



STATE PLAN COMMITTEE (SPC) MEETING NOTICE/AGENDA

Posted at www.scdd.ca.gov

DATE: July 8, 2014

TIME: 1:00 p.m. – 5:00 p.m.

LOCATION: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811
916/322-8481

TELECONFERENCE SITES:

Palo Verde District Library
125 W. Chansloway
Blythe, CA 92225

**Resources for Independent of
Central Valley**
220 N. Santa Fe Ste. 131
Visalia, CA 93292

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Michael Brett at 916/322-8481 or michael.brett@scdd.ca.gov by 5 pm on July 2, 2014.

- | | |
|-------------------------------------|----------|
| 1. CALL TO ORDER | N. Clyde |
| 2. ESTABLISHMENT OF QUORUM | N. Clyde |
| 3. WELCOME AND INTRODUCTIONS | N. Clyde |

4. PUBLIC COMMENTS

This item is for members of the public to comment and/or present information to the Council. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first. The Council will also provide a public comment period, not to exceed a total of seven minutes, for public comment prior to action on each agenda item.

Page

**5. REVIEW AREA BOARD MINI-GRANTS
RECOMMENDATIONS**

K. Allensworth **3**

6. ADJOURNMENT

N. Clyde

**PROGRAM DEVELOPMENT COMMITTEE
AREA BOARD MINI-GRANT RECOMMENDATIONS
Cycle 37 (2014/2015)**

Area Board 1

Get Safe - Amount Requested: \$19,964

State Plan Goal – Emergency Preparedness

Project Summary

Get Safe will organize and provide four (4) workshops called “First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities.” Major activities of this project include four separate trainings that will be held in each of the four counties served by Area Board 1. Get Safe will provide a First Responder training that uses proven techniques and tools to help first responders such as police officers, EMT’s, fire personnel, district attorneys, criminal justice professionals, Physicians, hospital emergency staff, and any other service professionals, city employees, community members, etc. The training goal will help them to more effectively recognize and assist persons with developmental disabilities, especially in emergency and crisis situations. The training will also focus on prevention and intervention strategies and help the developmental disabled safely navigate the community and become stronger advocates for themselves. The workshops will include training for up to 200 first responders and other community stakeholders.

Project Outcome

Get Safe will train police officers, EMT’s, fire personnel and other professionals, regional center, group home staff, families, clients, and community providers more effectively recognize and effectively assist persons with developmental disabilities in emergency situations. The project is consistent with the Council’s Goal #4 Public safety agencies, other first responders and the justice system get information and assistance to be knowledgeable and aware of the needs of individuals with developmental disabilities so they can respond appropriately when individuals with developmental disabilities may have experienced abuse, neglect, sexual or financial exploitation or violation of legal or human rights. Additionally, Get Safe will include self-advocates which would assist and benefit First Responders to work better with people with developmental disabilities.

The expected outcomes of this project will depend on how many choose to participate in the service offered in each catchment area. The training can accommodate 40 - 200 first responders, other service professionals and other community stakeholders and participants.

Area Board 2

AMJaMB, Beyond Inclusion - Amount requested \$20,000

State Plan Goals - Self Advocacy and Employment

Project Summary

AMJaMB proposes to expand the work of The Call Connection in the following ways: 1) Build upon its customer base through advertising in the community at-large which will increase consumer employees from 6 employees to 10 within the first year. According to the 2010 Census of a population of 26,218 living in the Town of Paradise, 7,131 (27.2cro) people are 65 years of age or older making The Call Connection is an attractive free service to people that are aging and lonely. 2) Develop a mentorship program for high school students with Paradise Unified School District and other school districts within Butte County that will support students with disabilities in preparing for work in the community using The Call Connection model. The mentoring program will be known as JAMMB'n.

Project Outcomes

Ten individuals within the AMJaMB, Beyond Inclusion Day Services will obtain employment with The Call Connection program earning minimum wage. Three adult students (clients of the regional center) will have the opportunity to participate in the mentorship program and ultimately employment opportunities made available to them upon entering the adult service system.

Area Board 3

Not participating.

Area Board 4 (1)

TransCen, Inc. - Amount requested \$20,000

State Plan Goal – #9 Employment, #13 Community based services

Project Summary

Although the idea of Employment First is gaining ground across the country, some people, especially those with more significant disabilities, still do not see integrated, direct hire employment as a viable option. To eliminate service gaps, address programmatic barriers and encourage people with more significant disabilities to pursue employment, TransCen, Inc. established Worklink, a San Francisco-based employment program that braids community-based day services with VR-funded Supported Employment. TransCen, Inc. is requesting a grant of \$20,000 to provide trainings and technical assistance to create braided services and replicate this successful approach in the North Bay. Training and support will focus on system integration, building the capacity of providers in the North Bay to use day services to support job placement, and aligning disability employment services to business needs and principles through the use of customized employment strategies. To promote Employment First and create an expectation of work, we will also conduct a workshop for individuals and families that will demonstrate the benefits of person-centered discovery and a skills vs. deficits job search method. Support and instruction will be provided through a series of group workshops, meeting facilitation and on-site field work with two provider agencies.

Project Outcome

Sara Murphy will work with NBRC to 1) finalize technical assistance and training plans and timelines, 2) determine who at DOR offices should participate, and 3) organize a service integration taskforce 4) schedule tour and meetings.

Sara Murphy will provide an introductory/overview of hybrid service and program outcomes to the taskforce and will facilitate a discussion between state partners to develop an action plan/timeline for establishing services and vendorizing pilot programs, gain input and buy-in from state agencies.

Sara Murphy and Scott Lieberman will conduct a half-day tour and discussion of the Worklink Program in San Francisco for taskforce. Sara will facilitate a monthly taskforce meeting and will provide ad hoc support to taskforce around braiding services, defining roles and responsibilities, program design.

NBRC will host and outreach to constituents and service providers regarding the first half day workshop (Braiding services and using community-based day services to support employment outcomes). NBRC will outreach to provider community after training to identify 2 agencies interested in piloting braided service (DOR/SE and Day Services).

Area Board 5

Community Gatepath-Amount requested - Amount requested \$20,000

Goal – #9/Objective #9a

Project Summary

The goal of this project is to build the capacity of service providers to implement job development programs more effectively. Community Gatepath (Gatepath) will accomplish this by creating an employment toolkit with resources for educating employers about the benefits of hiring people with disabilities. Our Business Development Manager will pilot use of the toolkit. We will then share the toolkit with other service providers and offer three training sessions. As a result, service providers throughout the Bay Area will be able to establish partnerships with new businesses, and more people with developmental disabilities will become employed.

Project Outcome

The goal of this project is to help service providers shift their thinking to a business perspective so more people with developmental disabilities will have employment opportunities.

Outcome 1: Gatepath's Business Development Manager will pilot the toolkit with the goal of increasing employment partners from 44 businesses to 66 businesses (or 50 %) during the grant period.

Outcome 2: We will increase the number of job placements for regional center consumers, who are underserved and considered more challenging to place in integrated competitive employment. Currently, approximately 20% of our 76 placements are individuals in this category (the other 80% are traditional placements and usually referrals from Department of Rehabilitation); during the grant period, we aim for an increase to 50% of placements being for this population. In the long-term, after the grant period

when other service providers are implementing the toolkit as well, we expect the number of job placements for regional center clients to increase exponentially.

Outcome 3: Businesses will express above average satisfaction with Gatepath and the employment services provided.

Outcome 4: 60 service providers from the Area Board S will learn how to better communicate with employers about hiring people with developmental disabilities.

During the grant period, we will serve: 50 people with developmental disabilities (who meet federal and state definitions), 66 employers, and 60 service providers.

Gatepath utilizes a performance management tool, Active Strategy, to monitor goal achievement. This will be used to track the number of employment partners and job placements. We also conduct satisfaction surveys, which will measure employer satisfaction. An evaluation will be completed by services providers who attend the training to measure effectiveness of the toolkit and the likelihood they expect to implement it.

After the grant period, Gatepath will continue to utilize the toolkit for outreach to employers. It will be made available online for other service providers to reference on an ongoing basis. We also anticipate informal networking among service providers, who will meet at the trainings and have the same goal of increasing the number of people with developmental disabilities in the workforce.

Area Board 6

Vocational Coaching and Development Institute, Inc.

Amount requested \$20,000

State Plan Goal - #6 Youth w/DD and families get the help they need with Transportation

Project Summary

Vocational Coaching and Development Institute, Inc. (VCDI) envisions creating a subsidiary, to be named Transitional Coaching and Development Institute (TCDI), with the sole purpose of providing transitional aged individuals living with developmental disabilities pertinent and necessary information. This information will help to educate these individuals and their families navigate through transition from the educational system to adult life. TCDI will operate as an independent service in the provision of this information, discussing various potential pathways for these individuals and their families, rather than simply acting as a recruitment tool. TCDI will establish workshops at school sites, during which time various presentations will be given, participant surveys taken, and resources and information provided. Upon completion of the workshop, TCDI will follow up with the individuals, their families, the regional center, and classroom teachers regarding the outcomes of the surveys and make further recommendations as to what areas of concentration may be impactful during the transition process.

Project Outcome

TCDI anticipates a demonstrated increase in knowledge and understanding of options and resources available to transition-aged students from 50% of participants in TCDI workshops.

As aforementioned, this data will be obtained through follow-up efforts with participants three months following each workshop.

TCDI expects to present a significant impact with transition-aged developmentally disabled students, by expanding their knowledge base and providing necessary guidance towards existing resources and options resulting in potentially enhanced future independence.

Due to the overall potential reach of the workshops, actual students to receive services from this project would simply be determined by the number of currently enrolled transition-aged students. Family members and other potential support and interdisciplinary team members would be similarly impacted by this number.

Area Board 7

Get Safe - Amount requested \$19,964

Goal – Emergency Preparedness

Project Summary

For the past 15 years, Get Safe has successfully worked with Regional Centers and Area Boards throughout California to create collaborative partnerships between communities and the agencies that provide services for persons with developmental disabilities through its safety education, self-advocacy forums, and diversity-awareness trainings. Based on experience interacting with and listening to the expressed needs of consumers and their families, services providers, and first responders, Get Safe has developed a First Responder Training that effectively protects and assists individuals with a developmental disability within the community. People with developmental disabilities may be misunderstood when interacting with law enforcement, community helpers, or when navigating the legal system. The goal of Get Safe's First Responder Training Program is to provide proven techniques and tools to help first responders and other professionals more effectively recognize and successfully assist persons with developmental disabilities, especially in emergency situations.

Get Safe's view of a "First Responder" is not strictly represented by a professional title, but instead, the first person to respond to an emergency situation.

Get Safe proposes conducting seven (7), 90-minute trainings for traditional first responders (i.e. police officers, EMT, & fire personnel), and any other service professional, community member, care giver, family member, and/or potential bystander that may have contact with an individual with a developmental disability.

The priority of Get Safe's First Responder Training is to educate and train first responders to more effectively communicate and safely assist individuals with a developmental disability while honoring these individuals' rights to safely navigate and contribute to their community.

Project Outcome

At the completion of the proposed project, Get Safe will have achieved effective and successful transfer of knowledge of its curriculum to participating community professionals. Final outcomes of the project include:

- Educating agencies by providing tools and resources to better serve, communicate, and advocate for/with individuals with a developmental disability
- Facilitate new collaborative partnerships between Area Board and community agencies
- Dispel misconceptions about persons with disabilities, particularly as they relate to the victim/perpetrator's ability to stand trial

Outcome Evaluations

Get Safe's outcome evaluations include the following:

1. Get Safe's pre and posttests that consist of multiple questions measuring the before and after understanding of the subject matter.
2. A program evaluation will be given to each training participant to allow requests for additional information, as well as helping Get Safe to improve its curriculum.
3. Follow-up with an organization and their participants via e-mail and/or phone call on a quarterly basis.

Expected Number of People Served

Each training session can accommodate 40-200 participants.

- up to 1,400 family members, professionals, traditional and community first responders served across the 7 first responder training sessions

Area Board 8 (1)

Deaf and Hard of Hearing Services Center, Inc. - Amount requested \$8,750

Goal – #2, #6 and #15

Project Summary

The Youth Employment Services (YES!) program focuses on preparing Deaf and Hard of Hearing middle and high school students for the world of employment and encourages them to establish attainable post-high school educational and career goals. Staff provide one-on-one and group sessions to these students to discuss a variety of topics that center on how to successfully transition from K-12 school to independence.

Project Outcome

We expect to see an increase in awareness of available job opportunities for Deaf and Hard of Hearing students.

We expect to see an increase in motivation to seek employment rather than the typical reliance on benefits such as SSI and SSDI.

We expect to see students take concrete steps in planning their possible futures as independent, working members of society.

We will conduct an initial questionnaire at the beginning of the program and a follow-up questionnaire upon completion, to evaluate the students' learning from the YES! program about employment and also to gauge their motivational levels.

All participating students will develop a YES! binder to collect all their resources, plans, ideas generated during brainstorming sessions, and other relevant materials that will support their goals for future employment.

We would also seek direct feedback from one-on-one appointments, group sessions, and the Job Awareness Fair.

Although we would not impose a limit on the number of deaf or hard of hearing students who participate in the YES! program, we hope to serve:

- 30 deaf or hard of hearing youth
- 5 family members, particularly parents who seek supplemental consultation
- 6 other individuals, including classroom teachers, program specialists, and itinerant teachers

Resources we develop during the course of the YES! program would still be utilized after completion of the services. We would seek for continued financial support from other organizations, if necessary, to continue this program.

Area Board 8 (2)

Clovis Junior Soccer League, Inc. - Amount requested \$11,250

Goal – #2

Project Summary

TOPSoccer provides an environment where individuals with developmental disabilities can feel safe, have fun, make friends, and learn to play soccer. For the past decade, TOPSoccer has demonstrated its ability to achieve and exceed these goals. TOPSoccer typically exceeds these goals by providing opportunities for the soccer coaches to help their players develop their social and team work skills.

Project Outcome

TOPSoccer has been involved in the community for more than a decade, which gives it a track record from which it can demonstrate its success. The project will be evaluated in terms of the player satisfaction at the end of the season. Increases in player satisfaction will demonstrate the success of the program. The new equipment will enhance the ability of the coaches to teach soccer skills and will multiply the player satisfaction.

This program will serve approximately 125 individuals with developmental disabilities, reaching approximately 80 families. This should spread the impact to approximately 200 to 250 (or more) people overall. Since this is a seasonal program, it will stop when the soccer season ends, and will continue next year.

Area Board 9

Will be submitting late.

Area Board 10

Get Safe - Amount requested \$19,964

Goal - Emergency Preparedness

Project Summary

For the past 15 years, Get Safe has successfully worked with Regional Centers and Area Boards throughout California to create collaborative partnerships between communities and the agencies that provide services for persons with developmental disabilities through its safety education, self-advocacy forums, and diversity-awareness trainings. Based on experience interacting with and listening to the expressed needs of consumers and their families, services providers, and first responders, Get Safe has developed a First Responder Training that effectively protects and assists individuals with a developmental disability within the community. People with developmental disabilities may be misunderstood when interacting with law enforcement, community helpers, or when navigating the legal system. The goal of Get Safe's First Responder Training Program is to provide proven techniques and tools to help first responders and other professionals more effectively recognize and successfully assist persons with developmental disabilities, especially in emergency situations. Get Safe's view of a "First Responder" is not strictly represented by a professional title, but instead, the first person to respond to an emergency situation. Get Safe proposes conducting eight (8), 90-minute trainings for traditional first responders (i.e. police officers, EMT, & fire personnel), and any other service professional, community member, care giver, family member, and/or potential bystander that may have contact with an individual with a developmental disability, and five (5), 90-minute trainings for persons with developmental disabilities on prevention and intervention strategies to safely navigate the community. The priority of Get Safe's First Responder Training is to educate and train first responders to more effectively communicate and safely assist individuals with a developmental disability while honoring these individuals' rights to safely navigate and contribute to their community.

Project Outcome

At the completion of the proposed project, Get Safe will have achieved effective and successful transfer of knowledge of its curriculum to participating community professionals. Final outcomes of the project include:

- Educating agencies by providing tools and resources to better serve, communicate, and advocate for/with individuals with a developmental disability
- Facilitate new collaborative partnerships between Area Board and community agencies
- Dispel misconceptions about persons with disabilities, particularly as they relate to the victim/perpetrator's ability to stand trial

Outcome Evaluations

Get Safe's outcome evaluations include the following:

1. Get Safe's pre and posttests that consist of multiple questions measuring the before and after understanding of the subject matter.
2. A program evaluation will be given to each training participant to allow requests for additional information, as well as helping Get Safe to improve its curriculum.
3. Follow-up with an organization and their participants via e-mail and/or phone call on a quarterly basis.

Expected Number of People Served

Each FRT training session can accommodate 40-200 participants.

- up to 3,000 family members, professionals, traditional and community first responders served across the 15 first responder training sessions

Area Board 11(1)

Get Safe - Amount requested \$---

Goal - Emergency Preparedness

Project Summary

For the past 15 years, Get Safe has successfully worked with Regional Centers and Area Boards throughout California to create collaborative partnerships between communities and the agencies that provide services for persons with developmental disabilities through its safety education, self-advocacy forums, and diversity-awareness trainings. Based on experience interacting with and listening to the expressed needs of consumers and their families, services providers, and first responders, Get Safe has developed a First Responder Training that effectively protects and assists individuals with a developmental disability within the community. People with developmental disabilities may be misunderstood when interacting with law enforcement, community helpers, or when navigating the legal system. The goal of Get Safe's First Responder Training Program is to provide proven techniques and tools to help first responders and other professionals more effectively recognize and successfully assist persons with developmental disabilities, especially in emergency situations.

Project Outcome

At the completion of the proposed project, Get Safe will have achieved effective and successful transfer of knowledge of its curriculum to participating community professionals. Final outcomes of the project include:

- Educating agencies by providing tools and resources to better serve, communicate, and advocate for/with individuals with a developmental disability
- Facilitate new collaborative partnerships between Area Board and community agencies
- Dispel misconceptions about persons with disabilities, particularly as they relate to the victim/perpetrator's ability to stand trial

Outcome Evaluations

Get Safe's outcome evaluations include the following:

1. Get Safe's pre and posttests that consist of multiple questions measuring the before and after understanding of the subject matter.
2. A program evaluation will be given to each training participant to allow requests for additional information, as well as helping Get Safe to improve its curriculum.
3. Follow-up with an organization and their participants via e-mail and/or phone call on a quarterly basis.

Expected Number of People Served

Each training session can accommodate 40-200 participants.

- up to 1,400 family members, professionals, traditional and community first responders served across the 7 first responder training sessions

Area Board 11(2)

Goodwill Industries of Orange County - Amount requested \$---

Goal - #9

Project Summary

In response to the State Council on Developmental Disabilities' goal #9 in its five year plan, Goodwill of Orange County (Goodwill) proposes to establish a community-based service model to help working age adults with developmental disabilities transition from work activity programs to community-based integrated work programs. Goodwill fully supports goal #9 (ensure individuals with developmental disabilities have the resources needed to succeed in inclusive and gainful work opportunities) and has designed the following goal, major activities, and outcomes to achieve this.

The goal of the Community-Based Services (CBS) program is to support individuals with developmental disabilities to participate in everyday life activities which mirror that of mainstream society. The major activities of the program will include but not be limited to: skills assessment, employment training, paid employment, social skills, self-help skills, community integration, mobility training, safety skills, and purchasing skills.

The program will have multiplying impact as stated below under "Outcomes" and the ultimate impact is that a minimum of 32 individuals with developmental disabilities will continue working and experience the least amount of disruption as they transition from work activity programs to community-based integrated work programs.

Project Outcome- The goal of the Community-Based Services (CBS) program is to support individuals with developmental disabilities to participate in everyday life activities which mirror that of mainstream society. As stated earlier the program will have multiplying impact as described below under "Outcomes" and the ultimate impact is that a minimum of 32 individuals with developmental disabilities will continue working and experience the least amount of disruption as they transition from work activity programs to community-based integrated work programs. Under the CBS program the following outcomes, including evaluation steps, will be achieved.

1. 32 working age adults with developmental disabilities will have the necessary information, tools and supports to succeed in inclusive and gainful work opportunities. The outcome will be measured by increases in independent skills as reported in the program participant's monthly report e.g. Able to navigate public transportation. (SCDD State Plan Objective #9a)
2. 32 individuals with developmental disabilities and their families will have access to community based services and supports available to the general population that enable them to live productive and inclusive lives. The outcome will be measured by enrollment in the CBS Program.
3. Development of eight (8) new employment sites in the community for 32 program participants. The outcome will be measured by tracking the number of new employers added to the CBS Program employer list.
4. Increase independence and self-help skills for 32 individuals with developmental disabilities. The outcome will be measured via updates to the individual program plan which is updated monthly.

5. 32 individuals with developmental disabilities will earn wages through participation in paid employment. This outcome will be measured by tracking program participants' pay stubs.

Goodwill intends to continue the services herein proposed via revenues from its assortment of fund development and social enterprises activities including but not limited to:

- United Way donations
- Foundation grants
- Business Services sales
- Government fees and grants
- Individual contributions
- Goodwill store sales
- Shopgoodwill.com

Area Board 12

Will be submitting late.

Area Board 13

Get Safe - Amount requested \$19,522

Goal #4- Increase knowledge and awareness of the needs and challenges that persons with disabilities face when interacting with community first responders

Project Summary

For the past 15 years, Get Safe has successfully worked with Regional Centers and Area Boards throughout California to create collaborative partnerships between communities and the agencies that provide services for persons with developmental disabilities through its safety education, self-advocacy forums, and diversity-awareness trainings. Based on experience interacting with and listening to the expressed needs of persons with disabilities and their families, services providers, and first responders, Get Safe has developed a First Responder · Training that effectively protects and assists individuals with a developmental disability within the community. People with developmental disabilities may be misunderstood when interacting with law enforcement, community helpers, or when navigating the legal system. The goal of Get Safe's First Responder Training Program is to provide proven techniques and tools to help first responders and other professionals more effectively recognize and successfully assist persons with developmental disabilities, especially in emergency situations. Get Safe's view of a "First Responder" is not strictly represented by a professional title, but instead, the first person to respond to an emergency situation.

Get Safe proposes conducting trainings for traditional first responders (i.e. police officers, EMT, & fire personnel), and any other service professional, community member, care giver, family member, and/or potential bystander that may have contact with an individual with a developmental disability. Get Safe also proposes conducting trainings for persons with developmental disabilities on prevention and intervention strategies to safely navigate the community, make healthier sexual/dating choices, and advocate for their general safety and well-being. The priority of Get Safe's First Responder Training program is to educate and train first responders to more effectively communicate and safely assist individuals with a developmental disability while honoring these individuals' rights to safely engage with and contribute to their community. The methodology proposed by Get Safe includes a total of thirteen (13) training sessions across three categories: A.) First Responder Training, B.) Self-Advocacy & Personal Safety (for persons with disabilities), and C.) Sexual Education & Healthy Relationships (for persons with disabilities). The number of sessions per category will be determined by Area Board personnel.

Project Outcome

At the completion of the proposed project, Get Safe will have achieved effective and successful transfer of knowledge of its curriculum to participating community professionals. Final outcomes of the project include:

- Educating agencies by providing tools and resources to better serve, communicate, and advocate for/with individuals with a developmental disability
- Facilitate new collaborative partnerships between Area Board and community agencies
- Dispel misconceptions about persons with disabilities particularly as they relate to the victim/perpetrator's ability to communicate with first responders

Get Safe's outcome evaluations include the following:

1. Get Safe's pre and post tests that consist of multiple questions measuring the before and after understanding of the subject matter.
2. A program evaluation will be given to each training participant to allow requests for additional information, as well as helping Get Safe to improve its curriculum.
3. Follow-up with an organization and their participants via e-mail and/or phone call on a quarterly basis.

Expected Number of People Served

Each FRT training session can accommodate 40-200 participants, while the Self-Advocacy & Personal

Safety and the Sexual Education & Healthy Relationship training sessions can each accommodate 10-100 participants. Depending on the number of training sessions executed within each of the three training categories, as determined by Area Board personnel,

- up to 2,600 family members, professionals, traditional and community first responders served
- up to 1,300 persons with developmental disabilities served

PROJECT DATA SHEET

1. Applicant Information

Application Number: <i>(Assigned by Council)</i>	
Project Name <i>(55 characters)</i> :	Get Safe's First Responder Training
Organization Name:	Project Get Safe
Organization Website:	www.GetSafeUSA.com
Organization Address:	3053 Edinger Avenue
Organization City/State:	Tustin, CA
Organization Zip Code:	92780
Taxpayer ID Number:	33-0772477
Project Period: <i>(Month /Day/Year)</i>	Start Date 10/01/2014 End Date 09/30/2015

2. Project Information

(Choices are: Non-profit, School District, County, Government Corporation, Tribal Government, For-profit, City / Town, State, Special or Regional Authority, State P & A Agency, University Center, or Other)

Type of Applicant:	Non-Profit
State Plan Goal(s)/Objective(s)	Goal #4

3. Project Funding Formula

TOTAL PROJECT COSTS	COUNCIL FUNDS	APPLICANT MATCHING FUNDS
\$22,182.00	Amount: \$19,964.00 Percentage: 90.00%	Amount: \$2,218.00 Percentage: 10.00%
Grant Type (Poverty or Non-Poverty)	Poverty Area	

4. Contact Information:

Name of Project Director :	Stuart Haskin
Title:	Executive Director
Telephone:	(714) 834-0050 x.105
Fax:	(714) 834-0070
Email:	stuart@getsafeusa.com

Check if Same as Project Director

Name of Financial Officer :	Stuart Haskin
Title:	Executive Director
Telephone:	(714) 834-0050 x.105
Fax:	(714) 834-0070
Email:	stuart@getsafeusa.com

5. Signatory Authority:

Check if same as Project Director

Name of Organization Director :	Stuart Haskin
Title:	Executive Director
Telephone:	(714) 834-0050 x.105
Fax:	(714) 834-0070
Email:	stuart@getsafeusa.com
Date:	06/26/2014

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

ABSTRACT

For the past 15 years, Get Safe has successfully worked with Regional Centers and Area Boards throughout California to create collaborative partnerships between communities and the agencies that provide services for persons with developmental disabilities through its safety education, self-advocacy forums, and diversity-awareness trainings. Based on experience interacting with and listening to the expressed needs of consumers and their families, services providers, and first responders, Get Safe has developed a First Responder Training that effectively protects and assists individuals with a developmental disability within the community. People with developmental disabilities may be misunderstood when interacting with law enforcement, community helpers, or when navigating the legal system. The goal of Get Safe's First Responder Training Program is to provide proven techniques and tools to help first responders and other professionals more effectively recognize and successfully assist persons with developmental disabilities, especially in emergency situations. Get Safe's view of a "First Responder" is not strictly represented by a professional title, but instead, the first person to respond to an emergency situation. Get Safe proposes conducting three (3), 90-minute trainings for traditional first responders (i.e. police officers, EMT, & fire personnel), and any other service professional, community member, care giver, family member, and/or potential bystander that may have contact with an individual with a developmental disability, and one (1), 90-minute training for persons with developmental disabilities on prevention and intervention strategies to safely navigate the community. The priority of Get Safe's First Responder Training is to educate and train first responders to more effectively communicate and safely assist individuals with a developmental disability while honoring these individuals' rights to safely navigate and contribute to their community.

QUALIFICATIONS

Since 1993, Get Safe has assisted and helped to protect individuals with developmental disabilities by educating professionals, community helpers, care givers, and family members on the importance of these individuals' personal safety and rights. Get Safe has experience working with six Regional Centers and five Area Boards in California and has taught more than 100,000 individuals, including individuals with a developmental disability, as well as first responders, educators, caregivers, judicial members, and family members. In addition to working for state agencies, Get Safe has experience working in high-risk facilities, such as jails, hospitals, and lock down facilities. Stuart Haskin, the founder and Director of Get Safe, has more than 30 years of experience working in the field of safety. He is a sought after speaker on the topic of safety and is the author of numerous articles and his book, The Gift of Freedom: A Stronger, Safer You. His experience includes fourteen years as a Reserve Deputy with the Orange County Sheriff's Department and more than 30 years of experience in martial arts. Stuart oversees the selection and training of each Get Safe staff member. On average, each Get Safe trainer has 15 years of experience teaching either individuals with a developmental disability or educating individuals on the needs of this population. All of Get Safe's trainers have an undergraduate college degree, 50% have graduate degrees, and current certifications in CPR, State Crisis Intervention and Sexual Assault, and Domestic Violence Advocacy. Get Safe has also hosted 10 conferences to assist the quality of life for individuals with a developmental disability by focusing on the topics

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

of self-advocacy, legal updates, leadership, housing, and transportation. The audience for these conferences included individuals living with a developmental disability, professionals, caregivers, and family members who could benefit from Get Safe's experience, teachings, and insights. Lastly, Get Safe has been approved for a POST (Peace Officer Standards and Training) Certified Class through the Orange County Sheriff's Department.

METHODOLOGY

A. Overview of Project Activities

The goal of Get Safe's First Responder Training Program is to provide highly targeted information, techniques, and tools to help first responders and other professionals more effectively recognize and work with persons with developmental disabilities, especially in emergency situations. The approach that Get Safe is proposing will provide outreach and training to traditional first responders (i.e. police officers, EMT & fire personnel, district attorneys, criminal justice professionals, doctors, etc.) and any other service professionals (i.e. city employees, community members, etc.) that may have contact with a victim or potential victim.

First Responder Training Sessions. Get Safe will conduct three (3) First Responder Training (FRT) sessions conducted as 90-minute presentations. All trainings offered will be delivered as field services within Del Norte, Humboldt, Lake, and Mendocino counties, as served by Area Board 1. Details regarding the logistics of training locations and scheduling will be made in conjunction with Area Board 1 and the participating first responder agencies. The specialized training will include communication techniques and appropriate response options for situations in which individuals with disabilities may have experienced abuse or exploitation, through hands-on, scenario based methods. Each FRT session includes:

- **Pre and Post Testing** — Data currently shows a 60% increase in retained critical information, post-Get Safe training.
- **Interactive Exercises and Training Techniques** – An engaging, entertaining and impactful approach to delivering the tools, awareness and empowerment needed to recognize and work more effectively with this at-risk population.
- **Understanding Sensory Response Mechanisms** – Proven techniques and exercises help first responders understand the sensory responses persons with disabilities may have in emergency situations, including visual, aural and tactile.
- **Experiential DVD** – An innovative DVD provides real-world examples of how those with disabilities experience emergency situations and outlines effective response techniques for first responders.
- **Training Materials** – A comprehensive reference guide to help serve individuals with a developmental disability for use after trainings and to be used in the field.
- **Myths & Misinformation** - Get Safe will invalidate common misconceptions about dealing with victims of abuse or perpetrators who have disabilities through education and awareness.

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

- **Advocacy & Prevention Topics**
 - Interactions with Law Enforcement
 - Education and Awareness
 - Community Resources
 - Proper Modeling Behaviors

Consumer Training Sessions. Get Safe will conduct one (1), 90-minute training for 10 to 100 consumers. The trainings will focus on prevention and intervention strategies and will help the audience safely navigate the community and become stronger advocates for themselves. The material covered in the seminar will augment the First Responder Training by providing discussions on how to more effectively interact with Law enforcement, giving the participants a better understanding of Law Enforcement and their role of helping them in the community. In addition, the topic of personal safety will cover workplace campus, and community safety. The methodology Get Safe will use to educate and train consumers is called **Interactive Exercises and Training Techniques**. It is an engaging, entertaining, and interactive approach to delivering the safety tools of awareness and empowerment needed to be safe. Information is based on real life interactions and Get Safe's supportive training materials and topics of self-advocacy and prevention are listed below:

- **Training Materials**
 - Resource Guide
 - Emergency ID Card
 - Safety Bracelet for memory recall
- **Self-Advocacy & Prevention Topics**
 - Safely Interacting with Law Enforcement
 - Bully Prevention and Awareness
 - Self-Advocacy and Determination
 - Social Media Safety: Texting, Internet and Posting
 - Creating Healthy Relationships and Safe Boundaries
 - Personal Safety in the community, Workplace and Campus
 - Self-defense movements for each individuals capability

Training Registration. Get Safe will develop and produce promotional and registration materials for all trainings. Participants will have the option of online/email or phone-in RSVP to register for a training session. Training and registration materials will be submitted to Area Board staff in addition to the outreach that Get Safe will facilitate with local first responding agencies. As part of the registration check-in process on the morning of the training session, Get Safe will provide participants with a:

- nametag
- information program booklet
- handouts

Registration deadline for any given training session should be set as 1 week prior to the scheduled event, to allow for the production of sufficient information programs and resource handouts.

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

Training Locations. Under the guidance of Area Board, Get Safe will reach out to different community facilities to host trainings. For example, in the past, agencies that have hosted trainings have been law enforcement agencies, district attorney offices, theme parks, city halls, and community centers.

Flexibility. Should Area Board determine that additional service personnel would be appropriate to receive training (other than those outlined in this proposal) or have specific topics of interest that they would like to see addressed, Get Safe always incorporates a level of flexibility and customization to every training to best meet the needs of that specific group.

B. Relevance to the Council's Mission

This project is in direct accordance with Goal #4 of the State Plan to increase the knowledge and awareness of the needs and challenges that persons with disabilities face in public safety agencies, other first responders, and the justice system. Education and training is a vital preventative measure for individuals with a developmental disability, so they will not be misunderstood by law enforcement and community helpers. Persons with developmental disabilities can get lost in the legal system—whether as victims or perpetrators of crime—more often than individuals without disabilities¹, mainly because some “invisible” disabilities such as Autism Spectrum Disorders can be difficult to identify by first responders and other professionals involved in the criminal justice system.

C. Target Population

Get Safe knows that many interactions with law enforcement can escalate because of the lack of training and knowledge available to professional first responders about individuals with a developmental disability. As recent as Tuesday, May 1, 2014, United States Senator Dick Durbin called and chaired a hearing for the Senate Judiciary Subcommittee on the Constitution, Civil Rights, and Human Rights to address the need to train law enforcement on how to better interact with individuals with a developmental disability². Senator Durbin is quoted saying, “Due to inadequate mental health and social services, police officers have become the first responders for disabled individuals in crisis.”³ Educating law enforcement and giving them more tools to effectively identify, understand, and communicate with this population, potential misunderstandings and volatile scenarios can be deescalated. First responders might not recognize that a person has a disability that causes certain behavioral conditions, such as:

- sensory sensitivity/sensory processing disorder
- inability to communicate (non-verbal)
- inability to make/maintain eye contact
- difficulty processing information

This can result in escalated, potentially dangerous situations for both parties. For instance, in

¹ Sobsey, D. (1994). *Violence and abuse in the lives of people with disabilities*. Baltimore: Paul H. Brookes Publishing Co.

² Fritze, John. (2014). *At Congressional Hearing, Disability Training Urged for Police*. Retrieved from <http://www.disabilityscoop.com/2014/05/01/at-congressional-police/19326/>.

³ American Association of People with Disabilities. (2014). *Senate Discusses Law Enforcement and People with Disabilities* [Press release]. Retrieved from <http://aapd.com/resources/press-room/press-releases/senate-discusses-law.html>.

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

2007, Eureka police beat to death a 26-year-old man who struggled to comply with their commands. Given recent reports highlighting negative and violent encounters between law enforcement and individuals with developmental disabilities, it is evident that law enforcement agencies, EMT, fire, hospital, and other emergency personnel can benefit from training that strengthens their ability to understand, identify, and communicate with persons with disabilities.

Get Safe's view of a "First Responder" is not strictly represented by a professional title, but instead, the first person to respond to an emergency situation. Therefore, Get Safe believes that training should extend beyond the following traditional first responders:

- police officers
- EMT's
- fire personnel
- doctors/nurses
- judicial employees

A first responder can also include individuals in the community who are the first present to respond, such as, but not limited to the following:

- city employees
- theme park employees
- retail employees
- care givers
- family members
- bystanders

By learning how to more effectively communicate with an individual with a developmental disability, all first responders can make better decisions as to whether a person's demeanor, behavior, and circumstances warrant law enforcement or health/social services intervention.

D. Poverty vs. Non-Poverty Areas

Get Safe will provide services within counties served by Area Board 1. Geographically, Area Board 1's catchment includes Del Norte, Humboldt, Lake, and Mendocino counties, all of which have been federally identified as poverty areas and will be included as part of the target audience. Therefore, the project will include individuals in federally identified poverty areas.

E. Role of People with Developmental Disabilities

The direct input of consumers has been incorporated into Get Safe's training curricula, as well as including a peer-educator from the developmentally disabled community to share their experiences and insight. This component will not only ensure that the needs and experiences of persons with disabilities are accurate, but will also afford participants a unique first-hand perspective from a respected member of the persons with disabilities community. Get Safe will also work in conjunction with Area Board members to identify agencies that would be best served by the training and will assist in the facilitation of continual and positive relationships with those participating agencies. Get Safe will rely on Area Board assistance to disseminate the supplemental materials through their website and other relevant outlets.

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

Continual contact with Area Board 1 members will also ensure that the program is effectively meeting the needs and concerns of the community, and will also be a determining factor in the success and overall evaluation of the project.

F. Staff Functions

Get Safe has created an integrated model of training and support staff to facilitate:

- scheduling
- documentation
- managements
- effective execution of contracted services

The support staff will also relieve training personnel from general administrative burdens and enable them to focus on the immediate on-site training operations, while corporate staff will provide support activities, including:

- budget administration
- records management
- personnel administration
- cost accounting
- other services necessary to administer a full-service program

Get Safe's corporate staff, located in Orange County, California, is available to assist the proposed Training Program project by providing a full array of human resources, administrative and management activities. Corporate HR staff will be responsible for the selection and on-boarding of all Get Safe employees assigned to the Training Program project.

Program Director

The program director will provide direct oversight of the project:

- locating and securing training venues
- advertising and coordinating registration
- scheduling training sessions
- organizing and supervising the program in accordance with the established policies and objectives
- assessing needs
- making recommendations
- managing the implementation training services
- establishing dialog with community agencies and resources
- fulfilling project objectives and training outcomes
- maintaining project-related records
- supervising assigned staff
- presenting internal quality assessment results to Senior Management at headquarters
- identifying barriers in completing program objectives
- submitting documentation on actions taken to overcome such barriers to Senior Management

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

Administrative Assistant

Working under the supervision of the Program Director, the Administrative Assistant will oversee and manage the following:

- all project-related administrative tasks and documentation as assigned by the Program Director
- maintain master calendar/schedule of trainings and monitor inventory training materials
- create, modify, and maintain documents and materials such as training promotional and registration materials, formal correspondence, and training information programs and resource handouts

Training Coordinator

Working under the supervision of the Program Director, the Training Coordinator's responsibilities will include the following:

- ensure all curriculum is properly implemented to reach training objectives
- assist with training enhancements
- present community information, including program updates and resources
- communicate and track program evaluation data completed by Training Specialists

Training Specialists

The responsibilities of the Training Specialists will include the following:

- present safety awareness
- present education training information to diverse audiences (including youth, adults, and persons with developmental disabilities)
- follow all policies and procedures established by Get Safe
- travel to designated training locations, as assigned by the Program Director
- submit training reports on each training session, with details on attendance, issues encountered, and suggestions for improvement to the Program Director

OUTCOMES & EVALUATION

A. Expected Outcomes

At the completion of the proposed project, Get Safe will have achieved effective and successful transfer of knowledge of its curriculum to participating community professionals.

Final outcomes of the project include:

- Educating agencies by providing tools and resources to better serve, communicate, and advocate for/with individuals with a developmental disability
- Facilitate new collaborative partnerships between Area Board and community agencies
- Dispel misconceptions about persons with disabilities, particularly as they relate to the victim/perpetrator's ability to stand trial

Get Safe's First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities

B. Outcome Evaluations

Get Safe's outcome evaluations include the following:

1. Get Safe's pre and post tests that consist of multiple questions measuring the before and after understanding of the subject matter.
2. A program evaluation will be given to each training participant to allow requests for additional information, as well as helping Get Safe to improve its curriculum.
3. Follow-up with an organization and their participants via e-mail and/or phone call on a quarterly basis.

C. Expected Number of People Served

Each FRT training session can accommodate 40-200 participants.

- up to 600 family members, professionals, traditional and community first responders served across the 3 first responder training sessions

Each consumer training session can accommodate 10-100 participants.

- up to 100 persons with developmental disabilities served within the 1 consumer training session

Continuation of Activities after Project Completion. Get Safe has ongoing relationships with local Area Boards and Regional Centers throughout California. As this subject matter is of high relevance and a critical focus for many agencies and advocacy groups, Get Safe is continuing to pursue a variety of grants and funding sources that would allow for the continuation and enhancement of the program. At the very least, this project will build self-perpetuating awareness within the communities of interest described herein and encourage on-going circulation of this critical information.

Duplicate Submissions

A version of this proposal has been submitted to Area Boards 4, 6, 7, 10, 11, and 13.

Flexibility: *In the past, Get Safe has been flexible to adjust award amounts to what the Area Board has granted. For example, if the Area Board has decided to award two different agencies, Get Safe has been willing to work with the desire/needs of the Area Board and adjust our proposal amount awarded.*

**4100 - State Council on Developmental Disabilities
Grant Budget Detail Sheet**

Grant Period -- October 1, 2014 through September 30, 2015

CATEGORY OF EXPENSE	SCDD GRANT FUNDS	MATCHING FUNDS	TOTAL PROJECT COSTS
DIRECT COSTS			
Salaries and Wages			
1) Program Director	\$3,600	\$390	\$3,990
2) Training Coordinator	\$3,100	\$310	\$3,410
3) Training Specialist	\$2,900	\$290	\$3,190
4) Administrative Assistant	\$1,700	\$170	\$1,870
Subtotal Salaries and Wages	\$11,300	\$1,160	\$12,460
Employee Benefits	\$2,260	\$250	\$2,510
Consultant / Subcontracted Services			
1)		\$0	\$0
2)	\$0	\$0	\$0
3)	\$0	\$0	\$0
Subtotal Consultant / Subcontracted Services	\$0	\$0	\$0
Other Expenses Directly Related to the Grant			
Travel	\$2,600	\$260	\$2,860
Office Supplies	\$0	\$0	\$0
Printing	\$0	\$0	\$0
Space Occupancy / Rent	\$0	\$0	\$0
Equipment	\$0	\$0	\$0
Other Costs (Specify)	\$0	\$0	\$0
Training Materials	\$1,200	\$258	\$1,458
	\$0	\$0	\$0
Subtotal Other Expenses	\$3,800	\$518	\$4,318
TOTAL DIRECT COSTS	\$17,360	\$1,928	\$19,288
INDIRECT COSTS (Maximum 15% of grant)	\$2,604	\$290	\$2,894
TOTAL	\$19,964	\$2,218	\$22,182



GET SAFE

Prepare - Respond - Empower

State Council On Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811

May 2nd, 2014

RE: Continuation of Funding

Get Safe has ongoing relationships with local Area Boards and Regional Centers throughout California. As this subject matter is of high relevance and a critical focus for many agencies and advocacy groups, Get Safe is continuing to pursue a variety of funding sources that would allow for the continuation, and enhancement, of the program. At the very least, this project will build self-perpetuating awareness within the communities of interest described herein and encourage on-going circulation of this critical information. A continuation of funding plan will be crafted, should the need arise.

Thank you,

A handwritten signature in black ink, appearing to read 'Stuart Haskin', with a long horizontal line extending to the right.

Stuart Haskin
Executive Director, GetSafe™
stuart@GetSafeUSA.com
714 834-0050 x.105

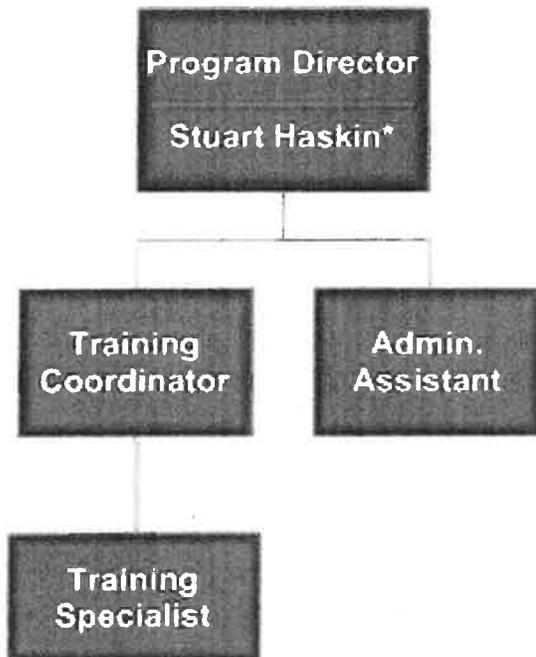
Prepare - Respond - Empower
(714) 834-0050 | www.GETSAFEUSA.com | info@getsafeusa.com
3053 Edinger Avenue Tustin, CA 92780

Organizational Chart

Use of Personnel

Get Safe has created an integrated model for support staff and infrastructure to facilitate the scheduling, documentation, and effective management of contracted services. As an organization providing education, training and empowerment to a diversity of populations, Get Safe utilizes proven processes, procedures, and metrics against which personal and professional progress can be measured, within a clearly defined structure for orientation, training, and certification. In addition, corporate staff, located in Orange County, California, is available to assist by providing a full array of human resources, administrative, and management activities. To relieve on-site personnel from general administrative burdens and enable them to focus on the immediate on-site training operations, corporate staff will provide support activities, including budget and records management, personnel administration, cost accounting, and other services necessary to administer a full-service program. Corporate staff will be responsible for the selection and on-boarding of all Get Safe employees assigned to the program.

Organizational Chart



**Bio/resume include for identified project staff.*

APPROVED VENDOR FOR ALL

ONGOING SERVICES SINCE 2007

Inland
Orange County
Westside
Harbor
Lanterman

21 REGIONAL CENTERS

PROVIDES SERVICES TO 50,000+ persons with developmental disabilities, their caregivers, and professional staff

↑ = 1,000

San Luis Obispo, Santa Barbara, Ventura, Los Angeles, Inyo, Orange, San Bernardino, Riverside, San Diego, Imperial

ONGOING SERVICES SINCE 2011: Area Boards 9, 10, 11, 12, 13

Stuart Haskin
Founder and Executive Director GET SAFE™

Stuart Haskin is the founder of **GET SAFE**, an organization dedicated to teaching personal safety, awareness and self-defense in a fun and relaxed environment. With his unique blend of humor, martial arts, and counseling experience, Stuart has been able to reach tens-of-thousands of people of all ages and backgrounds with his fundamental message of “living life without fear.” His students include law enforcement professionals, survivors of violent sexual and physical assaults, as well as children, adults, seniors and persons with developmental disabilities. Stuart continues to reach people through his book, *The Gift of Freedom: Strong Safer You*, his entertaining and informative guide to living life without fear. Chock-full of helpful tips, anecdotes and real-life stories, Stuart’s book has made a real-world difference in the lives of his students and readers.

Stuart’s credentials include:

- Orange County Sheriff Sergeant Reserve Deputy
- State Certified Sexual Assault Victim and Domestic Violence Counselor
- Dispute Resolution Services Counselor
- California Department of Justice Dignitary Protection
- Member California Crime Prevention Officers’ Association (CCPOA)
- Drug Awareness Resistance Education (DARE) Program Lecturer
- Substance Abuse Narcotics Education (SANE) Program Lecturer
- Policy Member, Violence Prevention Coalition of Orange County.
- Bachelor of Arts, California State University Fullerton
- Adult and Senior Educator for the North Orange County School District
- Member of State Special Populations Assessment Team (SPAT)
- Certified F.B.I defensive tactics trainer
- Completed F.B.I Hostage Negotiation Training

Stuart has also been a regular contributor to various periodicals on the subjects of personal safety, empowerment and self-defense.

Stuart has been under the tutelage of Grandmaster Cheng Y.M. for over 20 years, studying Northern Shao-lin Long Fist, Praying Mantis, Yang (short and long) and Chen (Tai-chi) style martial arts systems. He is a registered black belt in the United States, China, Japan, and Korea.

Stuart’s additional martial arts accomplishments are as follows:

- A fourth degree black belt in Northern Shao-lin Kung Fu
- A fourth degree black belt in Hapkido
- A third degree black belt in the Tae Kwon Do World Federation
- A first degree black belt in the United States Judo Federation
- Certified in Krav Maga Defensive Tactics for Law Enforcement

Previous Grants/Awards

FY 2012- 2013 PREVIOUS GRANTS/AWARDS			
Project	Funding Source	Contact Person	Amount
Get Safe's First Responder Training	AB - 10	Christofer Arroyo, Acting Executive Director 818) 543-4631	\$20,000.00
Get Safe's Self-Advocacy Group Leadership Boot Camp: Leading Self, Leading Others	AB - 11	Susan Eastman, Executive Director 714) 558-4404	\$13,067.00
Get Safe's Home Ownership for Persons with Developmental Disabilities, Made Easy	AB - 12	Vicki Smith, Executive Director 909) 890-1259	\$20,000.00
Get Safe's Stronger, Safer Persons With Developmental Disabilities Group Training Program	Orange County Regional Center	Jack Stanton, Manager Consumer & Community Resources 714) 796-5308	\$163,500.00
Get Safe's Stronger, Safer Persons With Developmental Disabilities Group Training Program	Westside Regional Center	Mary-Lou Stusser, Director of Community Services 310) 258-4042	\$7,805.00
FY 2013- 2014 PREVIOUS GRANTS/AWARDS			
Project	Funding Source	Contact Person	Amount
Get Safe's Self-Advocacy & Leadership Program: Leading Self, Leading Others	AB - 12	Vicki Smith, Executive Director 909) 890-1259	\$10,000.00
Get Safe's First Responder Training	AB - 13	Mary Ellen Stives, Executive Director 619) 688-3323	\$10,000.00
Get Safe's Stronger, Safer Persons With Developmental Disabilities Group Training Program	Orange County Regional Center	Jack Stanton, Manager Consumer & Community Resources 714) 796-5308	\$163,500.00
Get Safe's Stronger, Safer Persons With Developmental Disabilities Group Training Program	Westside Regional Center	Mary-Lou Stusser, Director of Community Services 310) 258-4042	\$7,805.00

PAYEE DATA RECORD(Required when receiving payment from the State of California in lieu of IRS W-9)
STD. 204 (Rev. 8-2003)

1	INSTRUCTIONS: Complete all information on this form. Sign, date, and return to the State agency (department/office) address shown at the bottom of this page. Prompt return of this fully completed form will prevent delays when processing payments. Information provided in this form will be used by State agencies to prepare Information Returns (1099). See reverse side for more information and Privacy Statement. NOTE: Governmental entities, federal, State, and local (including school districts), are not required to submit this form.		
2	PAYEE'S LEGAL BUSINESS NAME (Type or Print) GET SAFE SOLE PROPRIETOR - ENTER NAME AS SHOWN ON SSN (Last, First, M.I.) E-MAIL ADDRESS E-MAIL ADDRESS: stuart@getsafeusa.com		
	MAILING ADDRESS		BUSINESS ADDRESS
	3053 Edinger Avenue		3053 Edinger Avenue
	CITY, STATE, ZIP CODE		CITY, STATE, ZIP CODE
	Tustin, CA 92780		Tustin, CA 92780
3	ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN): 33-0772477 <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> ESTATE OR TRUST <input type="checkbox"/> INDIVIDUAL OR SOLE PROPRIETOR CORPORATION: <input type="checkbox"/> MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.) <input type="checkbox"/> LEGAL (e.g., attorney services) <input checked="" type="checkbox"/> EXEMPT (nonprofit) <input type="checkbox"/> ALL OTHERS ENTER SOCIAL SECURITY NUMBER: _____ <small>(SSN required by authority of California Revenue and Tax Code Section 18648)</small>		NOTE: Payment will not be processed without an accompanying taxpayer I.D. number.
4	<input checked="" type="checkbox"/> California resident - Qualified to do business in California or maintains a permanent place of business in California. <input type="checkbox"/> California nonresident (see reverse side) - Payments to nonresidents for services may be subject to State income tax withholding. <input type="checkbox"/> No services performed in California. <input type="checkbox"/> Copy of Franchise Tax Board waiver of State withholding attached.		
5	I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the State agency below.		
	AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print)		TITLE
	Stuart Haskin		Executive Director
	SIGNATURE	DATE	TELEPHONE
		05/02/2014	((714))834-0050
6	Please return completed form to: Department/Office: _____ Unit/Section: _____ Mailing Address: _____ City/State/Zip: _____ Telephone: () _____ Fax: () _____ E-mail Address: _____		



AREA BOARD XIII
Office of the State Council on Developmental Disabilities
State of California

8880 Rio San Diego Dr., Suite 250
San Diego, CA 92108-1634

Phone: 619-688-3323
Fax: 619-688-3296

May 1, 2014

To Whom It May Concern:

On behalf of the State Council on Developmental Disabilities, Area Board 13, I would like to extend our support of "Get Safe". Having awarded "Get Safe" several sizeable grants, I have seen first-hand the quality of their services, and witnessed the enthusiasm they bring to their trainings. The response we have received from individuals with disabilities, families, support staff and other professionals has been extremely positive. Immediately following the most recent presentation provided by "Get Safe" the group requested a second training for additional staff! Unlike many trainings, "Get Safe" engages the audience, and the information is received in such a way that the participants remember what they have learned – and know how to apply it!

Currently we are funding "Get Safe" to provide First Responder Training to educate traditional first responders, corporate employees, and community leaders on how to better interact with and serve persons with developmental disabilities. In just a short time the training is already proving to be very successful, and we have not only received extremely positive feedback and evaluations, but we have received numerous calls from other attractions making inquiries about how they too can offer this training to staff. To have unsolicited calls requesting training on a topic that is so critically important is encouraging. Students attending the "Project College" program have also had the benefit of personal safety training thanks to "Get Safe", and last year ranked it as their favorite class!

By incorporating their years of experience and expertise in the field of personal safety training for both the general and disabled populations, Stuart Haskin and his team have perfected a teaching model that is sensitive to the specific needs of those with developmental disabilities while keeping the audience fully engaged and interactive in the learning environment. "Get Safe" shares our mission to strengthen our community as we both strive to support the individuals and families that we serve to live safe, productive and independent lives. We believe that our grant dollars have been very well utilized on many levels thanks to "Get Safe". Additionally, our community connections have been enhanced because of these trainings, and we look forward to continued collaboration with "Get Safe".

If you would like any further information, please feel free to contact me at 619-688-3323.

Sincerely,

Mary Ellen Stives

Executive Director, Area Board XIII, Office of the State Council on Developmental Disabilities
(Serving San Diego and Imperial Counties)



Area Board XI

Office of the California State Council on Developmental Disabilities

To protect and advocate for the civil, legal and service rights of persons with developmental disabilities.

April 28, 2014

To Whom It May Concern:

On behalf of Area Board XI, I am pleased to offer our support of GET SAFE. Area Board XI is one of 13 regional offices of the state and federal-funded State Council on Developmental Disabilities and is mandated by California law to protect and advocate for the civil, legal and service rights of Californians with developmental disabilities. To that end, the duties of area boards include collaborating with county and regional organizations and encouraging the development of needed services and supports by federal, state and local agencies.

Area Board XI has a long history of collaboration with GET SAFE and is very familiar with the organization's experience and expertise in the fields of violence prevention, safety education, and the development of self-determination skills. Most recently, we funded GET SAFE to provide a self-advocacy conference and then followed up with additional contracts to develop a self-advocacy group. At the conference, the GET SAFE team educated our consumers about how to be a leader, how to speak up and advocate for your rights and needs, and how to raise awareness in the community and give back.

While GET SAFE is known and celebrated for its interactive physical safety training, we were pleased to see the attendees respond just as well to a more discussion-based presentation. The presenters' light-hearted and empowering teaching style kept the audience engaged and more than willing to participate, which we don't often see in this population. It was truly remarkable to witness the participants' transformations into being more independent, self-determining individuals over the course of a few hours. In fact, many participants were eager to continue developing their self-advocacy skills, and we contracted GET SAFE to provide a leadership "boot camp" for those interested in more in-depth training on how to advocate for the rights of persons with disabilities. GET SAFE helped us form a small group of dedicated individuals into the "OC Self-Advocates." GET SAFE was excellent at facilitating and assisting the group while still allowing them to be independent and make their own choices on how they wanted to operate—a true mark of a successful self-advocacy group.

GET SAFE staff has years of experience working with consumers, families and support staff. GET SAFE's interactive and entertaining approach ensures a



LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE
BUREAU OF PROSECUTION SUPPORT OPERATIONS • TRAINING DIVISION

JACKIE LACEY • District Attorney
SHARON J. MATSUMOTO • Chief Deputy District Attorney
PAMELA BOOTH • Assistant District Attorney

SERGIO A. GONZALEZ • Director

July 23, 2013

GET S.A.F.E.
Scan Access Forecast Execute
Training • Education Empowerment
17602 17th Street, Suite 102
Tustin, CA 92780-7915

TO WHOM IT MAY CONCERN:

On two occasions in 2013, in two very different settings, the Los Angeles County District Attorney Training Division received presentations from Stuart Haskin and Molly Kennedy of Get Safe. During both presentations, one to over 200 attendees and the other for a small training class of 20, they very successfully communicated and assisted prosecutors in understanding the specific needs of victims and witnesses with Autism or other learning disabilities. Using participatory activities, video and discussion they kept the students at both sessions engaged with their material and received laudatory evaluations. We were so pleased with their initial presentation to the large group that we invited them to return for the smaller group and will be using them for a similar session in September.

They were incredibly flexible and it was a positive experience to work with them in the past and hopefully more in the future. What they are communicating is especially important for those of us in the law enforcement community to hear and put to use.

Very truly yours,

JACKIE LACEY
District Attorney

By *William Woods*

William Woods, Assistant Head Deputy
Training Division



MONO COUNTY
SHERIFF

P.O. BOX 616 100 BRYANT STREET • BRIDGEPORT, CA 93517 • (760) 932-7549 • FAX (760) 932-7435

Richard C. Scholl
Sheriff/Coroner

MONO COUNTY SHERIFF'S OFFICE

Ralph Obenberger
Undersheriff

June 18, 2013

To Whom it May Concern,

On behalf of the Mono County Sheriff's Department, I recently had the opportunity to attend a very informational and engaging training with Get Safe. In addition to the more than 12,000 residents in our county lines, we also service a wide-range of tourists during both our winter and summer seasons. This influx of diverse populations makes the probability of responding to persons with special needs even more likely.

During the training, I was impressed with the manner of presentation and how the Get Safe staff managed to keep the audience interactive and entertained the entire course, to a level that is rarely seen in most seminars. The informational content was also conveyed in a way that appealed to the group and made it directly pertinent to their experiences and concerns.

I know that our department, along with other law enforcement and first responding agencies will greatly benefit from the information relayed through Get Safe's training, as it gave us practical tools and strategies that our officers and personnel could begin using the moment they stepped out of the training. This will only serve to strengthen our commitment to our community and our visitors by giving us the skills necessary to more appropriately respond and interact with persons with disabilities. Get Safe's training also helped to facilitate a stronger collaborative link with agencies that service persons with special needs, which is a necessary relationship to ensure that our community is providing the highest level of service possible.

We support Get Safe's efforts to continue to accomplish their mission and know that their influence and experience will help to provide a higher level of care as well as save lives.

Sincerely,

Jennifer M. Hansen
Public Information Officer
Executive Assistant
Mono County Sheriff's Office
PO Box 616 | 49 Bryant Street
Bridgeport, CA 93517
(760) 932-5279 | (760) 932-7435 (f)
jhansen@monosheriff.org



REGIONAL CENTER
OF ORANGE COUNTY

April 29, 2014

To Whom It May Concern:

The Regional Center of Orange County (RCOC) is one of 21 private, nonprofit organizations contracted by the State of California to coordinate lifelong services and supports for individuals with developmental disabilities and their families. Nearly 18,000 of them are residents of Orange County who currently receive services and supports from RCOC. Unfortunately, because of their disability, our service population is often seen as easy targets for a variety of crimes, including fraud, theft and violent assaults. GET SAFE has assisted us in providing health and safety education, violence prevention services, and self-determination programs for our consumers, in effort to reduce the rates of victimization and/or re-victimization.

During our 13-year partnership, RCOC has contracted GET SAFE to provide personal safety awareness training, healthy sexual relationships education, and self-determination skills training for groups. These programs have been, and continue to be, an overwhelmingly successful way to keep our consumers safe, as well as raise awareness in the community. Mr. Stuart Haskin, Executive Director of GET SAFE, and his staff, have an extremely professional, yet friendly and fun demeanor during the safety training exercises—an approach which is well received by our consumers. GET SAFE has a very unique way of inter-relating with our consumers, regardless of an individual's level of function. They understand that our consumers require innovative teaching styles and methods of interaction in order for them to truly grasp the material presented to them.

We have also commissioned GET SAFE's First Responder Training in order to educate and raise awareness about disability rights. Mr. Haskin and his team have trained first responders in Orange County, as well as crisis counselors and RCOC service coordinators, in safe and effective methods of interactions for persons with developmental disabilities, so as to avoid unnecessary escalation and potentially dangerous exchanges. GET SAFE progressive training programs are not only raising awareness and diminishing misconceptions about this population, but breaking down communication barriers, and creating safe, inclusive communities.

GET SAFE provides a specific, effective service to a population that is often overlooked and underserved. The training programs have become a leading force in violence prevention and safety education for persons with developmental disabilities, and we are proud to work with them.

Sincerely,

Larry Landauer
Executive Director

Regional Center of Orange County

Mailing Address: P.O. Box 22010, Santa Ana, CA 92702-2010 • Tel 714/ 796-5100 (24 Hours) • Toll Free (800) 244-3177 • www.rcocdd.com

Corporate Offices
Santa Ana
Tel 714/ 796-5100
Fax 714/ 541-3021

Central Area Office
Santa Ana
714/ 796-5100
TTY 714/ 667-6021
Fax 714/ 973-0336

North Area Office
Orange
714/ 796-3700
TTY 714/ 282-7494
Fax 714/ 282-7910

West Area Office
Westminster
714/ 796-2900
TTY 714/ 889-5789
Fax 714/ 799-6485



**WESTSIDE
REGIONAL CENTER**

June 14, 2013

To Whom It May Concern:

On behalf of Westside Regional Center, I would like to submit this letter of reference for GET SAFE. GET SAFE is an agency that is dedicated to violence prevention and safety education for all populations. Westside has worked closely with GET SAFE for many years and we have continually received positive feedback from the participants in their programs. Each of individuals that we serve has been diagnosed with a developmental disability and they have not only participated but benefited from the services that GET SAFE continues to provide. In addition to providing quality services, it is a pleasure to work with GET SAFE's Executive Director, Stuart Haskin. He has proven to be dedicated, dependable, organized and he has a great sense of humor. He has a remarkable talent for establishing a rapport with participants and keeping them interested in the subject matter.

GET SAFE has provided a variety of trainings for our agency that include topics such as Safe Dating/Healthy Relationships, Self-Advocacy, Sex Education, and Safety in the Community. The population that we serve is at high-risk for victimization and perpetration of crimes. GET SAFE has been able to adapt their curriculum to meet the needs of the population that we serve, to address "hot topics" as they are brought to our attention and Mr. Haskin takes great care in matching the proper Presenter/Educator to the specific group of participants that will be attending the training(s). They have worked with not only individuals with developmental disabilities, but also with their families and service providers. They have also presented trainings in Spanish for our families.

GET SAFE has been able to provide large and small group trainings as well as individual trainings in various locations to meet our needs. We truly appreciate that GET SAFE has a common goal with our regional center and this is to ultimately support the individuals that serve to live safer, more productive and independent lives.

Respectfully,

Mary Lou Weise-Stusser, MA
Director of Community Services

Committed to Providing Support and Services to People with Developmental Disabilities

5901 Green Valley Circle, Suite 320, Culver City, CA 90230-6953 ■ (310) 258-4000 FAX: (310) 649-1024 www.westsiderc.org



June 11, 2013

To Whom It May Concern:

Crime Survivors is a non-profit organization that services all victims of crime. The mission of Crime Survivors is to ensure the public knows victims' rights and needs and to provide resources, support, and information to empower crime victims to survive and thrive. We aim to create collaborative relationships with other community agencies in order to enhance our ability to service crime victims, and it is through these contacts that we became familiar with GET SAFE.

GET SAFE, led by Executive Director, Stuart Haskin, is a violence prevention and safety education agency that is particularly sensitive to the needs of populations that are often underserved, such as the physically and mentally disabled. We have partnered on a variety of endeavors and Crime Survivors can attest that GET SAFE is the leading expert in safety education and violence prevention and recovery.

We have seen them "in action" and are always impressed with how they are able to adapt their materials to virtually every audience by providing real-life strategies that meet the specific needs of that group. We have witnessed, first hand, how the information that GET SAFE provides can truly impact lives by making them make smarter choices, and learning how to avoid unsafe situations. They have worked with both victims and perpetrators, in an in those efforts, they have reduced both revictimization and recidivism rates. They also teach a variety of de-escalation techniques and how to appropriately transition back into mainstream society, which can be a very difficult and daunting task for anyone.

In a time where we are no longer safe to keep our doors unlocked, GET SAFE provides crucial safety education information that reduces re-victimization and enhances violence prevention. It is through our collaboration that we are able to utilize the specialties of each agency to ultimately provide a higher level of service to our community.

Thank you for your consideration of this letter of support. If you need any further information, please do not hesitate to contact me.

Sincerely,

Patricia Wenskunas
Founder CEO

Crime Survivors, Inc.

P.O. Box 54552 • Irvine, CA 92619-4552
Office: (949) 872-7895 • Fax: (775) 245-4798
Email: crimesurvivors@aol.com • www.crimesurvivors.org

Proposal Checklist

Program Development Grant
Request for Proposal
Federal Fiscal Year 2014/15 - Cycle 37

In completing this form, the proposer acknowledges that the following items are included in the proposal, in accordance with the instructions provided in the RFP. This checklist should be included with the proposal package.

Check box below to indicate inclusion in proposal

- Cover Letter
- Project Data Sheet
- Project Narrative (not to exceed 8 pages)
- Budget Detail Worksheet (including description of identified expenses)
- Continuation of Funding Letter, if applicable.
- Organization Chart
- Curricula Vitae/Resumes and position descriptions, as applicable
- List of Previous Grants/Awards
- Payee Data Record Form
- (3) Letters of Support
- Proposal Checklist



AREA I DEVELOPMENTAL DISABILITIES BOARD

P.O. BOX 245, UKIAH, CALIFORNIA 95482-0245

PHONE (707) 463-4700
CALNET 553-4700
FAX (707) 463-4752

Area Board 1 Grant Cycle 37 2014

June 26, 2014

AB1-001

Get Safe

Amount Requested: \$19,964

Goal

Get Safe will organize and provide four (4) workshops called "First Responder Training: Enhancing Your Ability to Effectively Respond to Persons with Developmental Disabilities." Major activities of this project include four separate trainings that will be held in each of the four counties served by Area Board 1. Get Safe will provide a First Responder training that uses proven techniques and tools to help first responders such as police officers, EMT's, fire personnel, district attorneys, criminal justice professionals, Physicians, hospital emergency staff, and any other service professionals, city employees, community members, etc. The training goal will help them to more effectively recognize and assist persons with developmental disabilities, especially in emergency and crisis situations. The training will also focus on prevention and intervention strategies and help the developmental disabled safely navigate the community and become stronger advocates for themselves. The workshops will include training for up to 200 first responders and other community stakeholders.

Project Outcome

Get Safe will train police officers, EMT's, fire personnel and other professionals, regional center, group home staff, families, clients, and community providers more effectively recognize and effectively assist persons with developmental disabilities in emergency situations. The project is consistent with the Council's Goal #4 Public safety agencies, other first responders and the justice system get information and assistance to be knowledgeable and aware of the needs of individuals with developmental disabilities so they can respond appropriately when individuals with developmental disabilities may have experienced abuse, neglect, sexual or financial exploitation or violation of legal or human rights. Additionally, Get Safe will include self-advocates which would assist and benefit First Responders to work better with people with developmental disabilities. The expected outcomes of this project will depend on how many choose to participate in the service offered in each catchment area. The training can accommodate 40 - 200 first responders, other service professionals and other community stakeholders and participants.

Serving the Counties of Del Norte, Humboldt, Lake and Mendocino

Proposal Checklist

Program Development Grant
Request for Proposal
Federal Fiscal Year 2014/15 - Cycle 37

In completing this form, the proposer acknowledges that the following items are Included in the proposal, in accordance with the instructions provided in the RFP. This checklist should be included with the proposal package.

Check box below to indicate inclusion in proposal

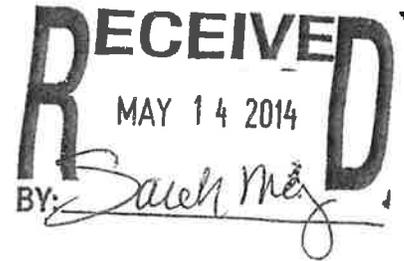
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- (3) Letters of Support
- Proposal Checklist

AMJaMB
Supported Living Services

AMJaMB
EMBLMA beyond inclusion
Day Services

7030 Skyway Suite C, Paradise, CA 95969, 530-872-3627
P.O. Box 3052, Paradise, CA 95967
amjamb.com

COVER LETTER



May 15, 2014

Area Two Developmental Disabilities Board
Grant Review Committee members

Re: Cycle 37 Program Development Grant
AMJaMB, *Beyond Inclusion* proposal for The Call Connection
Phase 2

AMJaMB proposes to expand the work of The Call Connection by promoting and building upon a customer base through advertising in the community at-large which will increase consumer employees from 6 to 10. This, coupled with the development of a mentorship program for high school students in a proposed partnership with the Paradise Unified School District and other school districts in Butte County that will support students with disabilities in preparing for work in the community.

AMJaMB assures the California State Council on Developmental Disabilities that it is capable of supporting the above project until such time as invoices are submitted and reimbursement is received.

PROJECT DATA SHEET

1. Applicant Information

Application Number: <i>(Assigned by Council)</i>	
Project Name <i>(55 characters)</i> :	The Call Connection
Organization Name:	AMJaMB
Organization Website:	amjamb.com
Organization Address:	7030 Skyway #C
Organization City/State:	Paradise, CA
Organization Zip Code:	95969
Taxpayer ID Number:	27-0887545
Project Period: <i>(Month /Day/Year)</i>	Start Date 10/01/2014 End Date 10/01/2015

2. Project Information

(Choices are: Non-profit, School District, County, Government Corporation, Tribal Government, For-profit, City / Town, State, Special or Regional Authority, State P & A Agency, University Center, or Other)

Type of Applicant:	For Profit
State Plan Goal(s)/Objective(s)	Self-Advocacy, Employment

3. Project Funding Formula

TOTAL PROJECT COSTS	COUNCIL FUNDS	APPLICANT MATCHING FUNDS
\$131,272	Amount: \$20,000 Percentage: 15%	Amount: 111,272 Percentage: 85%
Grant Type (Poverty or Non-Poverty)	Non-Poverty Area	

4. Contact Information:

Name of Project Director :	Terry Kozloff and Domenic Console
Title:	Co-Directors
Telephone:	(530) 872-3627
Fax:	(530) 872-3437
Email:	amjamb.terry@gmail.com

Check if Same as Project Director

Name of Financial Officer :	Terry Kozloff and Domenic Console
Title:	Co-Directors
Telephone:	(530) 872-3627
Fax:	(530) 872-3437
Email:	amjamb.terry@gmail.com

5. Signatory Authority:

Check if same as Project Director

Name of Organization Director :	Terry Kozloff and Domenic Console
Title:	Co-Directors
Telephone:	(530) 872-3627
Fax:	(530) 872-3437
Email:	amjamb.terry@gmail.com
Date:	May 15, 2014

AMJaMB

7030 Skyway Suite C, Paradise, CA 95969, 530-872-3627
P.O. Box 3052, Paradise, CA 95967
amjamb.com

The Call Connection



**A free welfare check
Service to the community.
Providing employment to
People with developmental
Disabilities.**

JAMMB'n

**Mentoring Students with
Disabilities.**

Project Outline

1. Provide a one paragraph abstract that clearly states the goal and major activities of the proposed project and the impact it will have on people with developmental disabilities.

AMJaMB proposes to expand the work of The Call Connection in the following ways: 1) Build upon its customer base through advertising in the community at-large which will increase consumer employees from 6 employees to 10 within the first year. According to the 2010 Census of a population of 26,218 living in the Town of Paradise, 7,131 (27.2%) people are 65 years of age or older making The Call Connection is an attractive free service to people that are aging and lonely. 2) Develop a mentorship program for high school students with Paradise Unified School District and other school districts within Butte County that will support students with disabilities in preparing for work in the community using The Call Connection model. The mentoring program will be known as JAMMB'n.

2. Describe your organization's qualifications to implement the proposed project.

AMJaMB was founded in October of 2009 by Terry Kozloff and Domenic Console, both parents of children with disabilities.

Terry is the parent of two adult children and her youngest Ben, is deaf-blind and quadriplegic. Ben is not a victim of his blindness; he can see things those of us with eyes cannot. Ben is not bound to his wheelchair; it gives him freedom.

Domenic and Delcie have three sons; their youngest son Michael has autism. Michael's autism is not who he is; it's a perspective he has.

Although the founding of AMJaMB was during a time that discouraged new providers from forming—startup funds were no longer available, and median rates were established that were well below what existing providers expected to provide supported living services—AMJaMB has grown from 2 Consumers and 8 staff to 19 Consumers and nearly 60 staff (including 6 consumer employees) in less than five years.

We are very proud of the work that we do because we have remained true to our vision. AMJaMB is about supporting people in the lives they choose in both supported living and in day services. We support people in building new friendships and maintaining old friendships, in becoming true community members—all the things that naturally occur when a person is living, working (both volunteer and paid), participating, and patronizing local businesses and events in their home communities.

Most of the 19 consumers AMJaMB supports in supported living and in day services came to AMJaMB because of its reputation and commitment to support people respectfully, honor them as individuals, welcoming families that are important in an individual's life. AMJaMB provides a quality of life to individuals—the same as Terry and Domenic would expect for their own children.

In June 2012, Domenic and Terry founded AMJaMB, Beyond Inclusion Day Services and within Beyond Inclusion Day Services evolved The Call Connection and JAMMB'n Mentoring. As AMJaMB became more and more familiar with the wishes of people to obtain a different kind of day services, a need to assist people in identifying meaningful employment, and seeing a building frustration for the few options in the Paradise community, *Beyond Inclusion* was founded.

- Options for work through The Call Connection
- Professional development

AMJaMB has developed marketing materials for the mentoring program (JAMMB'n brochure Exhibit "B") that is being distributed to school districts within Butte County which has the potential of developing additional collaborations.

3. Provide a detailed narrative about the proposed project, including specific information on the methodology to be used and an overview of project activities.

The Call Connection



In the first phase of The Call Connection we expected a greater response from the regional center in supplying referrals for The Call Connection. However, we appreciate the time it takes to bring new ideas when old ideas are hard to let go. We have successfully employed 6 consumers in The Call Connection which exceeds the original expectations of The Call Connection due to the level of need for the service by the referrals received from Far Northern Regional Center. The consumers currently being served by The Call Connection comprise of a wide variety of needs including: a) medical conditions that put a person at risk requiring up to 3 calls per day, 7 days per week, b) New parents that are regional center consumers of a child with disabilities needing support and reminders in nutrition and ideas for problem solving, c) a widow who recently lost her husband requiring 2 calls per day, 7 days a week, d) people living in isolated areas of surrounding counties that have little or no contact with the outside world requiring calls throughout the week.

There is an aging population (65 and older) within the Paradise community that are not clients of the regional center (over 7,000 people) that we believe based upon the 2010 Census indicating that the per capita income for the town of Paradise is \$19,267 in which 12.4% of the population were below the poverty line, including 6.7% of those age 65 years or over. This is an indicator of a high number of people that would enjoy outside contact.

AMJaMB will employ up to 10 consumers in The Call Connection Program to make welfare checks on 100 people that are regional center clients and/or members of the community at-large, combined.

Far Northern Regional Center will provide and assist AMJaMB in the development of an individualized protocol for each consumer participating in The Call Connection Program. AMJaMB will be responsible for individualizing protocols of customers from The Community at Large participating in The Call Connection program.

The following is an example of an individualized protocol:

Example #1

Name: Ben B
Address: 64 Slope Oaks Ct, Paradise, CA
Home Phone 530-877-3067

Brief Description of Health Conditions or other safety concerns: Seizure Disorder, Blind, Wheelchair. Has speech.

Welfare Check Protocol:

Call to check on welfare: Monday at 9:30 am,

If no answer or no return call within 30 minutes: Call Ben's neighbors (who have agreed to participate), Mr. or Mrs. Fox at 16 Slope Oaks Court to make a welfare check. If available, the neighbors will return the call to report their findings.

If neighbors are unavailable: Call Steve, Ben's stepfather. He has a key to Ben's house and is only 1.5 miles from Ben's home. Steve will return the call to report his findings.

If Steve is unavailable: Call 911 and request an emergency welfare check.

Reporting: Update Service Coordinator

JAMMB'n is a proposed mentoring program in which AMJaMB collaborates with Paradise Unified School District and other school districts within Butte County to offer adult students with developmental disabilities (consumers of Far Northern Regional Center) who are planning a transition from the school system to the adult service system that will:

- Mentor adult students in developing a work ethic,
- Mentor adult students in options for work through The Call Connection,
- Mentor students in professional development.

The purpose of the mentoring program is to develop the whole person so the learning is broad and wisdom to be used is developed and used appropriately upon entering the adult system. Mentoring will occur in any or all of the following formats:

- One-on-one office and community based learning process,
- Small group mentoring,
- Personal Meetings.

The Mentoring program will provide accommodations in order for a student to participate, foster development in a student who may have significant academic limitations or barriers, social problems, or medical complexities, and encourage excellence, and help a student become oriented for success.

The Call Connection



JAMMB'n

Office space at 5800 Clark Road #15, Paradise continues to be rented for The Call

Connection Program and JAMMB'n the mentoring program. The office contains two (2) desktop computers, two (2) phones and phone lines, and internet service. Additional phone lines will be installed in anticipation of the growth in both clients of The Call

Connection resulting in more opportunity to hire consumer employees, and for the mentorship program.

- 4. What are the major expected accomplishments of the project, and how will successful completion of the project impact people with developmental disabilities?**

Employment

Consumer employees of The Call Connection Program and students participating in the mentoring program will demonstrate an increased sense of responsibility, community and contribution by:

- Obtaining paid work
- Receiving Occupational Training from AMJaMB

- Having an opportunity to give and do for others

Outcome: Ten individuals within the AMJaMB, *Beyond Inclusion Day Services* will obtain employment with The Call Connection program earning minimum wage. Three adult students (clients of the regional center) will have the opportunity to participate in the mentorship program and ultimately employment opportunities made available to them upon entering the adult service system.

Self-Advocacy

Participants in The Call Connection Program (including consumer employees and Students participating in the mentoring program will demonstrate an increased ability to communicate and to represent themselves in the following ways:

- By having the opportunity to give and do for others
- By encouraging others to communicate their needs.
- By following up with key people to provide assistance when the welfare of a person becomes a concern (i.e., service coordinator, 911, neighbor, family member, etc.)

Outcome: 100% of the participants employed by AMJaMB in The Call Connection Program will have effectively performed welfare checks on up to 100 people each week by the end of the Cycle 37 year. 100% of the participants in the student mentoring program will have become familiar with the responsibility of advocating for one's self in the adult service system.

Maintaining and Building Relationships

Consumer employees of The Call Connection program and students participating in the mentorship program will demonstrate an increase in their daily interactions and opportunities for building and maintaining relationships by interacting with:

- Community members outside their typical network of relationships
- Key people who can assist in assuring the safety of the folks on the Call Connection List. (i.e., service coordinator, 911, neighbor, family member, etc.)

Outcome: 100% of the participants employed in The Call Connection Program will have made up to twenty new relationships, and become increasingly effective in communicating with the new relationships. 100% of the student participants in the mentoring program will have developed up to five new relationships that will support them as they enter the adult service system.

Evaluation:

 **Satisfaction Survey** will be performed by a designee of the Co-Directors of AMJAMB via the telephone from The Call Connection once monthly that will provide insight on the performance of the consumer employees during calls. The results tallied and available upon request to the Area Board II and FNRC.

JAMMB'n A Satisfaction Survey will be provided to students upon exiting the mentorship program to be completed and provided to the school district. The School District will provide the results of the survey to AMJaMB and AMJaMB will make available the results to the Area Board II upon request.

 **Continuation of The Call Connection Activities after project is completed:** Necessary equipment to start the project will have been achieved from the first year grant funding (Cycle 36). The regional center will continue to pay the wage of the consumer employees working in The Call Connection Project, FNRC will continue to fund AMJaMB for its day services which will pay for staff support to The Call Connection consumer employees.

JAMMB'n It is anticipated that the Mentoring Program will bring new consumer employees to The Call Connection and new consumers to the day services which will pay for staff support to The Call Connection consumer employees.

5. Has this proposal been submitted to any other Area Board for potential funding during this cycle? If yes, please list the additional Area Board:

Not Applicable.

Memorandum of Understanding

This Memorandum of Understanding (the Memorandum) is made on this May 15, 2014 by and between **AMJaMB**, of 7030 Skyway #C, Paradise, California 95969, hereinafter referred to as AMJaMB and **Paradise Unified School District**, of 6696 Clark Road, Paradise, California 95969 hereinafter referred to as The School District for the purpose of achieving the various aims and objectives relating to the preparation of adult students with developmental and/or intellectual disabilities (clients of Far Northern Regional Center) for competitive jobs in the community through a **Mentoring Project**.

WHEREAS **AMJaMB and The School District** desire to enter into an agreement in which AMJaMB and The School District will work together to complete the **Mentoring Project**.

AND WHEREAS **AMJaMB and The School District** are desirous to enter into a Memorandum of Understanding between them, setting out the working arrangements that each of the partners agree are necessary to complete the **Mentoring Project**.

Purpose

The purpose of this Memorandum is to provide the framework for any future binding contract regarding the preparation of adult students with developmental and/or intellectual disabilities (clients of Far Northern Regional Center) for competitive jobs in the community between **AMJaMB and The School District**.

Obligations of the Partners

The Partners acknowledge that no contractual relations is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united visible and responsive leadership of the

Mentoring Project and to demonstrate financial, administrative and managerial commitment to the **Mentoring Project** by means of the following individual services.

Cooperation

The activities and services for the Project shall include, but not limited to:

Services to be rendered by AMJaMB include:

1. Offer a program to adult students with developmental and/or intellectual disabilities (clients of Far Northern Regional Center) who are planning a transition from the school system to the adult service system that will:
 - **Mentor adult students in developing a work ethic,**
 - **Mentor adult students in options for work through The Call Connection, a program of AMJaMB,**
 - **Mentor students in professional development.**
2. The purpose of the mentoring program is to develop the whole person so the learning is broad and wisdom to be used is developed and used appropriately upon entering the adult system. **Mentoring will occur in any or all of the following formats:**
 - **One-on one office and community based learning process,**
 - **Small group mentoring,**
 - **Personal meetings.**
3. Provide accommodations in order for a student to participate.
4. Foster development in a student who may have significant academic limitations or barriers, social problems, or medical complexities.
5. Encourage excellence, and help a student become oriented for success.

Services to be rendered by The School District include:

1. Make available to students information about the AMJaMB mentoring program.
2. Provide students with a brochure describing the mentoring program.
3. Support students to contact AMJaMB with prepared questions pertinent to their interests and need for accommodations.

Resources

The Partners will endeavor to have final approval and secure any financing necessary to fulfill their individual financial contributions at the start of the planning for the development of the project.

- a. AMJaMB agrees to provide the following financial, material and labor resources in respect of the Project;
 - AMJaMB will apply for a \$20,000 Program Development Grant, Cycle 37 offered by the State Council on Developmental Disabilities. The application will address Employment and Self-Advocacy.
 - All financing necessary to complete the project, hire and pay wages of mentors, provide necessary accommodations to students.
 - All financial contributions by AMJaMB are contingent upon an award of funding of the \$20,000 Program Development Grant, Cycle 37 offered by the State Council on Developmental Disabilities.
- b. The School District hereby agrees to provide the following financial, material and labor resources in respect of the Project:

- **There is no cost to The School District.**

Communication Strategy

Marketing of the vision and any media or other public relations contact should always be consistent with the aims of the Project and only undertaken with the express agreement of both parties. Where it does not breach any confidentiality protocols, a spirit of open and transparent communication should be adhered to. Co-coordinated communications should be made with external organizations to elicit their support and further the aims of the Project.

Liability

No liability will arise or be assumed between the Partners as a result of this Memorandum.

Dispute Resolution

In the event of a dispute between the Partners in the negotiation of any final binding contract relating to this Project, a dispute resolution group will convene consisting of the Directors of AMJaMB and the Superintendent of The School District or his designee, together with one other person independent of the Partners appointed by the Directors of AMJaMB and the Superintendent of The School District, or designee.

The dispute resolution group may receive for consideration any information it thinks fit concerning the dispute. The Partners agree that a decision of the dispute resolution group will be final. In the event the dispute resolution group is unable to make a compromise and reach a final decision, it is understood that neither party is obligated to enter into any binding contract to complete the Project.

Term

The arrangements made by the Partners by this Memorandum are contingent upon AMJaMB successfully awarded the funds from the State Council Program Development grant and shall remain in place during the funding cycle from November 1, 2014 through October 31, 2015.

The term can be extended only by agreement of all the Partners.

Notice

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

Governing Law

This Memorandum shall be construed in accordance with the laws of the State of California.

Assignment

Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

Amendment

This Memorandum may be amended or supplemented in writing, if the writing is signed by the party obligated under this Memorandum.

Severability

If any provision of this Memorandum is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Memorandum is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

Prior Memorandum Superseded

This Memorandum constitutes the entire Memorandum between the parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations, and Memorandums, whether written or oral.

Understanding

It is mutually agreed upon and understood by and among the Partners of this Memorandum that:

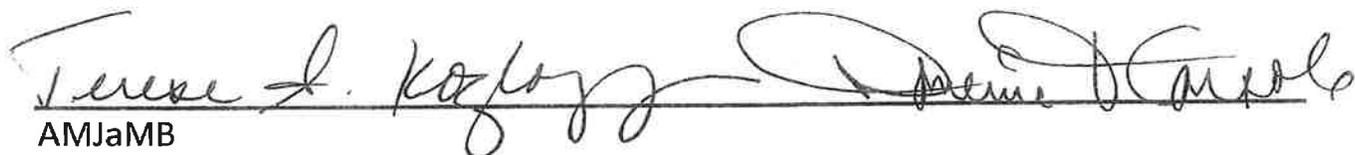
1. Each Partner will work together in a coordinated fashion for the fulfillment of the Project.
2. In no way does this agreement restrict involved Partners from participating in similar agreements with other public or private agencies, organizations, and individuals.
3. To the extent possible, each Partner will participate in the development of the Project.
4. Nothing in this Memorandum shall obligate any Partner to the transfer of funds. Any endeavor involving reimbursement or contribution of funds between the Partners of this Memorandum will be handled in accordance with applicable laws, regulations and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the Partners involved and shall be independently authorized by appropriate statutory authoring. This Memorandum does not provide such authority.

- 5. This Memorandum is not intended to and does not create any right, benefit, or trust responsibility.
- 6. This Memorandum will be effective upon the signature of both Partners.
- 7. Any Partner may terminate its participation in this Memorandum by providing written notice to the other Partner.

The following Partners support the goals and objectives of the preparation of adult students that are clients of Far Northern Regional Center for competitive jobs in the community through mentoring:

Signatories

This Agreement shall be signed on behalf of The Call Connection, a program of AMJaMB by Terese A Kozloff and Domenic Console, Co-Owners and Co-Directors, and on behalf of Paradise Unified School District by _____.
 This Agreement shall be effective as of the date first written above.



AMJaMB

By Terese A. Kozloff and Domenic Console, its Co-Owners and Co-Directors

 Paradise Unified School District

By _____, its _____



JAMMB'n

Another AMJaMB program

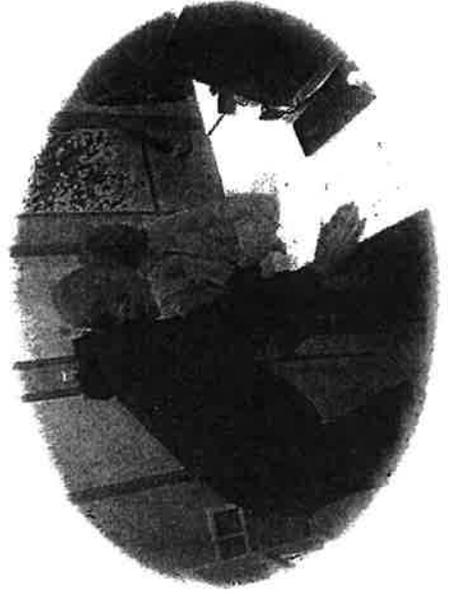
JAMMB'n

Another AMJaMB program

Mentoring
Students with Disabilities
School to Work

Regardless of the
severity of a
student's disability
learning is a
constant process
learning is broad and
wisdom to be used is
developed and used
learning is a

5000 Clark Road
Suite 15
Paradise, CA 95926
530-872-8526
thecallamemb@gmail.com
ammbn.com



JAMMB'n

From school to work Mentorship program

Mentorship Services Offered

JAMMB'n offers a program to adult students with disabilities who are planning a transition from school to work that will:

 Support students in developing a work ethic.

 Introduce students to options for work through The Call Connection, an AMJaMB program offering employment.

 Support students in professional development.



The purpose of the **JAMMB'n** Mentorship Service



To prepare students for competitive jobs in the community because a job can provide a sense of accomplishment and pride.

Questions and Answers

Q. What is a work ethic?

A. Work ethic is the most important part of keeping a job. It means showing up on time, wearing clothes appropriate for the workplace, being courteous to customers, to co-workers, and to supervisors.

Q. The mentorship program will, in part take place at The Call Connection. What is that?

A. The Call Connection makes



friendly phone calls to people who are lonely, have medical concerns and would like to be checked on, or because a loved one is concerned about them.

Q. Are people with disabilities hired to work at The Call Connection and make phone calls?

A. Yes.

**4100 - State Council on Developmental Disabilities
Grant Budget Detail Sheet**

Grant Period -- October 1, 2014 through September 30, 2015

CATEGORY OF EXPENSE	SCDD GRANT FUNDS	MATCHING FUNDS	TOTAL PROJECT COSTS
DIRECT COSTS			
Salaries and Wages			
1) Job Coach (\$10.20/hr including payroll taxes, liability insurance & worker's compensation)	\$0	\$7,956	\$7,956
2) Mentoring Staff (\$10.20/hr including payroll taxes, liability insurance & worker's compensation)	\$0	\$7,956	\$7,956
3) Ten (10) Consumer Employees (\$9.60/hr including payroll taxes, liability insurance & worker's comp)	\$0	\$87,360	\$87,360
4) First Year Administration Costs	\$0	\$5,000	\$5,000
Subtotal Salaries and Wages	\$0	\$108,272	\$108,272
Employee Benefits	\$0	\$3,000	\$3,000
Consultant / Subcontracted Services			
1)	\$0	\$0	\$0
2)	\$0	\$0	\$0
3)	\$0	\$0	\$0
Subtotal Consultant / Subcontracted Services	\$0	\$0	\$0
Other Expenses Directly Related to the Grant			
Travel	\$0	\$0	\$0
Advertising	\$4,346	\$0	\$4,346
Office Supplies/Furniture	\$4,500	\$0	\$4,500
Printing	\$0	\$0	\$0
Space Occupancy / Rent @ \$650/mo	\$7,800	\$0	\$7,800
Equipment	\$0	\$0	\$0
1 Desktop Computer	\$809		
1 Clear Sounds A1600E 6.0 Amplified Freedom Deluxe Phone	\$185	\$0	\$185
2 Cell Phones	\$200		
Other Costs (Specify)	\$0	\$0	\$0
Wiring for new phone line	\$300	\$0	\$300
Monthly phone expense @ \$125/mo	\$1,500	\$0	\$1,500
Internet for office space @ \$30/mo	\$360		
Subtotal Other Expenses	\$19,640	\$0	\$19,640
TOTAL DIRECT COSTS	\$20,000	\$111,272	\$131,272
INDIRECT COSTS (Maximum 15% of grant)	\$0	\$0	\$0
TOTAL	\$20,000	\$111,272	\$131,272

AMJaMB

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Continuation of Funding Verification The Call Connection Project and the Mentoring Program

May 15, 2014

Sarah May
Executive Director
Area Board 2
State Council on Developmental Disabilities

Dear Sarah:

This letter serves as verification that AMJaMB will continue funding The Call Connection Project and the Mentoring Program as described in the Project Outline.

AMJaMB's contribution to the startup of both projects as represented in The Budget Detail represents 85% of the total startup costs. With the assistance of the grant funds to pay for advertising for community outreach will allow for AMJaMB to hire additional consumer employees which will bring in additional funding from Far Northern Regional Center. The Mentorship program will bring in additional participants to AMJaMB's day programming and staffing for The Call Connection.

Sincerely,


Terry Kozloff
Co-Director


Domenic Console
Co-Director



AMJaMB
BMSLMA *beyond inclusion*
Day Services

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AMJaMB Organizational Chart

DOMENIC CONSOLE
Co-Director

TERRY KOZLOFF
Co-Director

Program Manager

[Redacted]

The Call Connection

JAMMB'n
Mentoring Students

Job Coaches (4)

Mentoring Coach (3)

[Redacted]



Terry Kozloff

64 Slope Oaks Court
Paradise, CA 95969
(530) 680-8298

e-mail:
amjamb.terry@gmail.com

VOLUNTEER & ADVOCACY EXPERIENCE

2000 to 2004 – **The ArcLink**, Indiana, **Chair**.
Developing nationwide data base on life-span
services and supports for individuals with
developmental disabilities.

2000 to 2004 – **California State University Northridge**,
Northridge, CA, **Member**. Salute Project,
Communication in Education for Deaf/Blind
Students.

2000 to 2002 – **The Community Imperative 2002**,
Organizing Committee. California Alliance for
Inclusive Communities, and Center on Human Policy,
Syracuse University.

1999 to 2001 – **The Arc of the United States**,
Baltimore, MD, **Member Board of Directors**
Governmental Affairs Committee.

1999 to 2002 – **California Alliance for Inclusive**
Communities, Santa Barbara, CA, **Founding-**
President. State-wide advocacy organization to
ensure high-quality community based services and
supports for *all* individuals with developmental
disabilities.

1997 to 2000 – **Central Coast Assistive Technology**
Center, Santa Barbara, CA, **Founding Board**
Member. Coalition of organizations, consumers and
families from Tri-Counties to provide assistive
technology for people of all ages.

1997 to 1998 – **Brandon School, PTA**, Goleta, CA,
Vice President - Fund Raising.

1997 to 1999 – **Goleta Union School District**, Goleta,
CA, **District Advisory Committee Member**.

1997 to 1999 – **Brandon School, Site Council**, Goleta,
CA, **Site Council Elected Member**.

1995 to 2000 – **California Deaf Blind Services** - Dr. Lori
Goetz, Project Director, San Francisco State
University, San Francisco, CA, **State Advisory**
Committee Member.

1995 to 1999 – **Arc California, Governing Board**
Representative and Alternate.

1994 to 2003 – **Alpha Resource Center Board of**
Directors, Santa Barbara, CA, **President since 1997 -**
- 2000.

1994 to 2003 – **Alpha Resource Center**, Santa
Barbara, CA, **Member**, Systems Advocacy
Committee.

1994 to 2000 – **"Brick by Brick"**, Santa Barbara, CA,
Co-Founder. Coalition of agencies and individuals
committed to increasing public awareness and
community commitment to work toward the
removal of attitudinal, architectural, social and
communication barriers.

1994 to 1999 – **Santa Barbara Audio Describer**
Alliance, Santa Barbara, CA, **Board Member**.
Increase participation of persons who are blind or
with other visual impairments in arts, entertainment
and civic events.

1993 to 2000 – **Collaboration for Integration**, Santa
Barbara, CA, **Founder**. Collaboration of parents,
professionals and friends advocating for inclusive
opportunities for all children.

1993 to 2000 – **Family First, a Parent network and**
Resource Center, Santa Barbara, CA, **Advisory**
Committee Member. Parent to Parent Support.

PRESENTATIONS

2009 International Society for Autism Research,
"Person Centered Employment: Increase in Job
Satisfaction, Productivity, and Decrease in
Challenging Behavior for Adults with Severe
Autism." As Director of COVE, a day program for
people with Autism, data was collected and
presented at the IMFAR as a result of the
transformation taken place from a Sheltered

Workshop to person centered.

Supported Life Conference, Workshop, "A day program, our journey toward change."
Was change possible when the uninspired culture of staff and consumers was deeply engrained? The first trip in our journey was to rediscover how to dream. How far have we come in achieving our newfound dream? October 2008.

Supported Life Conference, Workshop "**The closure of Agnews Developmental Center**" Building a Network of Support for families whose relatives will be moving from California's Developmental Centers, October 2005.

Supported Life Conference, Key Note Speaker, "**Including Ben**" and "**Organizing to respond to public policy issues locally, statewide and nationally that impact people with disabilities**," October 2004

The Arc of Illinois, Key Note Speaker, "**Including Ben**" and "**Organizing to respond to public policy issues locally, statewide and nationally that impact people with disabilities**", April 2004

The Arc of Ohio, Key Note Speaker, "**A Quality Education for Ben**" and "**Making it Happen for your Child**" April 2004

Supported Life Conference, Sacramento, CA. Presented an Inclusion Award of the year to Goleta Valley Junior High School, October 2004

The Arc of the United States "Bringing it all Together", Leadership Training, Plenary Speaker, **The Community is Imperative**. June, 2002, Las Vegas, NV.

The Community Imperative, Tri-Counties Regional Center Community Services training, February, 2002 Buellton, California.

The Community Imperative, A Turning Point Conference, Co-host and Presenter, Oakland, CA, January, 2002. "**The Importance of Deinstitutionalization to Young Families**".

Community Inclusion, Tri-Counties Regional Center all staff training. January, 2002. Buellton, California.

The Arc of Indiana, Keynote Speaker, Indianapolis, IN, November, 2001. "**Including Ben**".

Legislative Breakfast Panel with Assemblywoman Dion Aroner, Assemblywoman Hannah-Beth Jackson

and Congresswoman Lois Capps, Santa Barbara, CA, May 18, 2001. "**Assembly Bill 896 and Deinstitutionalization**".

The Arc of Indiana, Keynote Speaker, Indianapolis, IN, November 2001. "**Including Ben**".

Tri-Counties Regional Center, Santa Barbara, CA, January, 2001. "**Deinstitutionalization and Community Services in California**".

9th Annual Integration Institute, Anaheim, CA, February 28, 1999. "**Inclusion: The Teamwork Approach**".

Westmont College, Department of Kinesiology, Santa Barbara, CA, September 24, 1998. "**Including Ben**".

Cottage Hospital, Continuing Education, Santa Barbara, CA, June, 1997. "**What it is Like to Be a Parent of a Child With Severe Medical Issues**".

Santa Barbara City College, Early Childhood Education, Santa Barbara, CA, May, 1997. "**Including Ben**".

1996 TASH Conference, New Orleans, LA, November 22, 1996. "**A Sister's Role - Including Ben in School and Community**".

6th Annual Integration Institute, Costa Mesa, CA, March 1, 1996. "**Including Ben: A Team Approach**".

1994 TASH Conference, Atlanta, GA, December 9, 1994. "**Full Inclusion Programs For Students Who Are Deaf-Blind**".

Collaborating For Integration, Santa Barbara, CA September, 1994. "**Infant to Preschool Transition**" & "**Providing Inclusive Opportunities For All Children**".

ARTICLES

Changing Hearts, Choosing, I See More Clearly Now, Living, & Danny, **ConnectingFamilies** at www.reachingout-connectingfamilies.com September 2005

An Interview with Cliff Allenby, Director Department of Developmental Services, **ConnectingFamilies** at www.reachingout-connectingfamilies.com, September 2005

An Interview with Eileen Richey, Director Agnews Closure, Department of Developmental Services,

Sacramento, CA, **ConnectingFamilies** at www.reachingout-connectingfamilies.com, July 2006

An Interview with Deborah Meeker, Manager Regional Projects, Department of Developmental Services, Sacramento, CA, **ConnectingFamilies** at www.reachingout-connectingfamilies.com, October, 2006

An Interview with Angela Libby-Vrabanac, Executive Director Agnews Developmental Center, San Jose, California at **ConnectingFamilies** at www.reachingout-connectingfamilies.com, February, 2007

The Gift of Ben Boisot: A Parents Perspective, **Mental Retardation, The Journal, Vol. 43, Issue: 3, Pages 227—233.**

Book Review, **Mental Retardation, The Journal** December 2003, Allen Press, Inc. Choosing Naija: A Family's Journey, by M. Zuckoff, M. Boston: Beacon Press, 2002. .

Book Review, **Mental Retardation, The Journal** Allen Press, Inc. Vol. 41, No. 6, pp. 447-478 2003

Book Review, **Journal of Religion, Disability & Health**, The Haworth Pastoral Press, Vol. 6, No. 1, 2002.

Independent Evaluation of California's Self-Determination Pilot Projects, **Los Angeles Regional Center**, Center for Outcome Analysis, James W. Conroy, Marguerite Brown, Amanda Fullerton, Sherry Fullerton, Sherry Beamer, James Garrow and Terry Boisot, March 2002.

Report to State of California, Self-Determination Evaluation, **Consumer Profiles**, Center for Outcome Analysis, March 2002,

Children's Neurobiological Solutions, What About the Children?, **Exceptional Parent**, February 2002.

TheArcLink, weekly e-column, **Disability Matters**. August, 2001 - Present. www.TheArcLink.org.

Santa Barbara newspress.com, Weekly Column, **Disability Matters**, May 11, 2000 to June, 2001.

Santa Barbara NewsPress, Monthly Question and Answer Column **Disability and our Community**. First Publication: May 18, 1999.

TASH Newsletter, March 1999. Co-authored "California At A Crossroads".

The Santa Barbara Independent, August 27 – September 3, 1998. "Vast Majority In Community Care Neglected".

Santa Barbara NewsPress, March 16, 1997. "Building Life, Brick by Brick".

TASH Newsletter, March, 1996. "A Sister's Role In Including Ben In School and Community".

Santa Barbara NewsPress, March 25, 1999. "A Different Attitude To Help Those With Disabilities".

RADIO

Radio 1250, Voice of Santa Barbara, Santa Barbara, CA, April, 1999. "Developmental Centers, Olmstead vs. LC".

Radio 1250, Voice of Santa Barbara, Santa Barbara, CA, August, 1998. "Alpha Resource Center and California Public Policy".

Radio 1250, Voice of Santa Barbara, Santa Barbara, CA, September, 1996. **Candidate for Goleta Union School District – Interview**.

KCSB, University of Santa Barbara, Santa Barbara, CA, June, 1996. "Brick by Brick", Remove barriers faced by people with disabilities.

WORK EXPERIENCE

October 2013 to present—Co-founder and Co-Director of The Call Connection. The Call Connection is a free service in which AMJaMB employs consumers of Far Northern Regional Center to make welfare checks by way of telephone, Skype, email, and text on community members who are lonely, have medical conditions which put their safety at risk.

June 2012 to present – **General Partner of AMJaMB, Beyond Inclusion Day Services**. I am co-director and co-founder of Beyond Inclusion in which the purpose is to assist and support people with developmental disabilities to achieve meaningful employment, to experience the opportunity to give and do for others, and to become empowered to

support their own social inclusion.

September 2009 to present – General Partner of AMJaMB Supported Living Services. I am co-director and co-founder of AMJaMB which provides supports to people with developmental disabilities in their homes.

April 2007 to September 2009 – Director, COVE, a day program to 42 people with developmental disabilities in Paradise, California. During my employment, the COVE program grew from a sheltered Behavior Program serving 25 people and employing 11 staff, to an inclusion program serving 42 people and employing 28 staff. The program is now considered to be among the top programs in the area, providing individualized support to assist people in learning to work and contribute to their communities and becoming as independent as possible.

Present – We, a magazine exclusively for everyone, Editor and co-publisher with Golden Gate Regional Center, Howard Street, San Francisco, CA. A 68 page magazine with an initial distribution of 5,000 copies.

September 2006 – April 2007 – Consultant to California Vocations, Inc. in the transition of COVE, a vocational day program to individualized supports.

February 2005 – present – ConnectingFamilies, *Building a network of support for families whose relatives will be moving from California's Developmental Centers.* Contracted by Golden Gate Regional Center, San Francisco, to develop a pilot project to be expanded statewide.

2006 – Far Northern Regional Center, Redding, California, Research project in Butte County to interview families of young children, self-advocates, providers, and professionals about the future of adult services for people with developmental disabilities.

2004 – Present – Noble Associate, Providing Solutions and Opportunities in the Field of Human Services. Noble Solutions and its affiliates help maximize time and efforts more efficiently by providing expertise in a wide variety of areas.

2003 – 2004 University Affiliated Program, University of Southern California, Los Angeles. Organize response to public policy of people with

developmental disabilities and families, statewide **2001-2004 – Tri-Counties Regional Center, Community Liaison and Outreach,** Ventura, Santa Barbara and San Luis Obispo Counties, California.

2002- 2003 - California Community Advocacy Network, Speak at community meetings across the state and provide training to people with disabilities, families, and providers how to be the most effective advocates for system change. Trained thousands of people across California in becoming public policy change agents.

1995 – Present - Disability Rights Consultant, Writer, Commentator, Advocate, Santa Barbara, California.

2001 - 2003 – Program Manager, "Tri-Counties Leadership Project", Santa Barbara, California. Trained more than 50 people with developmental disabilities, their families, and direct care staff in understanding the developmental service system through, and becoming public policy change agents by providing them hands-on experience.

1984 to 1987 – Allstar Inns Operating L.P., Santa Barbara, California - Motel Chain. **Position: Assistant Treasurer & Escrow Administrator** . Maintained the availability of operating funds; developed Purchase and Sale Agreements between parties, open and close escrow, follow-up on contract conditions, account analysis, property tax accounting. Closed escrow on \$100 million public offering.
1982 to 1984 – **Motel 6, Inc.,** Santa Barbara, California - Motel Chain. **Position: Assistant Treasurer** Monitored the orderly concentration of daily cash receipts of 365 motels; Arranged loan on \$55 million revolver; administered the funding of long-term mortgage loans

1975 to 1982 – Sambo's Restaurants, Inc., Santa Barbara, California - Restaurant Chain. **Position: Joint Venture Administrator.** Maintained records of joint venture ownership of investors in accordance with Securities and Exchange Commission regulations; coordinated the production of earnings report to 1,200 investors, reconciliation of joint venture accounts.

EDUCATION

1973 – Graduated Santa Barbara High School

1985 –

- 1990 Santa Barbara City College –
Real Estate Law, Real Estate Appraisal,
Escrow Administration, Real Estate Finance,
Real Estate Ethics, Real Estate Management
- 1991 Awarded License as Real Estate Agent
- 2007 Water Safety Certification
- 2009 CPR/First Aide
- 2007 Medication Training
- 2007 Nonviolent Physical Crisis Intervention
- 2009 Healthcare Leadership program, by the
Regional Health Occupations Resource
Center-Butte College and the
University of Southern California.
- 2009 Butte SELPA – Autism Series, "Improving
Social Skills in Students with Autism Spectrum
Disorder"
- 2010 Butte County SELPA Autism Series, "Using
Applied Behavior Analysis to Change
Behavior."
- 2010 Butte County SELPA, Autism Series, "Basic
Understanding in Increasing Social
Interactions for Students with Autism
Spectrum Disorder."
- 2010 Butte County SELPA, Autism Series,
"Increasing Communication in Students
With Autism Spectrum Disorder."

Domenic T. Console
Resume

Domenic T. Console
5945 Del Mar Ave.
Paradise CA 95969

Work experience:

2013-present Co-founder and Co-Director of The Call Connection

The Call Connection is a free service in which AMJaMB employs consumers of Far Northern Regional Center to make welfare checks by way of telephone, Skype, email, and text on community members who are lonely, and have medical conditions which put their safety at risk.

2009-present General Partner of AMJaMB, Beyond Inclusion Day Services

I am co-director and co-founder of Beyond Inclusion in which the purpose is to assist and support people with developmental disabilities to achieve meaningful employment, to experience the opportunity to give and do for others, and to become empowered to support their own social inclusion.

2012-present General Partner of AMJaMB Supported Living Services

I am co-director and co-founder of AMJaMB which provides supports to people with developmental disabilities in their homes.

2000-2009 California Vocations Inc.
Supported Living Services Coordinator

Was responsible for the operations of the supported living division of the company, responsible for about 100 employees, payroll reporting, hiring and disciplinary actions, scheduled and facilitated weekly supervisor meetings, made sure safety program was being followed, developed detailed budgets for supported living. Developed detailed reports for different agency's and for the company, helped train staff, made sure all required certifications for staff were current; Was responsible for 48 developmentally disabled adults that lived in their own home's and California Vocations supported them 24 hours, 7 days a week with staff; worked on different programs for the consumers, made sure all medical appointments were kept, made sure of the well being of the consumers. Assisted in developing individual plans, Reported quartile to the board of directors, and daily to the executive director.

1995-2000 Bellflower Unified School District
5 year grant working on computers

Helped maintain and install computers throughout the district. Set up computer labs at each site.

1990-1995 Alcohol and drug counselor

Domenic T. Console

Resume

Worked for the Orange county juvenile hall and National council on alcoholism, facillated Group sessions and 1 on 1 session. Developed individual plans. Worked with families. Kept notes on each client, wrote reports and presented them at various meetings.

1981-1990 Bel Air Surgical and Pharmaceutical supply
Operations manager

Was in charge of a staff of about 35 people, would make up schedules assign work duties to employees, reported to the Vice president of the Company, developed operating budget for the operations of the warehouse. Inventory control, made sure all equipment was maintained safe and in good working condition, made sure safety program was followed, Hired and disciplined employees.

1970-1980 Owned and operated 13 beauty salons with a partner

We started with one salon and gradually built up the cliental and our reputation and when I sold my half to my partner we opened 13 salons in Massachusetts.

Education:

1969 Graduated from East Boston High School

1969 graduate from a 7 month course in hairdressing

1987-1990 UCLA 2 ½ year certificate course in alcohol and drug abuse studies and counseling

2006 year long management classes put on 2 times per month on different subjects by TOC management Company.

2008-2009 UC Davis 1 year certificate program in Autism Spectrum disorders.

2008 CPR and first aid

2009 Health care leadership course, put on by Sierra foundation in conjunction with USC.



AMJaMB
EMsLMA beyond inclusion
Day Services

7030 Skyway Suite C, Paradise, CA 95969, 530-872-3627
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amjamb.com

Co-Directors

Qualifications:

Co-Directors must have a bachelor's degree and a minimum of 18 months of prior experience providing direct services and support either equivalent to or similar to Day services, or five years' experience in a human services delivery system, including at least two years in a management or supervisory system.

Requirements:

- Skilled in record keeping and in oral communications.
- Computer literate.
- The ability to develop and understand budgets.
- Intimately knows and understands the philosophy of paid and unpaid integrated employment of people with intellectual and developmental disabilities in their communities.
- Knowledge of IPP and ISP.
- Knowledge of State and Federal laws that affect adult protection, Developmentally Disabled, and vulnerable adults.
- Ability to interview people to obtain accurate information.
- Ability to mediate between people in conflict; knowledge of systems theory; community services; skills in interpersonal relations; knowledge of the dynamics of individual and group behavior; knowledge of human growth and development; knowledge of social and economic problems.
- Ability to analyze complex situations, negotiate for case planning and evaluate for potential improvement.
- Ability to present complicated case information clearly and concisely.

- Ability to organize work effectively.
- Ability to work under stressful conditions and to remain calm and objective.
- Current California driver's licenses.
- Obtain CPR and first aid certificate.

Responsibilities:

- Oversee the program, the program budget, and its employees.



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Day Services

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Program Manager Beyond Inclusion Day Services

Qualifications:

Three years' experience working in human service field, one year of direct supervisory skills, and the ability to provide staff training, supervision, and planning. This position reports directly to the Co-Directors. The schedule and job duties will change due to the consumers' needs.

Requirements:

- Must have a California Driver's License with reliable transportation
- Must be at least 18 years of age
- Must be able to pass a criminal background check
- Must pass a physical and drug screening
- CPR and First Aid Certified
- Computer literate
- Strong verbal and communication skills
- Knows and understands the philosophy of paid and unpaid integrated employment of people with intellectual and developmental disabilities in their communities.
- Knows and understands financial budgets
- Knows quarterly and annual reports
- Attend meetings and training assigned by Co-directors
- Knows person centered planning
- Any other job Co-Director(s) assigns

- Develop and lead training for staff and consumers.

Responsibilities:

- Assist staff as needed
- Assist consumers with circles of learning
- Prepare Individual Service Plans
- Prepare Annual and Semi-Annual Reviews
- Assist with IPP meetings
- Job will be primarily in the field overseeing the quality of support and assistance provided by staff
- Assist with staff meetings
- Keep good relations with parents, conservators and family members of consumers
- Keep good relations with outside agencies.
- Prepare the Individual Service Plan
- Prepare Semi-Annual and Annual Reviews



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Day Services

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Job Coach Beyond Inclusion Day Services

Qualifications:

The job coach reports to the Program Manager of Beyond Inclusion and will have at least 1 year experience in supporting people with intellectual and developmental disabilities in inclusive settings and have a high school diploma or an equivalent.
Requirements:

- Must be 18 years of age
- CPR and First Aid Certified
- Valid California Driver's License and clean driving record
- Must be able to pass a criminal background check.
- Must be able to pass a physical and drug screening
- Computer literate
- Strong verbal and communication skills
- Knows and understands the philosophy of paid and unpaid integrated employment of people with intellectual and developmental disabilities in their communities.
- Willing to support all people Beyond Inclusion serves, regardless of the level of disability.
- Willing to be trained and put into place, best practices for supporting people.
- Flexibility is critical. In other words, must have, or willing to learn how to swiftly problem solve, and adjust plans; without missing a beat.
- Must have the ability to be patient and understand particularly during the process of learning how to support individuals in their life and work.

- Knows annual and semi-annual reports
- Attend meetings and training assigned by Program Manager
- Any other job Program Manager assigns

Responsibilities:

- Respect and support an individual's personal choices in areas of work.
- Assist individuals in making weekly plans to work toward their goals.
- Oversee each person's individual ISP goals.
- Track each person's progress through daily charting and monthly reports.
- Provide transportation in a company vehicle.
- Provide support and supervision in off-site work activities.
- Provide routine vehicle inspections. Training provided.
- Be an integral member of the Beyond Inclusion team in developing the best possible individualized supports.
- Maintain a good and collaborative relationship with regional center service coordinators, Program Coordinator and staff, and Beyond Inclusion Management.
- Work in collaboration with the community at large in developing opportunities for paid and unpaid employment.
- Reliable attendance with scheduled absences.

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P.O. Box 3052, Paradise, CA 95967
amjamb.com

Mentoring Coach (JAMMB'n) Beyond Inclusion Day Services

Qualifications:

The Mentoring Coach reports to the Program Manager of Beyond Inclusion and will have at least 1 year experience in supporting people with intellectual and developmental disabilities in inclusive settings and have a high school diploma or an equivalent.

Requirements:

- Must be 18 years of age
- CPR and First Aid Certified
- Valid California Driver's License and clean driving record
- Must be able to pass a criminal background check.
- Must be able to pass a physical and drug screening
- Computer literate
- Strong verbal and communication skills
- Knows and understands the philosophy of paid and unpaid integrated employment of people with intellectual and developmental disabilities in their communities.
- Willing to support all people Beyond Inclusion serves in the JAMMB'n program, regardless of the level of disability.
- Willing to work with the school district, its employees, and families in planning the mentoring of its students in the JAMMB'n program.

7030 Skyway Suite C, Paradise, CA 95969, 530-872-3627
P.O. Box 3052, Paradise, CA 95967
amjamb.com

**Consumer Employee
Of
The Call Connection
A program of AMJaMB, *Beyond Inclusion***

Qualifications:

An Employee of The Call Connection reports directly to the Job Coach assigned by the Lead Staff. Employees of The Call Connection must be at least 18 years old, a client of Far Northern Regional Center.

Requirements:

1. Willing to support all people The Call Connection serves, regardless of the level of disability.
2. Willing to work as an integral member of The Call Connection team.
3. Willing to work with consultants and other trained individuals to learn to use equipment (computers and phone systems) adapted to their individual needs
4. Dependable.
5. Patient

Responsibilities:

1. Follow the established schedule to make welfare check phone calls to consumers living on their own.

2. Be kind, encouraging, and cordial.
3. Try to develop a relationship with the consumers being called.
4. Be an integral member of The Call Connection team in the growth and development of the program.
5. Be an integral member of The Call Connection team in the development of new ideas that will improve the purpose and outcomes of the program.
6. Maintain a good and collaborative relationship with, the consumers that are receiving The Call Connection services, the job coach, co-workers, regional center service coordinators, and with emergency personnel.
7. Reliable attendance.



AMJaMB
EM&UMA beyond inclusion
Day Services

7030 Skyway Suite C, Paradise, CA 95969, 530-872-3627
P.O. Box 3052, Paradise, CA 95967
amjamb.com

LIST OF PREVIOUS GRANTS

Date: November 2013

Project Name: The Call Connection, a program of AMJaMB

Funding Source: California State Council on Developmental Disabilities

Contact Persons: Terry Kozloff, Co-Director
Domenic Console, Co-Director

Telephone #: 530-872-3627

Award: \$9,895

PAYEE DATA RECORD

STD. 204 (Rev. 6-2003) (REVERSE)

1	<p><u>Requirement to Complete Payee Data Record, STD. 204</u></p> <p>A completed Payee Data Record, STD. 204, is required for payments to all non-governmental entities and will be kept on file at each State agency. Since each State agency with which you do business must have a separate STD. 204 on file, it is possible for a payee to receive this form from various State agencies.</p> <p>Payees who do not wish to complete the STD. 204 may elect to not do business with the State. If the payee does not complete the STD. 204 and the required payee data is not otherwise provided, payment may be reduced for federal backup withholding and nonresident State income tax withholding. Amounts reported on Information Returns (1099) are in accordance with the Internal Revenue Code and the California Revenue and Taxation Code.</p>								
2	<p>Enter the payee's legal business name. Sole proprietorships must also include the owner's full name. An individual must list his/her full name. The mailing address should be the address at which the payee chooses to receive correspondence. Do not enter payment address or lock box information here.</p>								
3	<p>Check the box that corresponds to the payee business type. Check only one box. Corporations must check the box that identifies the type of corporation. The State of California requires that all parties entering into business transactions that may lead to payment(s) from the State provide their Taxpayer Identification Number (TIN). The TIN is required by the California Revenue and Taxation Code Section 18646 to facilitate tax compliance enforcement activities and the preparation of Form 1099 and other information returns as required by the Internal Revenue Code Section 6109(a).</p> <p>The TIN for individuals and sole proprietorships is the Social Security Number (SSN). Only partnerships, estates, trusts, and corporations will enter their Federal Employer Identification Number (FEIN).</p>								
4	<p><u>Are you a California resident or nonresident?</u></p> <p>A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California.</p> <p>A partnership is considered a resident partnership if it has a permanent place of business in California. An estate is a resident if the decedent was a California resident at time of death. A trust is a resident if at least one trustee is a California resident.</p> <p>For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.</p> <p>Payments to all nonresidents may be subject to withholding. Nonresident payees performing services in California or receiving rent, lease, or royalty payments from property (real or personal) located in California will have 7% of their total payments withheld for State income taxes. However, no withholding is required if total payments to the payee are \$1,500 or less for the calendar year.</p> <p>For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below:</p> <table border="0"> <tr> <td>Withholding Services and Compliance Section:</td> <td>1-888-792-4900</td> <td>E-mail address:</td> <td>wscs.gen@ftb.ca.gov</td> </tr> <tr> <td>For hearing impaired with TDD, call:</td> <td>1-800-822-6268</td> <td>Website:</td> <td>www.ftb.ca.gov</td> </tr> </table>	Withholding Services and Compliance Section:	1-888-792-4900	E-mail address:	wscs.gen@ftb.ca.gov	For hearing impaired with TDD, call:	1-800-822-6268	Website:	www.ftb.ca.gov
Withholding Services and Compliance Section:	1-888-792-4900	E-mail address:	wscs.gen@ftb.ca.gov						
For hearing impaired with TDD, call:	1-800-822-6268	Website:	www.ftb.ca.gov						
5	<p>Provide the name, title, signature, and telephone number of the individual completing this form. Provide the date the form was completed.</p>								
6	<p>This section must be completed by the State agency requesting the STD. 204.</p>								
	<p><u>Privacy Statement</u></p> <p>Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, State, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it.</p> <p>It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and State law imposes noncompliance penalties of up to \$20,000.</p> <p>You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the State agency(ies) with which you transact that business.</p> <p>All questions should be referred to the requesting State agency listed on the bottom front of this form.</p>								



Far Northern Regional Center

Providing services and supports that allow persons with developmental disabilities to live productive and valued lives.

Laura Larson
Executive Director

May 13, 2014

State Council on Developmental Disabilities
Regional Office 2
1367 Lassen Avenue, #B3
Chico, CA 95973

Re: Grant Application for AMJaMB Supporting Living Services

Dear Grant Committee:

I write this letter to express my support for the grant application from AmJaMB Supported Living Services for the expansion of The Call Connection.

AmJaMB believes that the Call Connection, a business they started which employs people with developmental disabilities to provide "connections" to people who have a variety of needs. It could be a call for safety, it could be a call to say "hello" when no one else calls, and it could be a call to remind someone who may be forgetful that they have an appointment at 11:00 a.m. or a medication reminder. Whatever the need, a relationship is built, a connection with another person, a connection which is priceless.

AmJaMB believes that their service needs to be expanded to the general population, and that the need is there. In order to expand The Call Connection, funds are needed for public outreach, and advertising. AMJAMB also is interested in working with the Paradise Unified School District to create a Mentoring program which will provide students with developmental disabilities the opportunity to develop work skills, and real life opportunities to explore their options in life after they leave school and move into the adult service system. They have already garnered support from the school system.

Far Northern supports the goals of The Call Connection, and I am available to the Grant Selection Committee should you have any questions regarding AmJaMB and the services they currently provide to adults with developmental disabilities.

Sincerely,

Laura Larson
Executive Director

cc: Terry Kozloff

www.farnorthernrc.org



6696 Clark Road
Paradise, California 95969
Telephone: (530) 872-6400

Mary H. Ficcardi
Director

Angel Clifford
Psychologist

Margot Gegg
Psychologist

Linda Lee
Psychologist

Marci Paddock
Psychologist

Karl Stager
Psychologist

Jeanine Roy
District Nurse

Patty Sagers
District Nurse

Special Services

May 14, 2015

Area Board Two Developmental Disabilities Board
Grant Review Committee Members

Re: Letter of Support
AMJaMB
The Call Connection and the mentorship program

I am writing this letter in support of The Call Connection Project and its mentorship program entitled JAMMB'n proposed by AMJaMB.

As the Director of Special Services, I am responsible for Special Education programs within the Paradise Unified School District. I have also made it a personal goal to work with AMJaMB in the development and implementation of ideas that will bring opportunities for living and employment for the students that graduate from our district.

The Call Connection not only provides opportunity for employment, but is an opportunity for adults with developmental disabilities to help others, develop self-esteem, build their network of support, learn new skills, and be an integral member of the team as the project has been evolving.

Now AMJaMB is proposing a relationship with the school district that involves mentoring students that will be transitioning from school to work. AMJaMB has prepared a Memorandum of Understanding that will be presented to the Board of Trustees on May 20th for their consideration. This is extremely exciting for me personally. There are few opportunities for young adults moving on to the adult world to have opportunity for a real job, making a real wage. I foresee AMJaMB's vision for this project to be a terrific success due to their vision, teamwork, and dedication to people with developmental disabilities.

I am a strong supporter of AMJaMB and its owners, Terry Kozloff and Domenic Console, the work that they do and how it will impact the future of the students I care so much about.



**PONDEROSA
REAL ESTATE**

7020 SKYWAY
PARADISE, CA 95969
OFFICE (530) 872-5444
FAX (530) 876-8292
steve@stevewilliamsteam.com
www.stevewilliamsteam.com

May 14, 2014

Re: AMJaMB

To Whom It May Concern:

It is my pleasure to write this letter in support of AMJaMB Supported Living Services. My deceased husband, Steve Williams, Real Estate Broker/Owner of Coldwell Banker Ponderosa Real Estate, Inc. and I have had the honor of supporting well-deserving organizations in our town of Paradise, CA.

I feel that AMJaMB is one of those organizations.

AMJaMB, *Beyond Inclusion*, now offers a helpful program appropriately named "The Call Connection". This program reaches those with developmental disabilities as well as those living alone who may need someone to talk to or has a medical condition such as seizures, diabetes, or has a tendency to fall. AMJaMB has established a protocol that is designed on an individual basis to meet the caller's needs.

In addition, AMJaMB would like to provide a mentoring program to high school students with developmental or intellectual disabilities who are planning a transition from school to work. The Mentor program will help students develop a good work ethic and provide support with professional development.

It has been a pleasure to have AMJaMB as a tenant in my professional building and see the positive affect they have made in our community.

Please feel free to contact me directly at 530-872-5420 should you need more information regarding this wonderful organization and it's principals.

Sincerely,

A handwritten signature in cursive script that reads "Sandee Williams".

Sandee Williams, GRI, CRES, SRES
Coldwell Banker Ponderosa Real Estate
7020 Skyway
Paradise, CA 95969
sandeewilliams@yahoo.com



A New Day for Our Services
Service Contract for
the North Bay

submitted to
Grant Review Committee, Area Board 4
236 Georgia Street, Suite 201
Vallejo, CA 94590

offeror
TransCen, Inc.
401 North Washington Street, Suite 450
Rockville, MD 20850

point of contact
Sara Murphy
smurphy@transcen.org
(415) 979-9520

date of submission
May 14, 2014





TRANSCEN Inc.
career and workforce development

401 N. Washington Street, Suite 450 • Rockville, MD 20850 • tel 301.424.2002 • fax 301.251.3762 • tty 301.217.0124 • www.transcen.org

May 12, 2014

Grant Review Committee
Area Board 4
236 Georgia Street, Suite 201
Vallejo, CA 94590

To the Grant Review Committee,

TransCen, Inc. is pleased to respond to Area Board 4's Program Development Grant request for proposals. Attached is our proposal: *A New Day for Day Services: Service conversion for the North Bay*. TransCen, Inc. is requesting a grant of \$20,000 to assist North Bay Regional Center and the Department of Rehabilitation North Bay offices to establish and pilot a braided service approach. TransCen will provide training and support around system integration and provider capacity. We will work collaboratively with NBRC and two identified service providers who will pilot braided program services. In addition to braiding services, the pilot programs will establish community-based day services that support employment outcomes and use *customized employment* placement methods. To promote the braided services model and to encourage individuals (and families) to seek employment, we will conduct a Saturday workshop that will demonstrate the benefits of person-centered discovery and a *skills vs. deficits* job search method. Technical assistance and instruction will be provided through a series of group workshops, meeting facilitation and on-site field work with the two selected provider agencies

TransCen, Inc. is financially capable of supporting the project until such time as the invoices are submitted and reimbursement is received

We have carefully read and understand all the provisions in this RFP and agree to be bound by them. We fully read and reviewed the terms and conditions as stated in the State Contracting Requirements, attached to the RFP, and, that by submitting a response understands that this document represents the agreement that we will be expected to execute if we are successfully awarded a Cycle 37 CPDG from the SCDD

Sincerely,

Richard G. Luecking, Ed.D
President

rluecking@transcen.org
301-424-2002 ext 233

PROJECT DATA SHEET

1. Applicant Information

Application Number: <i>(Assigned by Council)</i>		
Project Name <i>(55 characters):</i>	A New Day for Day Services: Service conversion for the North Bay	
Organization Name:	TransCen, Inc.	
Organization Website:	www.transcen.org	
Organization Address:	401 N. Washington Street, Suite 450	
Organization City/State:	Rockville, MD	
Organization Zip Code:	20850	
Taxpayer ID Number:	52-1487462	
Project Period: <i>(Month /Day/Year)</i>	Start Date 10/01/14	End Date 9/30/15

2. Project Information

Type of Applicant:	Non-Profit
State Plan Goal(s)/Objective(s)	# 9 Employment, # 13 community-based services

3. Project Funding Formula

TOTAL PROJECT COSTS	COUNCIL FUNDS	APPLICANT MATCHING FUNDS
\$26,770	Amount: \$20,000 Percentage: 75%	Amount: \$6,770 Percentage: 25%
Grant Type (Poverty or Non-Poverty)	Non-poverty	

4. Contact Information:

Name of Project Director:	Sara Murphy
Title:	WorkLink Program Director
Telephone:	415.979.9520
Fax:	same
Email:	smurphy@transcen.org

Check if Same as Project Director

Name of Financial Officer:	Theresa Johnson
Title:	Accountant
Telephone:	301.424.2002 ext: 237
Fax:	301.251.3762
Email:	tjohnson@transcen.org

5. Signatory Authority:

Check if same as Project Director

Name of Organization Director:	Richard Luecking
Title:	President
Telephone:	301.424.2002 Ext: 230
Fax:	301.251.3762
Email:	rluecking@transcen.org
Date:	05/12/2014

A New Day for Day Services: Service conversion for the North Bay

Abstract

Although the idea of *Employment First* is gaining ground across the country, some people, especially those with more significant disabilities, still do not see integrated, direct hire employment as a viable option. To eliminate service gaps, address programmatic barriers and encourage people with more significant disabilities to pursue employment, TransCen, Inc. established WorkLink, a San Francisco-based employment program that braids community-based day services with VR-funded Supported Employment. TransCen, Inc. is requesting a grant of \$20,000 to provide trainings and technical assistance to create braided services and replicate this successful approach in the North Bay. Training and support will focus on system integration, building the capacity of providers in the North Bay to use day services to support job placement, and aligning disability employment services to business needs and principles through the use of *customized employment* strategies. To promote *Employment First* and create an expectation of work, we will also conduct a workshop for individuals and families that will demonstrate the benefits of person-centered discovery and a *skills vs. deficits* job search method. Support and instruction will be provided through a series of group workshops, meeting facilitation and on-site field work with two provider agencies.

Qualifications

TransCen, Inc. has been involved in direct service, employment and systems change initiatives for people with disabilities since 1986. TransCen is dedicated to improving community participation and the employment outcomes of all people with disabilities. As a result of our influential research and the success of our innovative programs, TransCen is now viewed as a national leader in the field of disability employment. The organization has been involved in numerous state and federal initiatives around system-change, transition, *Employment First* and *Customized Employment*.

WorkLink, TransCen, Inc.'s San Francisco-based employment program, provides direct support for job seekers with disabilities, including an innovative braided service that combines supported employment and community-based day services for individuals with more complex support needs. WorkLink's mandate is to "operationalize" best practice and to assist individuals to find great jobs. This program seeks to implement state-of-the-art services and develop effective tools and strategies that can then be shared with the field. Because of the success of the program and its methods, our staff is now working with federal and state agencies, school districts and service providers throughout the nation (CA, MD, OH, RI, MA, IA, TN, and abroad) to improve the disability service system and increase employment outcomes.

In 2011, to support their local *Employment First* initiative, Golden Gate Regional Center collaborated with TransCen to create AimHIRE, an *employment facilitation service* for individuals who were struggling to gain employment. This new service uses "training services (group and individual) to address barriers, identify skills and target ideal employment settings

AimHIRE assists job seekers and their families to navigate the employment process and connect with an appropriate service provider. Together, with social workers and the provider, we formulate a job placement plan, based on a person-centered discovery process. AimHIRE then works closely with the provider to facilitate the implement of the agreed upon plan.

Because of TransCen's research focus, our direct service programs in California and our *Employment First* work with Golden Gate Regional Center, our staff is well qualified to support NBRC's conversion efforts. Our trainers have a solid understanding of innovative practice, braided services and the state's disability system. Our "policy to people" experience will enable us to provide technical assistance that is practical, applicable and effective.

Summary of Need

Across the country, support for the *Employment First* initiative and demand for integrated employment is growing. People with disabilities and their families are no longer satisfied with segregated work services or day programs that simply help them to "access" the community and stay busy. In many states, including California, although there is more expressed interest in integrated employment, enrollment rates for day programs are increasing dramatically and the rates of direct hire placements are actually dropping. These declining placement rates make it very clear that the current service system does a poor job of encouraging and supporting integrated employment outcomes.

Although most day service providers agree that integrated employment is a beneficial and important part of adult life, many program services remain focused on socialization and community outings - not work. Numerous programmatic barriers make it difficult for these day programs to place and support consumers in direct-hire, community employment. In addition, our disability support services and Supported Employment (SE) work services are administered by different government departments and are two very distinct programs. Because of this, community integration and integrated employment is often an "either/or" decision. People must often relinquish access to day programs to receive SE and the 1:1 services needed for individual placement in the community. For some job seekers and their families, sacrificing the dependability and structure of a day program to pursue direct hire employment is a difficult decision. Individuals with severe disabilities often work fewer hours and still need additional supports to lead active, meaningful lives. The thought of losing their connections to friends and community is a high price to pay in order to go to work. Because of this quandary and the unpredictable nature of employment, people with more significant disabilities do not see SE as a practical or realistic service option. More often than not, for these individuals the only other work opportunities are enclave situations or sheltered employment. Sadly, there is no middle ground.

Another challenge facing job seekers with significant intellectual or developmental disabilities is accessing Voc Rehab services and the lack of customized placement services. Many individuals with significant intellectual disabilities are discouraged from applying to VR because they are deemed unemployable. Others may get a case approved, but then struggle to find a Supported

Employment provider who is willing (or able) to devote the time needed to do a customized placement. According to national statistics, (Butterworth, et al., 2013), 67% of people with I/DD who apply to VR for help to find a job do not get one. Funding structures and a general lack of understanding of customized employment principles and methods make placing an individual with more significant disabilities very difficult for the current VR system. While customized employment methods have proven to be very successful with this population, it is often a time-intensive process. Because of outcome based service rates, many service providers cannot afford to invest the upfront time it takes for individualized discovery and to research employment settings and negotiate with businesses.

Combined Day and Employment Services: A Hybrid Solution

To address these dilemmas and improve employment outcomes for the people enrolled in our community day program, Golden Gate Regional Center and WorkLink established an hourly rate for our day program. This made our services more flexible and allowed us to create a hybrid approach that provides the holistic supports individuals with more significant disabilities need to be successfully employed—and lead happy, meaningful lives. Our *Integrated Work (IW)* program braids Regional Center-funded day services with DOR employment resources. Because WorkLink's *day services* are no longer *day-long*, participants are not required to attend a program "6-hours per day, Monday through Friday" or attend activities that are not beneficial or of interest. With hourly service rates, participants can work a portion of the day with 1:1 job coaching services through DOR and also take advantage of small group, community-based day services before or after work. For many participants, access to both services eliminates the need to choose between community engagement and integrated, direct hire employment.

In addition to maintaining community connections, WorkLink also uses day services to support the job placement process. We use day services to complete a person-centered, discovery process, making it possible to use the DOR service system and a customized placement approach more effectively.

With a braided, hourly approach, each person enrolled receives a unique combination of employment and day services (maximum of 30 hours of support per week). Service plans can be "built to order" and can be tailored to address each person's specific needs and interests.

Collaboration

TransCen will collaborate with the North Bay Regional Center (NBRC) and the Department of Rehabilitation (DOR) to develop a braided service approach for North Bay job seekers with more significant disabilities.

Methodology

Grant Activities

TransCen will provide technical assistance and training to establish and pilot a braided program model. TransCen will work with NBRC and DOR to explore ways to braid services and develop a rate structure. TransCen will provide four group trainings for the Area Board 4 catchment area, which NBRC will coordinate and promote to their constituents: 1) An introduction to braided

service model and using community-based day services to support employment goals, 2) Customized employment methods, 3) two *Imagine the Possibilities* workshops for individuals and families to create an expectation of work. NBRC will outreach and recruit two provider organizations to pilot the braided service model. TransCen's staff will provide intensive, on-site support to the selected providers to replicate the WorkLink model and utilize person-centered discovery and *customized employment* placement methods.

TransCen will provide technical assistance and training throughout Area Board 4's catchment area (Solano, Napa and Sonoma counties). Training and technical support will focus on the following:

Assist in organizational planning needed to establish braided services and support the development of pilot programs through training, meeting facilitation and field work.

- Orientation and Action Planning meetings with local state partners (NBRC & DOR) and program personnel.
- Provide information on programmatic structure and service coordination for braiding services, including an opportunity to tour of the WorkLink program in San Francisco. Assist state and program managers to establish braided program services/rates and meaningful, community-based day services.

Improve Service Provider Knowledge of *Customized Employment* methods, strategies and tools to increase integrated employment outcomes for job seekers with IDD, through:

Group training workshop, face-to-face meetings, modeling/field work, (e.g. on-site assistance to profile a specific job seeker, job develop/negotiate with businesses, on-the-job accommodations, meet with community partners).

Conference call, resource sharing and interactive webinars as needed.

Reach out to service providers in the community and their families:

- Working with NBRC to explore the idea of establishing an *employment facilitation service* (similar to GGRC's AimHIRE) for the people they serve.
- Providing two "Imagine the Possibilities" workshop trainings for individuals and families (one in Sonoma Cty and one in Napa/Solano Cty).

The goal of the trainings will be 1) to encourage employment by educating families on service system, informing people of North Bay service options and demonstrating the person-centered, discovery process and customized placement methods, and 2) to recruit potential job seekers for the two pilot projects.

State Plan and Area Board 4's Goals

The proposed project directly addresses the State Plan and the Council's mission on three levels:

- 1) *To increase interagency coordination and systems integration to improve and enhance services and supports.*

Braided services enable people with I/DD to gain employment and remain connected to their communities and friends. Braided services can be “built to order.” This flexibility allows people with I/DD to tap both RC and DOR funds, in the course of the same day. It creates a menu of services that people can be combined to find jobs, access community resources, learn new skills and gain independence.

- 2) *To improve employment outcomes and support the State’s Employment First policy.*

The trainings and technical assistance provided through this grant will result in systemic change in the way day services are structured and used, and will build provider capacity in the North Bay to better support job seekers with I/DD. These efforts will result in individuals with developmental disabilities acquiring, retaining, or advancing in paid employment in integrated settings.

- 3) *To ensure individuals with I/DD and their families have access to community based services and supports that enable them to live productive and inclusive lives.*

With braided, hourly services individuals with I/DD can have access to both individualized work services and community day services. This holistic, flexible approach allows people to build support plans that meet their needs and can be easily adapted if the individual’s situation changes. Programs can support both work and non-work goals so people can work and maintain their connections with their communities and friends.

Targeted Population

The Project will target people with I/DD who have more significant support needs and require a person-centered, customized approach to job placement. The Project will serve individuals throughout the Area Board 4 region, which is federally identified as a non-poverty area.

Participation of People with Developmental Disabilities

People will be encouraged to participate in the group workshops, especially the first workshop that will provide an overview of the new service approach, and the third workshop, *Imagine the Possibilities*. The third workshop will be conducted once the two selected providers are ready to pilot braided services and customized employment. NBRC will use this workshop to encourage people to work- and to help recruit 20 job seekers (10 per site) interested in participating in the pilot programs. 20 job seekers will be receiving braided services and will be working through the placement process by the end of the grant period. Our goal is to secure 4 to 6 jobs by September, 2015.

Roles and Responsibilities

TransCen, Inc.’s senior associate/director of WorkLink, Sara Murphy, and AimHIRE’s program manager, Eileen Easterbrook, will participate in this project. Sara will serve as the point of contact and will coordinate the project. She will work directly with NBRC and DOR staff to develop memorandums of understanding and braided service structures/rates. Sara will

conduct the first two group trainings (braided services/using day services to support employment outcomes and customized employment methods). Sara will also provide the technical assistance and tailored support for the two service providers selected to pilot the new service approach. Eileen Easterbrook will work with NBRC to look at the employment facilitation service that GGRC has created to support their *Employment First* initiative. She will also conduct the *Imagine the Possibilities* workshops for individuals and their families and will help with the recruitment of job seekers for the two pilot programs. Michi Gates, NBRC's Director of Client Services will be the point of contact for NBRC in regards to this project. Scott Lieberman, WorkLink's Program Manager may also be called upon to assist with field work.

WorkScope, Outcomes & Evaluation

October- December, 2014:

2. Service Integration Planning Meetings/NBRC & DOR (4 in-person meetings)

- Sara Murphy will work with NBRC to 1) finalize technical assistance and training plans and timelines, 2) determine who at DOR offices should participate, and 3) organize a service integration taskforce 4) schedule tour and meetings.

Sara Murphy will provide an introductory/overview of hybrid service and program outcomes to the taskforce and will facilitate a discussion between state partners to develop an action plan/timeline for establishing services and vendorizing pilot programs, gain input and buy-in from state agencies.

Sara Murphy and Scott Lieberman will conduct a half-day tour and discussion of the WorkLink Program in San Francisco for taskforce.

Sara will facilitate a monthly taskforce meeting and will provide ad hoc support to taskforce around braiding services, defining roles and responsibilities, program design.

NBRC will host and outreach to constituents and service providers regarding the first half day workshop (Braiding services and using community-based day services to support employment outcomes).

- NBRC will outreach to provider community after training to identify 2 agencies interested in piloting braided service (DOR/SE and Day Services).

Deliverables

- Progress Report
- Finalized technical assistance plan, taskforce participants and timeline
- 2-hour intro/orientation on braided services to Taskforce
- Program Design/service structure/rate setting, MOU's and Replication Toolkit
- Discovery and assessment tools (Positive Personal Profile)
- 4-hour workshop (open to all- braided services and using community based day services to support employment outcomes)
- Commitment of two service providers to pilot braided services

January-March, 2015

- Site work to develop North Bay vendor capacity to establish braided services, create community-based day services that support employment outcomes and customized employment methods (4 on-site days/per site)
 - Sara (and potentially Scott Lieberman, Program Manager, WorkLink) will work on-site with managers to replicate, coordinate and manage day service component of program.
 - Sara will work with pilot program managers to develop program design, cost-out service rates and program revenues.
 - Sara will conduct a 4-hour training on *Customized Employment* principles and methods (open to all providers and the public)
 - Eileen Easterbrook will conduct two 4-hour *Imagine the Possibilities* jobseeker/family workshops (on Saturdays)
 - NBRC will assist pilot programs to recruit 10 job seekers for new braided program
 - Sara will work with community instructors and employment services staff via conference calls and site visits to create meaningful day services/support plans for pilot participants, and start to implement CE methods with two job seekers per site (discovery, profile, target, employer engagement, negotiating and present candidate)
 - Sara will conduct person-centered planning sessions related to discovery, and then a brainstorming session to target employment settings.

Deliverables

- Progress Report
- Program service addendums for community day services
- 4-hour customized employment training
- Two 4-hour *Imagine the Possibilities* workshops
- 2 days (per pilot) site of field work with staff to organize and manage community-based Day Services and apply *Customized Employment* methods
- List of 10 jobseekers identified per pilot site
- Positive Personal Profiles (discovery tool) and Job Development Plan completed for two job seekers

April-June, 2015

- Site work continues to develop vendor capacity to establish braided services, create community-based day services that support employment outcomes and customized employment methods (4 on-site days/per site)
 - 2 days (per pilot) of field work with community instructors and employment staff to use *Customized Employment* principles to negotiate with businesses
 - Ad hoc support via telephone, e-mail
- Deliverables
- Progress Report
 - Positive Personal Profiles (discovery tool) and Job Development Plan completed for three additional job seekers

- o Job placements for first two job seekers/per pilot site

July-September, 2015

4. Site work continues to focusing on purposeful day services and customized employment methods (2 on-site days/per site)

- o 2 days (per pilot) of field work with community instructors and employment staff to apply *Customized Employment* methods learn to negotiate with businesses
- o Ad hoc support via telephone, e-mail

Deliverables

- o Final Grant Report
- o Positive Personal Profiles (discovery tool) and Job and Job Development Plan completed for five additional job seekers
- o Job placements for two additional job seekers/per pilot site

Expected Outcomes

At the conclusion of the grant, we will expect to have strengthened the partnership between NBRC and DOR and that this will improve employment outcomes for job seekers with I/DD. NBRC will have established hourly service rates for community day services and two providers will be piloting braided services. These pilot programs will have enrolled 10 job seekers in the new service. We anticipate a minimum of four job seekers will be placed into direct hire, integrated jobs. Through the group trainings we will promote braided services and build capacity to provide meaningful day services and person-centered placement services.

Evaluation of Outcomes

In addition to tracking the completion of the deliverables listed above, NBRC and TransCen will track attendance and participant satisfaction (training evaluation) for each workshop. NBRC and TransCen will work with the pilot programs to track data on employment outcomes and participant satisfaction. At the conclusion of the grant we will examine the impact braiding services has had on the 20 job seekers enrolled and the 2 pilot agencies. We will share outcomes/lessons learned regarding service integration and braiding funding in the final report.

We expect to serve the following number of people through this project: 20 jobseekers with a developmental disability, 40 families, and 35 service providers and agency staff (group workshops). The 2 pilot agencies will receive intensive, individualized support.

Continuation of Grant Activities

Services provided are billable to NBRC and/or DOR. The income generated through fee-for-service will support the staffing needed to continue the braided service model. NBRC will look to expand the braided model to other North Bay service providers.

Additional Grant Applications

This proposal has not been submitted to any other Area Board for potential funding for this grant cycle.

4100 - State Council on Developmental Disabilities

Grant Budget Detail Sheet

Grant Period – October 1, 2014 through September 30, 2015

CATEGORY OF EXPENSE	SCDD GRANT FUNDS	MATCHING FUNDS
Salaries and Wages		
1)	\$0	\$0
2)	\$0	\$0
3)	\$0	\$0
4)	\$0	\$0
Employee Benefits	\$0	\$0
Consultant / Subcontracted Services		
1) System Integration meeting facilitation (4 mtg x \$700)	\$2,800	\$0
2) 4 group trainings@ \$2,250 each (prep/training/materials)	\$6,750	\$2,250
3) consultation with 2 Providers to pilot (4 site visits each x\$700)	\$5,600	\$0
4) Ad hoc support for taskforce and providers (5 hrs per month)	\$0	\$2,820
Other Expenses Directly Related to the Grant		
Travel (expense and travel time)	\$1,850	\$650
Office Supplies	\$0	\$150
Printing	\$0	\$250
Space Occupancy / Rent	\$0	\$0
Equipment	\$0	\$0
Other Costs (Specify)	\$0	\$0
Communication (conference call & webinar platforms, tech support)	\$0	\$650
	\$0	\$0
TOTAL DIRECT COSTS	\$17,000	\$6,770
INDIRECT COSTS (Maximum 15% of grant)	\$3,000	\$0
TOTAL	\$20,000	\$6,770

TransCen will cover the office supplies, printing and travel time that exceeds the grant allotment

**TOTAL
PROJECT
COSTS**

\$0
\$0
\$0
\$0
\$0
\$0

\$2,800
\$9,000
\$8,420
\$0

\$20,220

\$2,500
\$150
\$250
\$0
\$0
\$0
\$650
\$0

\$23,770

\$3,000

\$26,770



North Bay Regional Center

Bob Hamilton
Executive Director

10 Executive Court
Napa, CA 94558
(707) 256-1100
TTY (707) 256-0213

2351 Mendocino Avenue
Santa Rosa, CA 95403
(707) 569-2000
TDD (707) 525-1235

1000 Mendocino Avenue
Corte Madera, CA 94929
(707) 466-4455

Early Start Warm Line
1-800-646-3265
(707) 800-6-Infants

Emergency Response
800-304-3554

Area Board 4
236 Georgia Street, Suite 201
Vallejo, California 94590

May 14, 2014

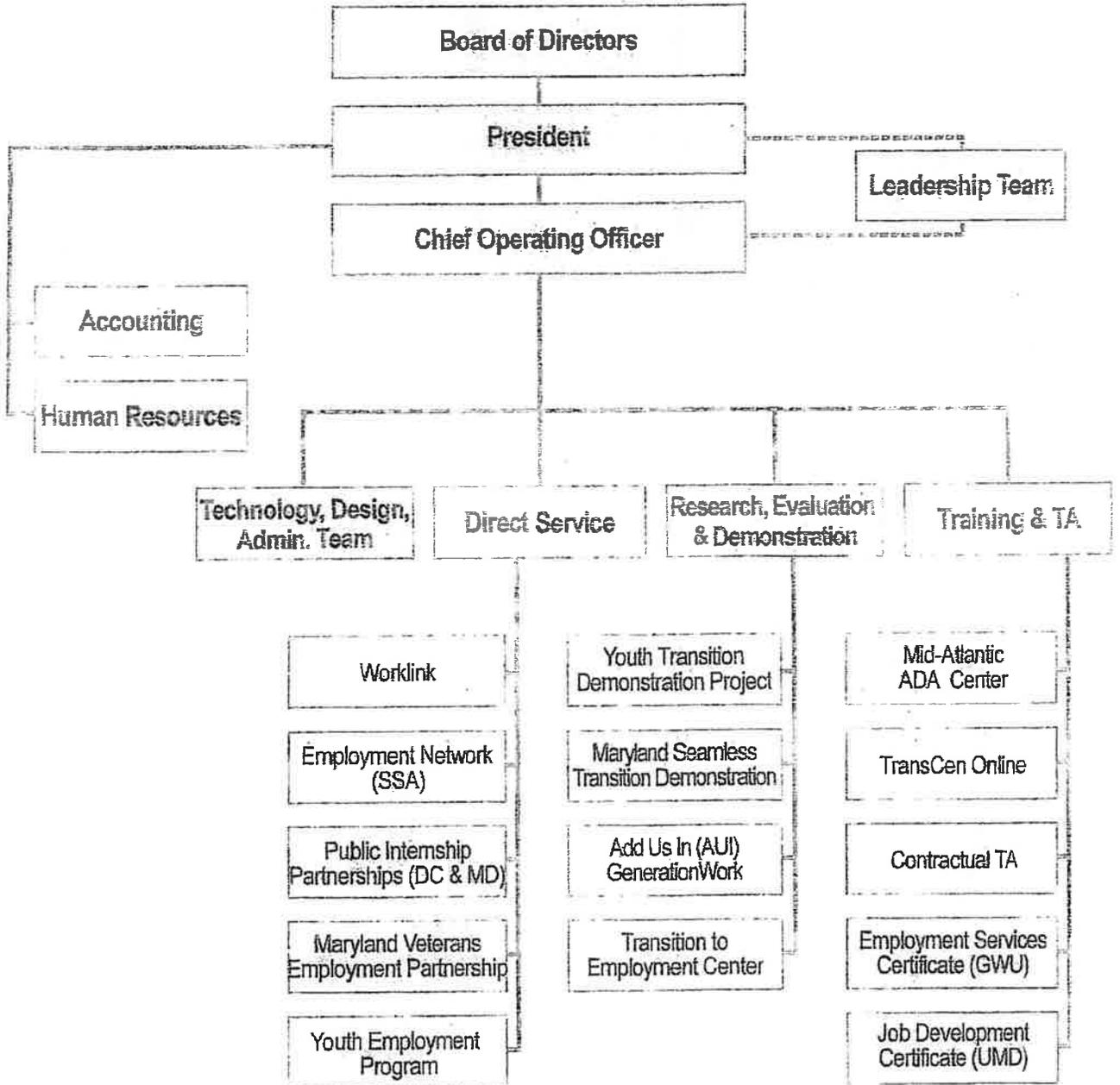
Re: Continuation of Funding Letter

To Whom It May Concern:

If TransCen is awarded grant funding for the "A New Day for Day Services: Service Conversion for the North Bay" proposal, North Bay Regional Center (NBRC) will be committed to funding expansion of the two provider pilot program to other NBRC vendors. With the knowledge, experience, and community partnerships developed through the training and support provided by TransCen, we will have the tools necessary to continue the program throughout our catchment area and expand it to other existing and new vendors.

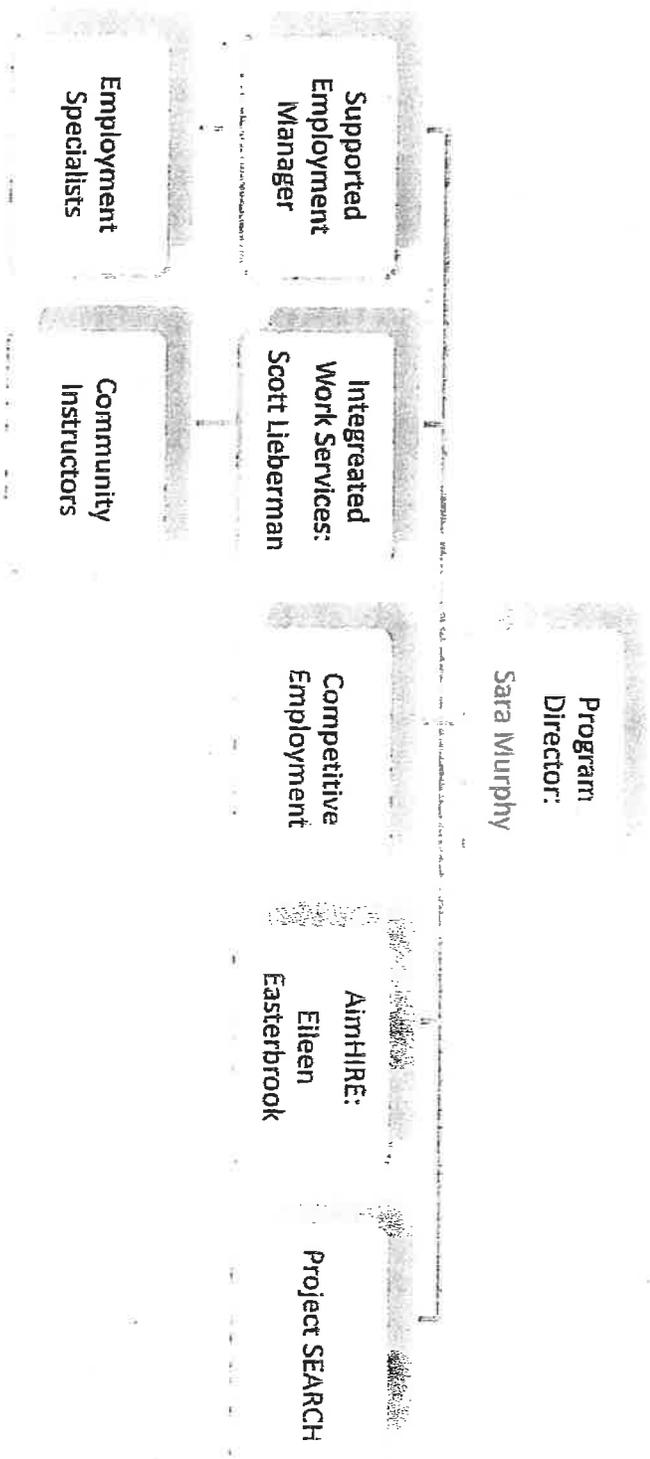
Sincerely,

Michi A. Gates, Ph.D.
Director of Client Services
North Bay Regional Center





workLINK Organizational Chart



Sara Murphy, M.A. Ed.

3517 24th Street, San Francisco, CA 94110

(415)695-2827 (H) (415)225-2187 (C)

smurphy@transcen.org

SUMMARY OF QUALIFICATIONS

- More than twenty-five years of experience in developing and managing transition and employment services for individuals with severe disabilities. Areas of expertise include school-to-work transition, integrated employment services, customized employment methods, organizational change, program development and service innovation (braided and blended approaches).
- Instrumental in creating some of the most successful employment programs in California, Tennessee and Maryland. Programs that utilize evidence-based best practices such as person-centered discovery, customized employment strategies, business-driven placement methods and systematic, community-based instruction.
- Direct service provider, actively using *Customized Employment* methods to support job seekers, families and employers - highly skilled at evaluating vocational interests and abilities, targeting employment options, marketing job seekers and negotiating with employers. Able to *walk the talk*.
- Expert presenter and unique trainer able to operationalize a person-centered, *Employment First* philosophy, and provide field-tested tools and techniques for direct service professionals. Skilled at developing customized trainings that vary from hour-long webinars to in-depth seminars and consultations that include opportunities for participants to apply new knowledge and skills in the field.
- Excellent consultant with strong collaboration and facilitation skills. Participant in numerous consortiums, task forces and system change projects at a local, state and federal level. Worked with various committees on policy/legislative initiatives to improve employment services, including California Committee on the Employment of People with Disabilities, CA's Employment First initiative, California Employment Consortium for Youth, ODEP's Customized Employment summit and LEAD Center Policy roundtable, recognized as a subject matter expert in program development and service transformation.

RELEVANT EXPERIENCE

TransCen, Inc.

1997- Present

Director

Founded and currently managing WorkLink, an employment program that uses a hybrid approach to create a continuum of services, allowing support plans to be custom built to meet the needs of each job seeker enrolled. Program utilizes customized employment methods and focuses on high quality, direct-hire outcomes. WorkLink has received national and state recognition for its innovative approach and services.

Collaborating with local Regional Center to develop and implement AimHIRE, an employment facilitation service that addresses barriers to employment on an individual and vendor/provider level.

Partnering with San Francisco Unified School District to implement a Project SEARCH training/employment program with Kaiser Permanente/San Francisco Medical Center for transition-age youth.

Assisted San Francisco State University and San Diego State University to pilot the *Point of Transition* model in San Francisco and replicate the approach nationally (1997-2004).

Trainer/Instructor

Providing technical assistance and training support for federal and state demonstration projects (CECY Let's go to work, ODEP/Customized Employment Project and SSA Youth Transition Demonstration Project). Providing consultation and conducting trainings for service providers, school systems, and government agencies on system

change, customized employment methods, establishing/managing individualized, community-based services and braiding program resources.

- Project SEARCH, Cincinnati Children's Hospital and Medical Center 2009-2013
Consultant/Trainer,
 Provided field support to develop partnerships and replicate program in CA and NV. Trainer/Presenter at the Project SEARCH National Conference (2009-2012). Helped develop three, two-day trainings for Project SEARCH's Training Institute on the application of *Lean management principles* to employment services, systematic instruction and job coaching techniques and job development. Delivered trainings in CA, OH, PA, FL, MN, AR and TX. Currently working with Kaiser Permanente's Corporate Office of Diversity to do a system-wide replication of Project SEARCH.
- United Cerebral Palsy Association/Project Opportunity 1992-1997
Director
 Established and managed a Supported Employment program. Initiated partnership with Wells Fargo Bank to enable UCP job seekers to utilize bank's internal training programs (computer skills, customer service, interviewing, business grammar). In exchange, UCP provided disability awareness trainings for bank's management and customer service staff. Represented UCP at local and state meetings.
- Department of Rehabilitation 1990-1992
Consultant/Independent Contractor
 Provided successful placement assistance, on-site training/accommodations and follow-along support for three job seekers who were denied services by all employment programs because of the severity of their disabilities
- NOROFF 1990-1992
Consultant
 Organized and hosted an annual 5-day study tour for Scandinavian/European legislators and administrators. Tours examined transition issues, full-inclusion schools, consumer-driven employment services and the ADA IDEA and other legislative initiatives.
- San Francisco Unified School District 1985-1990
Community Relations Specialist
 Established a 100% community-based program for transition students with significant disabilities. Worked with families, school personnel, employers and adult services to insure graduating students were employed and connected with post-school service system. Participated in the development of the district's transition services policies and procedures. Represented the district on community boards, state and local committees/task forces.
- Transition Teacher*
 Established the district's first transition classroom and program. Developed vocational training sites and post-school placements for students with significant disabilities. Assisted youth to understand/navigate adult service system. Coordinated a regional taskforce to develop a community-based curriculum for transition aged youth.

EDUCATION

Certificate, University of Michigan, College of Engineering, InterPro-Center for Professional Development, Lean Healthcare Certification Program, 2010

M.A., Education, San Francisco State University, 1992 (Special Education, Certificate in Vocational Rehabilitation Services)

B.S. Educator (Behavioral Disabilities) - University of Wisconsin, Madison, 1985

PUBLICATIONS ON TRANSITION AND EMPLOYMENT

Murphy, S., Easterbrook, E., Bendetson, S. & Lieberman, S. (2014), *TransCen, Inc.'s WorkLink program: A new day for day services*, Journal of Vocational Rehabilitation, in press.

Certo, N. J., Luecking, R., Murphy, S., Brown, L., Courey, S. & Belanger, D. (2009). *Seamless Transition and Long-Term Support for Individuals with Severe Intellectual Disabilities*. Research and Practice for Persons with Severe Disabilities, 33(3), 85-95.

Luecking, R., Fabian, E. & Tilson, G., *Working Relationships, Creating Career Opportunities for Job Seekers with Disabilities through Employment Partnerships*, Luecking, R. & Murphy S., *Nontraditional Employment through Customized Consultation*, Paul H. Brookes Publishing Co., 2004, 199-213.

Luecking, R. & Murphy, S. (2000) *Postsecondary Options for Young Adults with Intensive Support Need*. Institute on Community Integration, College of Education and Human Development, University of Minnesota, 13 (1), 10-11.

RELATED PROFESSIONAL ACTIVITIES

Trainer, 4-day provider training session held by the Institute for Community Inclusion/UMass Boston, April 2&3, 2014. and the Paul V. Sherlock Center/RI College, April 3&4, 2014, on encouraging and supporting employment outcomes and service conversion.

Co-Facilitator, ODEP VisionQuest: *Developing Sustainable Wrap-around supports to make integrated employment and community engagement a reality for citizens with significant disabilities*, January- September 2014. Working with state leadership from Iowa, Tennessee and Virginia to establish policies and practices to support braided services.

Lecturer, International Seminar of Supported Employment: For a Public Policy on Supported Employment, Institute of Social Technology. *Customized Employment Methods and Strategies*, Sao Paulo, Brazil. November 7 & 8, 2013.

Speaker, 7th Annual National Organizational Change Forum. *Employment First: A New Day for Day Services*. Burlington VT, October 22 & 23, 2013.

Committee member (Ad Hoc), California Committee on Employment of People with Disabilities, 2013.

Participant, Office of Disability Employment Policy LEAD Center, Annual policy roundtable on braiding resources to improve employment outcomes, Washington D.C., July 17 & 18, 2013.

Speaker, Bay Area Employment First Summit, Golden Gate Regional Center, *Integrated Employment. Making it Happen for Everyone*. San Mateo CA, July 10, 2013.

Presenter, APSE National Conference, *The Finer Points of Linking and Negotiating with Employers for Customized Employment Opportunities.*, Indianapolis IN, June 28, 2013.

Presenter, California Employment Consortium for Youth. Annual Meeting, *Integrated Employment. Making it Happen for Everyone*, Sacramento CA, June 18, 2013.

Presenter, Office of Disability Employment Policy, Employment First Community of Practice Webinar series. *Braiding Services to Improve Integrated Employment Outcomes for people with Significant Disabilities*, January 9, 2013 & February 13, 2013.

Consultant-Trainer, Ability Employment, *Customized Employment seminar*, Tasmania, Australia. March 24-April 6, 2011.

Participant, Office of Disability Employment Policy, Customized Employment Consortium, Washington D.C., September 6-8, 2011

Presenter, National Organizational Change Forum, *Employer-led, Value-driven Partnerships*, Indianapolis IN, September 23, 2010.

Consultant/Trainer, Redwood Coast Regional Center, provided trainings and technical assistance to implement Customized Employment services in three program areas (Eureka, Ukiah, Mendocino), January –December, 2010.

Consultant Trainer, Social Security Administration, Youth Transition Demonstration Project, Programmatic Technical Assistance, 2007-2010.

Trainer, *Principles of Customized Employment*, Partners in Policymaking, Nashville TN, January 2008/2009/2010.

Keynote Speaker, *Preparing Youth with Disabilities for Employment*, SARC Parents Helping Parents, Santa Clara CA, November 15, 2007.

Guest Lecturer, *SPED masters' class on Transition, Assessment and Employment of Students with Disabilities*, San Francisco State University, 2006- Present.

Trainer, *2-day Customized Employment training*, Goodwill of Kentucky, Louisville KY, October 17-18, 2005.

Trainer, *Tennessee Customized Employment Project*, programmatic technical assistance, Knoxville TN 2003-2005.

Speaker, ACES Conference, *Managing Community Employment Services, Consumer-driven Placement, Customizing the Employment Process, Customized Employment, Developing Career-Oriented Employment Opportunities-Not Just Jobs*, Nashville TN, April 1-3, 2003

Speaker, DCDT Conference, *Customized Transition Services for Students with Significant Support Needs*, Roanoke WV, October 23-25, 2003.

Speaker, SSA Office of Employment Support Programs, *Youth Preparing for Tomorrow's Competition*, San Francisco CA, December 5, 2002.

Trainer, Office of Disability Employment Policy, *Customized Employment Strategies Training*, Washington DC, April 9-11, 2002.

Eileen F. Easterbrook

(415) 979-9520

eeasterbrook@transcen.org

PROFILE

Employment Specialist and Program Manager for AimHIRE Employment Facilitation Services and WorkLink Competitive Employment Services

- Co-developer, program manager and direct service provider for AimHIRE employment facilitation services serving people with developmental disabilities and their families through regional center services
- Expertise in working with families and job seekers to conduct person-centered discovery, identify employment options and target employers for customized placements
- Experience giving informational and motivational training to families of transitioning youth with significant intellectual disabilities about the adult service system, the benefits and potential of direct hire employment and how to work within the system towards employment
- Speaker at national and regional conferences on discovery and customized employment (APSE and CAL TASH). Active advocate for Employment First
- Ability to coordinate employment goals for job seekers across agencies: Golden Gate Regional Center, Department of Rehabilitation and community service providers
- Awarded the *Executive Director's Award for Community Partnership* for the collaborative development of AimHIRE services and role on Golden Gate Regional Center's Employment Task Force.

RELEVANT EXPERIENCE

TransCen, Inc.

San Francisco, CA

Program Manager for AimHIRE Employment Facilitation

2011 - present

- Co-developed employment facilitation service in collaboration with Golden Gate Regional Center to provide family trainings for job seekers with developmental disabilities, customized employment training for service providers and direct services for job seekers
- Regularly provide direct service for families and jobseekers to conduct pre-employment assessments and person-centered discovery, brainstorm and identify employment directions, and develop action plans to be used for job placement by service providers
- Advocate for direct hire, integrated employment opportunities, especially customized positions with service providers and Department of Rehabilitation
- Place and coach people in customized volunteer positions to assess and strengthen skills as well as address barriers to employment
- Collaborate with Golden Gate Regional Center Employment Task Force to organize service provider Executive Director Summits focused on implementing Employment First policy

Program Manager for Competitive Employment

2007 - present

- Developed workshop program for professional job seekers with college degrees referred by the Department of Rehabilitation
- Co-authored *Finding the Right Job* workbook on self-assessment, employer research, custom resume and letter writing, networking, interview skills and disclosure
- Provide direct service to small groups and in one-on-one meetings with job seekers to advise on career goals, strategic job searches and how to prepare and implement them
- Coordinate Individual Service Plans and reports with the Department of Rehabilitation

Via Services Santa Clara, CA
Market Research Volunteer 2007
• Researched the need for additional children's services that can be provided by an inclusive early intervention program for infants and children

Integrated Housing Options Coalition San Mateo County, CA
Parent Volunteer Spring 2005, 2006, 2007
• Assisted with annual housing forum to inform parents of housing alternatives for their developmentally disabled children. Event is co-sponsored by PARCA and West Bay Housing with support from Golden Gate Regional Center

ADDITIONAL WORK EXPERIENCE

Easterbrook Marketing Burlingame, CA
Marketing Consultant 1987 to
2007

Most Recent Client: Symantec Corporation, Cupertino, CA

- Directed a global Web site for channel partners, managing content updates with marketing teams and multi-media vendor, and coordinating the translation for local language sites
- Managed North America's consumer and small business advertising activities including creative development, print and online media selection and results tracking
- Developed sales and educational materials for small business marketing initiatives crafting key messages and writing copy for direct mail pieces and related Web pages

Additional Clients: Good Technology, Laszlo Corporation, Apple Computer, AOL, Netscape, Netscape Communications, Intuit, McAfee, General Magic and Others

- Researched background information on target markets for the development of customized communications to each
- Set objectives, developed messages, directed design and prepared copy for a wide variety of marketing collateral including brochures, a press reviewer's guide, corporate presentations and training programs.
- Evaluated customer needs in target markets via third party research and phone interviews to identify opportunities and recommend specific communication strategy for each market.
- Planned and implemented all aspects of well-attended Internet seminars managing the direct mail and email campaigns, directing rehearsals and producing the live event.

San Jose and Evanston Hospitals San Jose, CA and Evanston, IL
Registered Physical Therapist 1975 to 1979
• Administered physical therapy to adults and children in a community hospital and a university-affiliated hospital and participated on rehabilitation teams to coordinate care with physicians, speech therapists, occupational therapists, nurses and social workers

EDUCATION

University of California
Master of Business Administration with Emphasis in Marketing.

Berkeley, CA
1981

Indiana University
Bachelor of Science in Physical Therapy. Valedictorian.

Indianapolis, IN
1975

FY 2014

Transcen, Inc.
 List of Grants for People with I/DD
 2013 and 2014

Name of the Project	Funding Source	Contact Person	Telephone #	Amount
State/National Grants				
Project ACT: Developing Self-Advocacy Skills of Youth with Developmental Disabilities	MD Developmental Disabilities Council	Brian Cox	410-767-3670	40,338
Reaching More Families: Increasing Parent Knowledge & Skills	MD Developmental Disabilities Council	Brian Cox	410-767-3670	37,190
California Grants				
California Employment Consortium for Youth (CECY)	Trajan Center, PIE grant	Olivia Raynor	310-794-1141	10,000
"Let's go to work California"	Goodwill, Sacramento	Bob Dugas	916-395-9000	16,000
Replication of Braided Services				
FY 2013				
Name of the Project	Funding Source	Contact Person	Telephone #	Amount
State/National Grants				
Employment Supports for Transitioning Students	MD Developmental Disabilities Council	Brian Cox	410-767-3670	50,000
MD Organization Change Peer Network	MD Developmental Disabilities Council	Brian Cox	410-767-3670	12,900
Project ACT: Developing Self-Advocacy Skills of Youth with Developmental Disabilities	MD Developmental Disabilities Council	Brian Cox	410-767-3670	38,524
Reaching More Families: Increasing Parent Knowledge & Skills	MD Developmental Disabilities Council	Brian Cox	410-767-3670	37,784
California Grants				



Golden Gate Regional Center

Serving people with developmental disabilities since 1966

Robert Phillips
Executive Director
Area Board 4

May 12, 2014

Dear Bob,

I am writing in support of TransCen's proposal for utilization of the Mini-grant available through Area Board 4, submitted by their Director, Sara Murphy. I have had the privilege of working closely with Sara on an almost weekly basis, and I cannot speak highly enough of her effectiveness at creating and implementing Employment First initiatives.

As the Quality Assurance Specialist heading up GGRC's Employment Task Force, I have witnessed Sara's abilities as a problem-solver, trainer, supervisor, and collaborator, with a variety of folks. She has been a crucial element of the significant progress that GGRC has made to increase the employment opportunities to people in our region.

I have had the opportunity to talk with stakeholders in Area 4 and am thrilled that they are well on their way to making real progress with the implementation of Employment First. TransCen's proposal focuses on funding alternatives and the employment opportunities that have in the Golden Gate Region have utilized to great success. TransCen's project, if funded, would be the perfect next step for Area 4.

Sincerely,

Maura McDonough
Quality Assurance Specialist
Golden Gate Regional Center

www.ggrc.org

1355 Market Street, Suite 220
San Francisco, CA 94103
(415) 546-9222

3130 La Selva Street, Suite 202
San Mateo, CA 94403
(650) 574-9232

4000 Civic Center Drive, Suite 311
San Rafael, CA 94903
(415) 418-3009

Rona Gundrum
577 Island Place
Redwood City, CA 94065
(650) 637-0882

May 13, 2014

Grant Review Committee
Area Board 4
236 Georgia Street, Suite 201
Vallejo, CA 94590

To Whom It May Concern,

As part of their grant application, I have been asked by WorkLink/AimHIRE to share our experience with their services and how they have supported our son's employment goals.

Our experience with AimHIRE began as our son was transitioning from post-secondary education to employment. We felt a need for someone to help facilitate this transition phase and bridge the gap between the Regional Center and Dept. of Rehab services. It came to our attention that AimHIRE provided an employment facilitation service that would meet our needs.

The process began with a pre-employment assessment which consisted of a one-on-one meeting with our son, along with an in-depth conversations with the Workability Transition Specialist and employers from his work training program.

The next step involved the completion of a "Positive Personal Profile" by our son, my husband and myself. The Profile helped us focus on his interests, strengths, skills, dreams and goals, while also helping the AimHIRE staff get a better understanding of his personality, learning style, challenges, and how best to work with or accommodate those challenges.

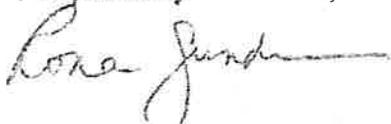
I feel the "Positive Personal Profile" was a critical piece in helping identify employment opportunities that would be meaningful to our son and is something very unique to AimHIRE's service. Also somewhat unique to the way they operate is involving parents in the process, making it a team effort ... the team consisting of our son, us and them.

The field our son is interested in is one that, at least initially, relies heavily on volunteers. Our job developer at AimHIRE was instrumental in placing our son in volunteer positions of interest, helping him with interviewing skills, job skill development and on-site job coaching (which has helped him develop flexibility and stamina in the work environment,) as well as providing his supervisors with insight as to how best to work with him. AimHIRE has also provided parent training and support, which has been beneficial to both us and our son.

Overall, I feel WorkLink/AimHIRE's approach and services are unique and superior to most others. The staff "gets it", the experience has been nothing but positive for our son.

Feel free to contact me if you have any questions.

Respectfully submitted,





Community Employment Services
1242 Market Street, 1st Floor . San Francisco, Ca 94102
415.503.4460 phone / 415.503.4462 fax

May 13, 2014

To Whom It May Concern:

We are honored to submit this letter of support for the grant project, "A New Day for Day Services: Service Conversion for the North Bay," proposed by TransCen, Inc. As fellow adult service providers committed to providing employment opportunities for all individuals, we are acutely aware of the need for viable, creative service solutions to support those wanting to work in the ways that are needed.

As colleagues, we have had the privilege of working with Sara Murphy, a Senior Associate at TransCen, Inc. and the Director of TransCen's WorkLink Program, in a variety of capacities and in shared areas of interest, including transition services, integrated work, customized employment and Employment First efforts, over the years.

Our agency, Community Employment Services (CES), also provides community supports to individuals served by the Regional Center system. Along with Sara and her organization, we were among the pioneers in the San Francisco area to support individuals with significant disabilities in obtaining and maintaining community employment. Repeatedly, we have seen, firsthand, the incredible positive impact employment can have on individuals, as well as experiencing the support and enthusiasm of employers and family members when working effectively together.

We have, however, also experienced the real need for service creativity and innovation to adequately support individuals with employment and other meaningful community supports, and to identify feasible ongoing funding for this important work.

Under Sara's direction, TransCen's WorkLink Program is a recognized leader in successful implementation of the braided funding model, utilizing both community-based day services and VR-funded Supported Employment. Sara and her staff have firsthand knowledge of providing state-of-the art blended services to numerous individuals, as well as experience in assisting others to replicate this service model. As an extremely effective consultant and trainer with TransCen, Sara is the perfect person to share her passion and expertise with colleagues in the North Bay. We are confident that, in TransCen, Inc. and Sara's capable hands, the proposal, "A New Day for Day Services: Service Conversion for the North Bay," will, indeed, result in significant, positive growth and change.

Please feel free to contact us if we can be of any further assistance.

Most Sincerely,

Shirley A. Rodriguez
Founder & Executive Director

Annetta Vitale Thompson
Program Coordinator



North Bay Regional Center

Bob Hamilton
Executive Director

10 Executive Court
Napa, CA 94558
(707) 256-1100
TTY (707) 256-0213

Area Board 4
236 Georgia Street, Suite 201
Vallejo, California 94590

May 14, 2014

To Whom It May Concern:

I am thrilled to submit a letter of support for TransCen's grant proposal to Area Board 4. I first met Sara Murphy, Founder and Director of Worklink at TransCen, when I attended Golden Gate Regional Center's (GGRC) first Employment First Summit gathering. She has presented at each of the three GGRC Summits and is a leader in GGRC's Employment First initiative. When I heard Sara's presentation I was immediately impressed by her knowledge, experience, innovative ideas and passion for maximizing individual's independence and quality of life. I knew that I wanted to find a way for North Bay Regional Center (NBRC) vendors to receive training from Sara and improve employment opportunities for the individuals we serve.

I have since maintained close contact with Maura McDonough at GGRC to keep abreast of their Employment First activities. Several NBRC vendors are committed to improving employment opportunities for the people in their programs. However, the knowledge of how to actually expand and improve these opportunities is lacking. There is also hesitation in our community about whether employment is really a possibility for clients with more severe disabilities.

Earlier this month NBRC invited Sara Murphy to do a presentation at our Board meeting. In attendance were several of our main day program and supported employment vendors. Everyone was very excited about what Sara and her team are doing and stated that they wanted to work with her. Many positive comments were also made about Sara and her program at our Vendor Advisory Committee Meeting yesterday.

If TransCen is awarded this grant it would provide the jump start that NBRC requires to support our vendors toward employment options for all of the people we serve who have employment as a goal. Sara is a known and respected expert in the field who our vendors want to work with. Too many NBRC individuals are unable to progress with their goals for meaningful and productive activities that increase community integration and independence. Sara's proposal is well thought out and in my opinion a perfect plan for supporting our community to meet the needs of the people we serve.

Sincerely,

Michi A. Gates, Ph.D.
Director of Client Services
North Bay Regional Center

Proposal Checklist

Program Development Grant
Request for Proposal
Federal Fiscal Year 2014/15 - Cycle 37

In completing this form, the proposer acknowledges that the following items are included in the proposal, in accordance with the instructions provided in the RFP. This checklist should be included with the proposal package.

Check box below to indicate inclusion in proposal

- Cover Letter
- Project Data Sheet
- Project Narrative (not to exceed 8 pages)
- Budget Detail Worksheet (including description of identified expenses)
- Continuation of Funding Letter, if applicable.
- Organization Chart
- Curricula Vitae/Resumes and position descriptions as applicable
- List of Previous Grants/Awards
- Payee Data Record Form
- (3) Letters of Support
- Proposal Checklist