSAN) was developed to strengthen the self-advocacy movement in California. SSAN is moving toward a more cross disability focus. To do this, SSAN is developing resources to train individuals on how to be stronger self-advocates. The Network is looking to build bridges between different organizations that provide information to share widely throughout California that help self-advocates and their families.

The Network's intent is also provide a place to have resources for everyone to build on. We would like to extend an invitation for your agency or organization to become a part of our Network so that we can draw from your expertise and share resources.

Sincerely,

SSAN Chair

Member Action Report

Activity Log

SCDD SAAC Report



Statewide Self Advocacy Network MEMBER ACTION REPORT



June 8 & 9, 2016

Member name: _____

Agency or Regional Office you represent: _____

Please tell a unique thing about the area you represent: _____

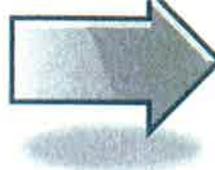
Please report on the number of contact calls you had with your partner: _____

Please list the trainings or work with any agencies or organizations you have done and say how many people attended.

Please list how many presentations or outreach activities (including emails and phone calls) with new self-advocates. Please list the number of self-advocates who attended or how many you talked to.

Please list the 3 new resources you plan to share and bring copies to for other members. (Reach out to agencies that you have not had contact with before and be prepared to provide a brief summary of what the agency does. Bring brochures if possible)

Please list ANY barriers to doing any SSAN work in your community: _____



Report from SAAC/SCDD Meetings to SSAN by David Forderer **Highlights of the March 7-8, 2016 SAAC and Council Meetings**

SAAC Meeting Report Notes - March 7, 2016

Vance Taylor, California Office of Emergency Services (CalOES), Office of Access and Functional Needs shared a power point presentation and explained the Roles, Priorities, Vision, Mission, and Values of the organization. Mr. Taylor gave an overview of the California Standardized Emergency Management System (SEMS) and also explained about their internal organized structure, and their regional operations. As requested by SAAC members, he also provided information on heavy rains and the importance of being prepared for all types of emergencies. Also at the request of members, Mr. Taylor provided information on Community Emergency Response Teams (CERT). Members can find a program in their local communities by contacting their county office of emergency services.

Resources shared include:

- www.Storms.ca.gov
- www.Ready.gov
- www.nws.noaa.gov
- www.Floodprepareca.com
- www.myhazards.caloes.ca.gov
- www.Floodsmart.gov



Members were also encouraged to Google “Food Storage” for information.

Staff, Mary Agnes Nolan requested pictures of self-advocates receiving or providing facilitation for the Facilitation Manual staff are updating.

SCDD Council Meeting Report Notes

Council Meeting – March 8, 2016

The Council has new member - Jackie Nguyen

Chair, Lopez gave her report regarding the Developmental Centers Closure meeting, the Managed Care Organization (MCO) that the Governor signed, and the first Statewide Self-Determination Advisory Committee Meeting that took place on March 3, 2016 in Los Angeles.

Executive Director Aaron Carruthers provided a report on the work he has been doing with Legislative Testimony, National Representation, State Plan, and Collaborations before he moved on to talk about MTARS and the Budget. Other staff reports were provided in the packet.

Aaron Bishop, Commissioner for Administration on Intellectual and Developmental Disabilities (AIDD) under the Administration for Community Living, U.S. Department of Health and Human Services provided an overview of what is happening on the federal level before opening for questions. Mr. Bishop briefly talked about a new formula that they will be using to address funding for each of the Councils and briefly addressed other policy issues regarding the HCBS rule, the WIOA regulations and Overtime regulations. They are using principals of person-centered planning and there is a lot of work to be done. Mr. Bishop stressed the importance of collaboration and we are better off working together.

Three individuals (Dwayne LaFon, Brian Winfield, and Amy Wall) from the Department of Developmental Services (DDS) came and talked about the Developmental Center Closure plans for Porterville DC general treatment area (the secured treatment area will not close) and Fairview DC.

The Council voted on two Regional Center Conflict of Interest (COI) Waiver Requests. Both passed. One Council member stressed that Regional Centers really need to be doing more outreach to avoid having to COI waiver requests.

Chair April Lopez provided a report of the Statewide Self-Determination Committee meeting on March 3, 2016 in Los Angeles and reported that it was "fabulous," focused, and positive. There will be training materials coming soon.

Janelle Lewis, Chair of LPPC provided a report and the Council voted to support bill S 1719 (Senator Susan Collins, R-ME) (HR 3099). This bill would require the Secretary of the Department of Health and Human Services to establish and maintain a national strategy for family caregiving. The Council also voted to support, sponsor, and or co-sponsor a bill SB 1072 on School Bus Safety regarding a Child Alarm System.

There was a vote to delegate authority to council staff for certain legislative opportunities to take formal positions on legislation as long as they follow the Council mission statement.

There was a vote regarding the Structural Deficit Recommendations that passed as provided.



Legislative Update Handouts

2016



Assembly Bills (AB) – Support

- AB 488 – Gonzalez, Employment Discrimination*
- AB 1553 – Irwin, Qualified ABLE Program
- AB 2091 – Lopez, Special Education: IEP Translation Services
- AB 2785 – O'Donnell, Special Education: English Learners: Manual
- AB 2809 – Rodriguez, Developmental Services: Regional Centers



Senate Bills (SB) – Support

- SB 1024 – Hancock, Developmental Services: Supported Employment*
- SB 1072 – Mendoza, School Bus Safety**
- SB 1221- Hertzberg, Firefighters: Interaction with Mentally Disabled Persons
- SB 1252 – Stone, Health Care Costs: Patient Notification



Senate Concurrent Resolution (SCR) - Support

- SCR 98 – Beall, California's community-based developmental services system: 50th anniversary.

*Co-Sponsoring
**Sponsoring



Chaptered 2015 Supported SCDD Legislation Positions

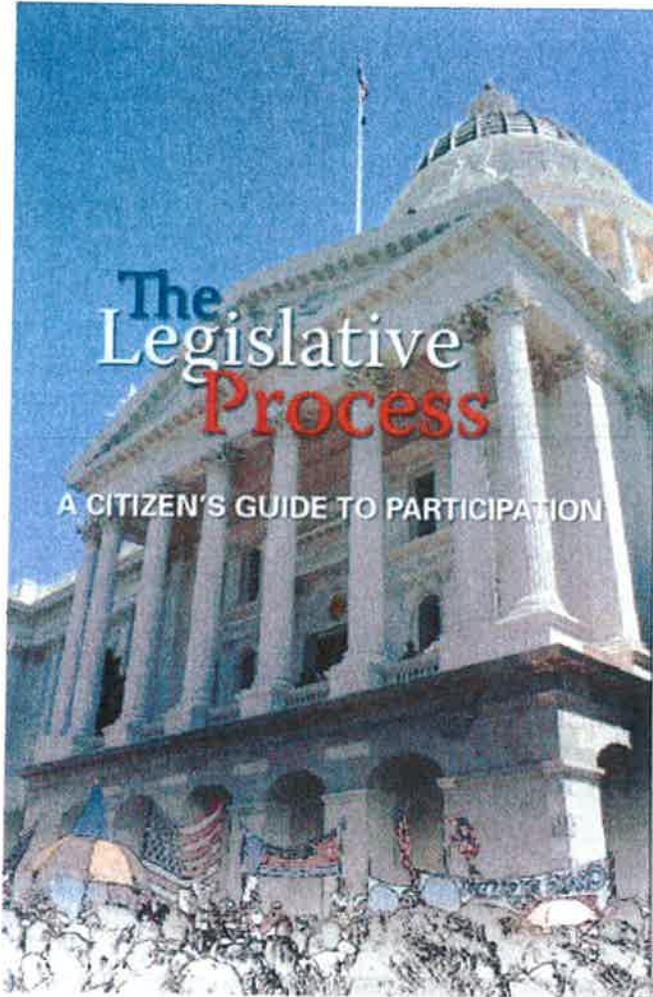
Assembly Bills (AB)

- AB 449 – Irwin, ABLE Account – 10/11/2015
- AB 564 – Eggman, Parental Fees – 10/5/2015
- AB 643 – Nazarian, Silver Alerts – 9/28/2015
- AB 662 – Bonilla, Restrooms – 10/10/2015
- AB 881 - Garcia, Bullying – 4/14/2015
- AB 918 – Stone, Seclusion & Restraints -9/28/2015
- AB 987 – Levine, Reasonable Accommodation Retaliation – 7/16/2016
- AB 1369 – Frazier, Dyslexia – 10/8/2015

Senate Bills (SB)

- SB 11 – Beall, Peace Officer Training – 10/3/2015
- SB 29 – Beall, Peace Officer Training – 10/3/2015
- SB 324 – Pavley, ABLE Program – 10/11/2015
- SB 589 – Block, Voting – 10/10/2015
- SB 644 – Hancock, LEAP – 9/28/2015

“CHAPTERED” means that the bills that have become law are published as chapters of the Session Laws for that year.



How your idea becomes a bill

What to do when your bill goes to Policy Committee

What if your bill goes to a Fiscal Committee?

After your bill passes the House of Origin and goes to the Second House

You can still act after your bill goes to the Governor

Step 1: How Your Idea Becomes A Bill



All legislation starts off as an idea. These ideas can come from anybody and the process begins when either an individual or group persuades a Member of the Legislature to author a bill. The Member then sends the idea and the language for the bill to the Legislative Counsel's Office, where it is drafted into the actual bill. The drafted bill is returned to the legislator for his or her review. Persons or groups that originated the idea for the bill may also review it to ensure that the provisions they desire are in the bill in the correct form. If the author is a Senator, the bill is introduced at the Senate Desk; if an Assemblymember, at the Assembly Desk, where it is assigned a number and read for the first time.

Step 2: What To Do When Your Bill Goes To Policy Committee

The bill then goes to the Senate or Assembly Rules Committee, where it is assigned to a policy committee. You can find out where your bill is assigned by calling the author. Since bills are not heard in policy committee until 30 days after they have been introduced and printed, there is plenty of time to investigate a bill or contact your legislator to communicate your position on the bill.



Each bill must appear in the [Daily File](#) for four days prior to being heard in a committee. The Daily File is the agenda of the day's business, together with public notice of bills set for committee hearings. By checking the File, you can keep track of bills that are being scheduled for committee. If you live out of town and plan to testify at the hearing, it is a good idea to call the author or your legislator to make sure that the bill is going to be heard on that date. Sometimes bills are taken off the agenda at the last moment.

At this point, the role of the District Office should be emphasized. District Office staff are there to serve the needs of constituents. They can be extremely helpful in making contacts and getting information from Sacramento.

It is a good idea to schedule a meeting with your legislator while he or she is in the district. Communicate your concerns regarding legislation. Indicate that you want to work with the Member's office on a particular issue.

Most bills generate support and opposition from a variety of groups. Find out who these groups or individuals are by calling the author's office where lists of the letters and phone calls received on each bill are kept. A good strategy is to align yourself with the groups that hold your position and work together to talk to the members of the committee BEFORE the bill is heard. Keep your letters and discussions with the legislators short and to the point.



When testifying before the committee, first state your name and the organization that you represent or indicate that you are a concerned citizen and state where you live. The Members of the committee will be interested to hear what you have to say and usually do not grill individual citizens who testify in the same way that they do lobbyists. Keep your testimony short and to the point.

Step 3: What If Your Bill Goes To A Fiscal Committee?

If the bill has a fiscal impact or a state cost, it will be heard in either the Senate or Assembly Appropriations Committee. At this point, you should inform the Members of the committee why you support or oppose the bill based on a fiscal argument. The finance committees are concerned about fiscal impact and not policy considerations.

Try to see the staff analysis that has been done on the bill by the policy committee, the Department of Finance, and/or the Legislative Analyst. Members of the fiscal committees read these analyses before they vote. These analyses are available on the Internet.

If you believe that the numbers or the fiscal impact of the bill are not correct as reported in these analyses, you should prepare your written comments before the committee meets. Your written material should be available to pass out to the committee Members at the hearing where you present your testimony.

After the bill passes the fiscal committee, it is read for the second time on the Floor.

Step 4: After Your Bill Passes The House Of Origin And Goes To The Second House

Third Reading is the last stage that a bill goes through in the house of origin before it passes to the second house to go through the committee process all over again. On Third Reading, the author presents the bill for passage by the entire house. Most bills require a majority vote (it must pass by 21 votes in the Senate and 41 votes in the Assembly), while urgency measures and appropriation bills require a two-thirds vote (27 in the Senate, 54 in the Assembly).



At any time during the legislative process the bill may be amended, either in committee or on the Floor. After the amendments have been submitted to the author, the bill goes to another printing to reflect the changes that have been made. The Senate or Assembly History records the dates when a bill has been amended. Amendments can be substantial or technical and may affect your position on the bill.

Amendments should be followed very carefully. Contact with the District Office can be helpful in keeping track of current versions of a bill. If you subscribe to the bill, these amendments will automatically be sent to you. If you change your position on a bill due to a favorable or unfavorable amendment, you should inform the author and your legislator.

If a Senate bill is amended by the Assembly, or vice versa, and the house of origin refuses to concur in those amendments, the bill will go to a conference committee. If the house of origin does concur, the bill goes to the Governor.

Members of the conference committee are appointed by the Rules Committees; three members from the Senate and three from the Assembly meet to negotiate out the differences. If they agree on a single version, it goes back to both Floors for approval.

Communicate to your legislator or the author which amendments you prefer and why. The conference committee meetings, particularly at the end of the two-year legislative session, are

scheduled quickly and can be easily missed. You must stay in close contact with the author's staff to stay on top of fast-breaking developments. It is also important to know who will be serving on the conference committee so you can inform them of your position.

Step 5: You Can Still Act After Your Bill Goes To The Governor

The Governor has 12 days to sign, approve without signing, or veto a bill. A letter or phone call to the Governor's Office is appropriate to state your position on the bill.



If the bill is signed or approved without a signature, it goes to the Secretary of State to be chaptered. If the Governor vetoes the bill, a two-thirds vote in each house is needed to override the veto. The Governor's Office releases veto messages which explain the veto; these messages are available from the Governor's Office and on the Internet.

A wealth of legislative information is now available on the Internet. You can get bills, amendments, staff analyses, committee agendas, and other legislative information, plus a simple way to track legislation.

For more information, ask your Senator's office for a copy of the brochure, *"The California State Senate on the Internet: How to Use Your Computer to Find Legislative Information and Participate in California's Lawmaking Process."*

