



STATE PLAN COMMITTEE
MEETING NOTICE/AGENDA

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MEMBERS OF THE PUBLIC MAY LISTEN TO THE MEETING BY CALLING:	1-800-839-9416
MEETING CODE:	8610332

DATE: October 22, 2015

TIME: 11:00 a.m. – 4:00 p.m.

LOCATION: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811
916/322-8481

TELECONFERENCE LOCATION(S):

Palo Verde District Library
of Central Valley
Blythe, CA 92225
(760) 922-5371

Visalia Adult Integrated Clinic
520 E. Tulare Ave
Visalia, CA 93292
(559) 623-0486

The Gevirtz School
Graduate School of Education , 4th Floor
University of California Santa Barbara
Santa Barbara, CA. 91306-9490
(805) 893-4515

For additional information regarding this agenda, please contact Michael Brett, 1507 21st Street, Ste. 210, Sacramento, CA 95811, (916) 322-8481. Documents for an agenda item should be turned in to SCDD no later than 12:00 p.m. the day before the meeting to give members time to review the material. The fax number is (916) 443-4957

Pursuant to Government Code §11123.1 and §11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Michael Brett at 916/322-8481 or michael.brett@scdd.ca.gov . Requests must be received by 5 pm on October 16, 2015.

AGENDA

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|--|------------------|
| 1. CALL TO ORDER | N. Clyde |
| 2. ESTABLISH QUORUM | N. Clyde |
| 3. WELCOME/INTRODUCTIONS | N. Clyde |
| 4. PUBLIC COMMENTS
<i>This item is for members of the public only to provide comments and/or present information to the Council on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.</i> | |
| 5. DISCUSSION OF POSSIBLE STATE PLAN GOALS AND OBJECTIVES | F. Fernandez/All |
| 6. ADJOURN | N. Clyde |

2017-21 (5-Year) State Plan: Proposed Development Timeline

Start Date	Task	Responsible Parties	Finish Date
October 2014	Comprehensive Review Analysis:	Council SPC All Staff	January 2016
October 2014	1. Identify/assemble list of potential data sources to determine statewide needs (e.g. NCI, activity reports, QA results, previous PPRs, town hall meetings/public input/testimony/surveys, etc.)	All Staff SPC Council	November 2015
November 2014	2. Collect data from identified/other sources	Council All Staff	December 2015
December 2015	3. Assemble data into <i>Comprehensive Review Analysis</i> format	HQ Staff	January 2016
December 2015	4. Review CRA results with ITACC & AIDD 5. Revise, as necessary	HQ Staff	February 2016
December 2015	6. Review CRA 7. Submit to Council for review/approval	HQ Staff SPC	February 2016
February 2016	8. Review/approve CRA	Council	March 2016
August 2015	Development of 5-yr State Plan	SPC & Council HQ Staff	August 2016
October 2015	1. Develop 5 broad Goals & 10 specific, measurable Objectives 2. Review for measurability (based on federal criteria) 3. Submit proposed Goals/Objectives to Council	SPC HQ Staff	December 2015
December 2015	4. Review proposed Goals/Objectives 5. Provisional approval, pending public review/comments	Council Exec Committee	January 2016
January 20 2016	6. Public Comment Period (e.g. website, town hall meetings, etc.)	All Staff Council	March 2016
March 2016	7. Proposed revisions developed, based on public input 8. Review measurability of Goals/Objectives w/ AIDD/ITACC 9. Submit revised State Plan Goals/Objectives to Council	SPC HQ Staff	May 2016
May 2016	10. Approve final set of State Plan Goals/Objectives	Council	May 2016
April 2016	11. Complete final State Plan draft 12. Submit to SPC for final review/approval	HQ Staff SPC	June 2016
June 2016	13. Submit full 5-yr State Plan to Council for final review/approval	SPC Council	July 2016
July 2016	14. Submit full 5-yr State Plan to AIDD, via DD Suite 15. Establish statewide work plan & submit to Council for review	HQ Staff	August 15 2016
August 2016	16. State Plan review/approval of work plan	AIDD	September 2016
September 2016	17. Execute revisions to 5-yr State Plan, as necessary (AIDD Revisions) 18. Convert 5-yr State Plan to plain language & disseminate (e.g. website, emailing, newsletters, etc.) 19. Clarify activities & reporting requirements w/ Area staff	HQ Staff SPC	October 2016
October 2016	Implementation of 5-yr State Plan	All Staff	September 2021
November 2016	1. Review of October monthly activities – Cumulative Report	Council	November 2016

2. FEDERAL TIMELINE FOR 2017-2021 STATE PLAN

Timeline for 2017-2021 State plan: What is Due and When?

State Plan Amendment – A major change of a 5-year goal that alters the intent of the original goal (formerly referred to as “substantive change”).

State Plan Update – Minor grammatical changes to 5-year goals and other components of the plan such as objectives, activities, expected outcomes, evaluation, etc. (formerly referred to as “non-substantive change”).

What is due?	When is it due?	Notes
State Plan Amendments for FFY 2016	August 15, 2015	See description above
State Plan Updates for FFY 2016	January 1, 2016	See description above
Program Performance Report for FFY 2015	January 1, 2016	A reporting of activities and results for October 1, 2014 through September 30, 2015
2017-2021 5-Year State Plan	August 15, 2016	
FFY 2017 Annual Work Plan	August 15, 2016	
FFY 2018 Annual Work Plan	August 15, 2016	
Program Performance Report for FFY 2016	January 1, 2017	A reporting of activities and results for October 1, 2015 through September 30, 2016
State plan Updates for FFY 2017	January 1, 2017	
State plan amendments for FFY 2018	August 15, 2017	See description above
Program Performance Report for FFY 2017	January 1, 2018	A reporting of activities and results for October 1, 2016 through September 30, 2017.
State plan updates for FFY 2018	January 1, 2018	See description above
FFY 2019 Annual Work plan	January 1, 2018	
FFY 2020 Annual Work plan	January 1, 2018	
State plan amendments for FFY 2019	August 15, 2018	See description above
Program Performance Report for FFY 2018	January 1, 2019	A reporting of activities and results for October 1, 2017 through September 30, 2018.
State plan updates for FFY 2019	January 1, 2019	See description above
FFY 2021 Annual Work plan	January 1, 2019	

State plan amendments for FFY 2020	August 15, 2019	See description above
Program Performance Report for FFY 2019	January 1, 2020	A reporting of activities and results for October 1, 2018 through September 30, 2019.
State plan updates for FFY 2020	January 1, 2020	See description above
State plan amendments for FFY 2021	August 15, 2020	See description above
Program Performance Report for FFY 2020	January 1, 2021	A reporting of activities and results for October 1, 2019 through September 30, 2020.
State plan updates for FFY 2021	January 1, 2021	See description above
Program Performance Report for FFY 2021	January 1, 2022	Final PPR that includes a reporting of activities and results for October 1, 2020 through September 30, 2021 and 5 year overview

Note: This timeline does not include submission of the FY 2022-2026 5 year state plan submission. Information included in this document is subject to change.

Federal Fiscal Year Dates

FFY 2016	October 1, 2015 through September 30, 2016
FFY 2017	October 1, 2016 through September 30, 2017
FFY 2018	October 1, 2017 through September 30, 2018
FFY 2019	October 1, 2018 through September 30, 2019
FFY 2020	October 1, 2019 through September 30, 2020
FFY 2021	October 1, 2020 through September 30, 2021

3. GOAL DEVELOPMENT CONSIDERATIONS

Goal Development Considerations

- Capacity-Building
- Systems Change
- Advocacy
- Self-Advocacy (and self-determination)
- Cultural, Racial, Ethnic, &/or Linguistic Diversity
- Unserved and Underserved Populations (e.g. LGBTQQI; economically disadvantaged; non-English-speaking or those for whom English is not their primary language; subpopulations of people with I/DD who may be underserved – such as those requiring assistive technology; and those in geographically isolated or un[der]served areas, etc.)
- Federal Partner Collaboration(s)

SMART Goals

- Specific
- Measurable
- Attainable
- Realistic
- Timely

4. LINKING THE 5-YEAR PLAN, LOGIC MODEL AND ANNUAL WORK PLAN

Linking the 5-year plan, logic model and annual work plan

There are three primary program planning tools – the 5-year State plan, the logic model, and the annual work plan. This document will review each tool and describe how they are related; provide suggestions on how to visually link each tool; and provide information on why linking them is beneficial to the DD Council. Program planning is the foundation of solid evaluation because it determines what objectives a DD Council intends to accomplish, determines how the objectives will be accomplished, and provides ways to measure the accomplishment.

Descriptions:

The 5-year State plan describes the current state of services and supports for people with developmental disabilities and their families, identifies gaps in services, and outlines five-year goals, strategies to achieve the goals, and serves as a “blueprint” to move the DD Council forward to new accomplishments.

A logic model is a diagram (picture) that shows the relationship between DD Council components and activities, and desired outcomes. It is a visual representation of how a DD Council will use its resources or inputs to accomplish the 5-year goals.

A work plan is a concise easy-to-read overview of DD Council goals, objectives, activities, outputs and outcomes, evaluation, and targeted performance measures. It is a detailed “road map” for implementing the DD Council program for a given one year budget period.

Similarities and Differences Between a 5-Year Strategic Plan, Logic Model, and Work plan

There is some overlap between the 5-year plan, logic model, and work plan, and the differences are important. The 5-year plan describes the goals, objectives, and expected outcomes a DD Council has planned to achieve its five-year goals. The logic model illustrates the presumed effects of implementing the strategies described in the 5-year plan. The work plan is the DD Council’s guide to implementing the 5-year State plan activities on a yearly basis. The 5-year plan and logic model both give an overarching 5-year view of the DD Council activities and expected outcomes. The work plan walks the user through the specific, annual program objectives, and provides an outline of key activities to implement the 5-year plan activities for a specific time period.

Table 1 shows how the 5-year State plan and the 5-year logic model relate to each other and to the annual work plan. For example, a 5-year State plan goal may be: “Super Council” will support efforts to increase the organizational capacity of self-advocacy organization led by and for individuals with DD”.

The *logic model* would reflect this goal as a long-term outcome “increased grassroots advocacy organizing activities that resulted in measurable systems change”. You might have an objective to reach this goal such as “provide funding to support the development of effective grassroots advocacy efforts”, and this would be represented in the logic model in the strategies/activities column.

The *yearly work plan* would include objectives and corresponding activities, expected outputs and outcomes, and the data evaluation and measurement tasks for each objective. In addition, the targeted performance measures indicated in the work plan are reflected in the logic model as a short-term or intermediate outcome. Table 1 shows how the three tools are related. Together, these tools can help with planning, implementing, and monitoring the DD Council 5 year state plan.

Need for alignment and linkage

A logic model helps guide the work by charting a road map for your work. Because the logic model reflects the DD Council work, it is important that the logic model align with the 5-year plan goals, and strategies/activities that are identified in the plan.

In turn, the 5-year strategic plan and logic model should guide the objectives and activities for implementing strategies/activities selected and described in the annual work plan.

To ensure their usefulness as planning tools, periodically review and compare the 5-year plan, logic model, and work plan, especially when writing your annual work plan(s).

Developing, linking, and using all three planning tools will help the DD Council remain on target and reach its goals.

Table 1

5-Year State plan components	Logic Model Components	Annual Work plan Components
5-year DD Council goals	Long-term outcomes	5-Year DD Council goals
Not applicable	Activities	Key activities
Rationale for goals/activities	Logical links between activities and intended outcomes	Not applicable
Not applicable	Outputs and short term, intermediate, and long-term outcomes	Key activities
Expected outcomes	Short-term and intermediate outcomes	Targeted performance measures

Resource: Centers for Disease Control and Prevention. Evaluation Research Team: <http://www.cdc.gov/healthyyouth/evaluation/index.htm>

**5. STATE PLAN SURVEY
RESPONSES (CURRENT TO
SEPTEMBER 10, 2015)**

State Council on Developmental Disabilities

State Plan Survey Responses (Current to September 10, 2015)

Total Responses: Who are you?					
	Regional Meeting Paper Surveys	Survey Monkey English	Survey Monkey Spanish	Total	
Family Member/Advocate	483	886	12	1,381	
Someone with an Intellectual/Developmental Disability	220	62	2	680	
Self-Advocate	373	23	0		2
Service Provider/Vendor	155	243	0	398	
Other	48	110	3	161	
Regional Center - Staff	38	132	0	170	
Educational Service Provider	31	115	0	146	
Community Advocate	82	51	2	135	
Community Member	28	25	0	53	
Total	1,458	1,647	19	3,124	

Total Responses: Service Areas					
	Regional Meeting Paper Surveys	Survey Monkey English	Survey Monkey Spanish	Total	
Employment	501	825	8	1334	
Formal and Informal Community Supports	305	886	9	1200	
Housing	405	659	8	1072	
Education & Early Intervention	292	632	11	935	
Health	387	299	9	695	
Self-Determination	253	407	8	668	
Transportation	361	274	6	641	
Quality Assurance	164	438	8	610	
Recreation	244	268	6	518	
Safety/Abuse Prevention	208	272	7	487	
Child Care	127	195	5	327	
Other	11	0	0	11	

6. 5-YEAR STATE PLAN GOALS AND OBJECTIVES

5-Year State Plan Goals and Objectives

Overview

The Administration on Intellectual and Developmental Disabilities administers the DD Council Program as authorized by the Developmental Disabilities Assistance and Bill of Rights Act (DD Act, PL 106-402). The DD Act requires each DD Council to develop and implement a 5-year State plan and specify 5-year goals, as developed through data driven strategic planning for advocacy, capacity building, and systemic change related to the areas of emphasis to be undertaken (Section 124(c)(4)(A)). This document includes information about how to write good 5-year goals, examples of good 5-year goals and a 5-year goals checklist. In addition, this document includes information about writing SMART objectives, examples of SMART objectives and a SMART objectives checklist.

Writing Good Five-Year Goals

A **goal** is a measurable statement of purpose for the desired long-term (5-year), global impact of the area of focus. Goals generally address change.

Well written goals help to establish the overall direction for and focus of a DD Council, define the scope of what the DD Council should achieve, and serves as the foundation for developing DD Council strategies and objectives. Strategies are the means or broad approach by which a DD Council will achieve its goals. Objectives are statements that describe DD Council results to be achieved and how they will be achieved. Both strategies and objectives should align with 5-year State plan goals.

“Good” goals

- Specify an expected effect
- Identify the target population to be affected
- Set overall priorities

Additionally, “good goals” are

- **Declarative statements**—provide a complete sentence that describes an outcome.
- **Jargon free**—use language that most people in the field outside the DD Council are likely to understand.
- **Concise**—get the complete idea of your goal across as simply and briefly as possible, leaving out unnecessary detail.
- **Easily understood**—provide a goal in which the language is clear and easily understood.
- **Positive terms**—frame the outcomes in positive terms. Avoid the use of double negatives.
- **Framework for objectives**—provide a framework so that the objectives are stepping stones to make progress to achieve the goals.

Checklist

Criteria to assess goals	yes	no
GOAL: A broad statement of DD Council purpose that describes the expected 5-year effects of an area of focus.		
1. Does it specify an expected program effect in addressing an issue for people with developmental disabilities and their families?		
2. Is a target population identified?		
3. Is it a declarative statement?		
4. Is it free of jargon?		
5. Is it concise?		
6. Is it easily understood?		
7. Is it stated in positive terms?		
8. Does it provide a framework for strategies and objectives?		

Five-Year Goal Examples

Unclear Goal 1: Quality affordable accessible health care will be provided throughout the lifespan.

This is not a good goal because it does not *identify a target population and does not specify an effect in addressing a healthcare issue.*

Improved Goal 1: People with developmental disabilities and their families will have increased access to health care services that meets their needs and preferences.

Unclear Goal 2: To increase inclusive education for children K-12 by providing information and training for parents of children K-12 by increasing the number of parent advocates participating in IEP meetings and obtaining services.

This is not a good goal because it is not *concise and uses jargon.* It can be simplified to -

Improved Goal 2: People with developmental disabilities and their families will have increased information to obtain inclusive education services.

Objectives

An **objective** is a specific, measurable statement of the desired immediate or direct outcomes of the initiative that support the accomplishment of a goal. Objectives are more immediate than goals, are the basis for monitoring and implementing strategies and activities, and set targets for accountability. Often times, objectives are a source for evaluation questions.

In general, objectives:

- ✓ Describe results to be achieved and the manner in which results will be achieved.
- ✓ Set targets for progress and accountability

Writing SMART Objectives

The SMART method of writing objectives provides a framework to ensure a quality objective.

What is the SMART method? Each letter of the words below create the acronym SMART

- **Specific:**
 - Who? (Target population and who is doing the activity) and what? (Action or broad activity for the objective).
 - Use action verbs; objectives with more than one verb imply that more than one activity is being measured.
 - The greater the specificity, the greater the measurability.
- **Measurable:**
 - The focus is on “how much” change is expected. Objectives should quantify the amount of change expected. It is impossible to determine whether objectives have been met unless they can be measured.
 - The objective provides a reference point from which a change in the target population can clearly be measured.
- **Achievable:**
 - Objectives should be attainable within a given time frame and given resources
- **Realistic:**
 - Objectives are most useful when they accurately address the scope of the issue and programmatic steps that can be implemented within a specific time frame.
 - Objectives that do not directly relate to the 5-year goal will not help toward achieving the goal.
- **Time-phased:**
 - Objectives should provide a time frame indicating when the objective will be measured or a time by which the objective will be met.
 - Including a time frame in the objective helps in planning and evaluating.

Objectives Checklist

Is the objective SMART?	Yes	No
Specific: Who (target population and persons doing the activity?)		
Specific: What (action/activity)		
Measurable: How much change is expected		
Achievable: Can be realistically accomplished given current resources and constraints		
Realistic: Addresses the scope of the program and proposes reasonable programmatic steps		
Time-phased: Provides a timeline indicating when the objective will be met		

Non-SMART Objective: Create an environment which assures the need for quality affordable health care is addressed by health care providers and incorporated into state policy through advocacy, training and information dissemination.

This objective is not SMART because it is not specific, measurable, achievable, realistic, or timely.

SMART Objective: By year two of the project, the DDC will increase knowledge and awareness among 200 people with developmental disabilities and their families about the availability of health care and how to access health care related services and supports.

Reference and Resource: Good Goals and Smart Objectives Resources.
Available at <http://www.cdc.gov/HealthyYouth/evaluation/resources.htm>

7. SECTION III CONTINUED

Section III continued

Part E: 5-Year Goals

For each 5-year goal, the DD Council will identify the

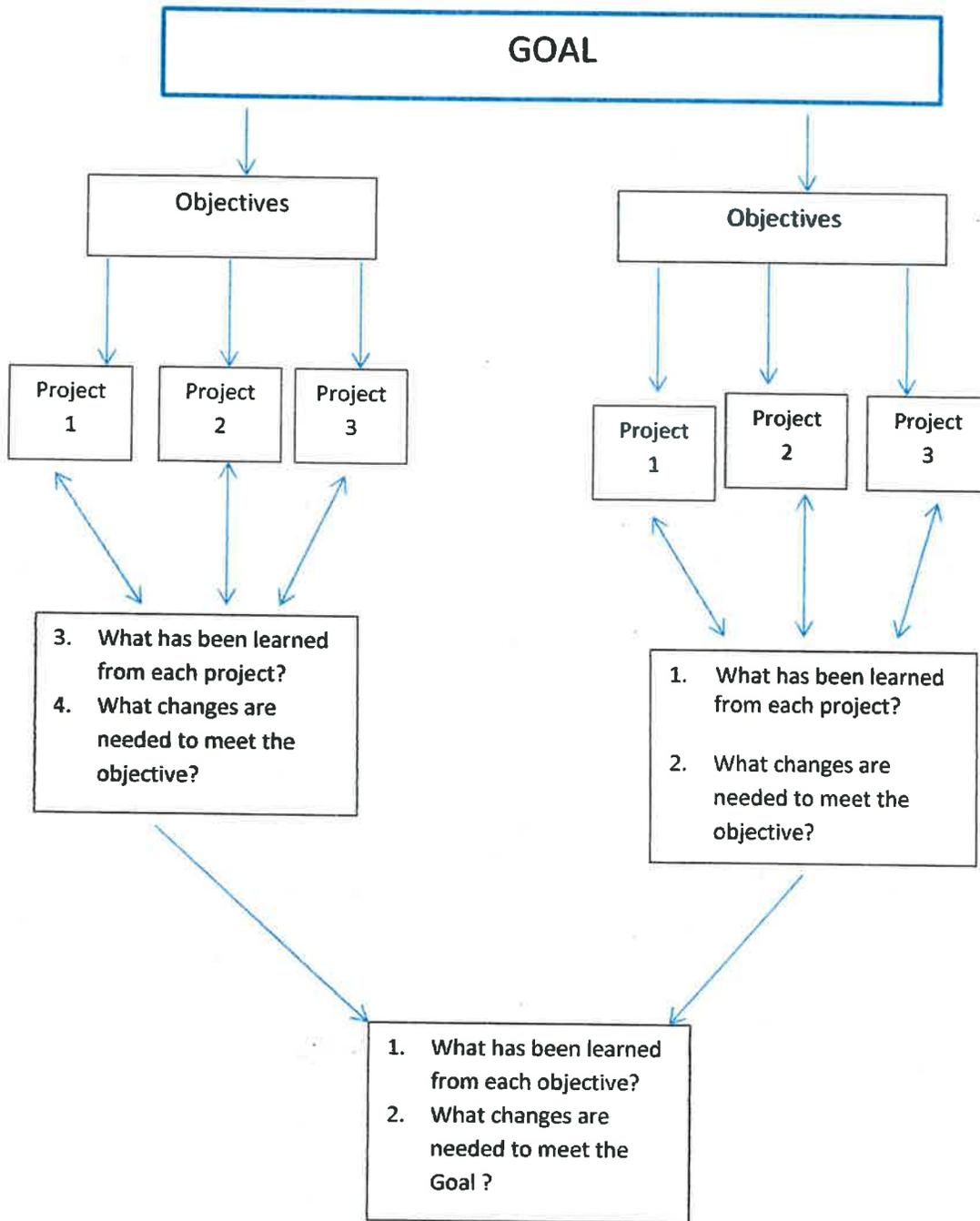
- Goal(s), Objective(s), and Expected Outcome(s)
- This is a major change, as activities, collaborators, areas of emphasis, strategies, and timelines are not included in this section.
- An annual work plan will be developed by the DD Council (hang on...a few more slides)

Included in the DD Council's goals are the following:

- Self-advocacy goal(s) and/or objective(s)
- Targeted disparity goal(s) and/or objective(s)
- Collaboration goal(s) and/or objective(s)

5-year Logic Model

8. GOAL MODEL



9. STATE PLAN TEMPLATE: PART E

State Plan Template: Part E

5 YEAR GOALS, OBJECTIVES, EXPECTED
OUTCOMES, 5-YEAR LOGIC MODEL, &
ANNUAL WORK PLAN

The annual work plan refresher....

Background

- AIDD recognized that DD Council work has many moving pieces and parts; many are outside of the DD Council's control.
- DD Council's cannot predict (with accuracy) 5 years in advance

Result

- DD Councils will submit annual work plans for the first two years (due August 15, 2016)
- DD Councils will submit annual work plans for the third and fourth years (due January 1, 2018)
- DD Councils will submit an annual work plan for the fifth and final year (due January 1, 2019)

The Template requires

5 year goal(s)

- A **goal** is a measurable statement of purpose for the desired long-term (5-year), global impact of the area of focus. Goals generally address change.

Objective(s)

- An **objective** is a specific, measurable statement of the desired immediate or direct outcomes of the initiative that support the accomplishment of a goal. Objectives are more immediate than goals, are the basis for monitoring and implementing strategies and activities, and set targets for accountability.

Expected outcome(s)

- An **outcome** is the intended or specific changes that result directly from the implementation of a program/project/activity.

The BIG CHANGE....

DD Councils will only submit the goal statement, objective statement, and expected outcome(s) – all details for each objective will be provided in an Annual Work Plan

The Annual Work plan

The annual work plan is designed to correlate to each 5-year goal.

For each goal, the DD Council will outline a plan of action that describes the key activities to accomplish the Council goals.

For each objective, list:

- key activities,
- expected outputs,
- sub-outcomes,
- Data evaluation and measurement, and
- targeted performance measures

Annual Work Plan

DD Councils will submit annual work plans for the first two years (due August 15, 2016)

2017-2021 5-Year State Plan	August 15, 2016
FFY 2017 Annual Work Plan	August 15, 2016
FFY 2018 Annual Work Plan	August 15, 2016

**DD Councils will submit annual work plans for the third and fourth years (due 1/1/18)
DD Councils will submit an annual work plan for the fifth and final year (due 1/1/19)**

Goals

SPECIAL EMPHASIS

Goals and objectives



5-Year State Plan Goals and Objectives

Overview

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ITACC Resources:

www.itacchelp.org

State Plan Resources

Brief review

Targeted Disparity

- Analysis...unserved and underserved

Collaboration

- Goals or objectives with corresponding activities

Goals: Self-Advocacy (special emphasis)

The DD Act includes:

Self-Advocacy Goal(s)

1-3 Goals, and/or objectives, to address the self-advocacy requirement to:

- Establish or strengthen a program for the direct funding of a State self-advocacy organization led by individuals with developmental disabilities;
- Support opportunities for individuals with developmental disabilities who are considered leaders to provide leadership training to individuals with developmental disabilities who may become leaders; and
- Support and expand participation of individuals with developmental disabilities in cross-disability and culturally diverse leadership coalitions

Include a goal for each year of the grant (DD Act, Section 124 (c)(4)(ii)(I-III))

So what does that mean?

For each of the years of a 5-Year State Plan, there must be obvious work being done related to the three requirements of self-advocacy

Don't forget the evaluation plan!

- Include information on how the DD Council will examine the progress made in achieving the goals of the plan to include: Separate information on the self-advocacy goal and the three required elements.

Why the special emphasis?

2014 Annual Program Performance Reports:

Indicated all DD Councils conducted activities that involved or affected people with developmental disabilities in advocacy or self-advocacy

However...the reports demonstrated little evidence of DD Council addressing the three mandated areas for self-advocacy.

Some DD Councils indicated working in 1 out of 3 areas, some indicated 2 out of 3 areas, and some DD Councils did not show obvious work in any of the mandated areas



But you just said.... All Councils had activities in the area of advocacy and self-advocacy!

Many DD Councils included activities such as:

- **providing funding for self-advocates to attend conferences, workshops, and other meetings**
- To ensure this activity is meeting the DD Act requirement, the DD Council would make sure the training was provided by self-advocates who are considered leaders – and training other self-advocates who desire to become leaders or involvement in cross-disability, culturally competent coalitions and make this obvious in reporting.
- **leadership development programs for people with developmental disabilities and family members of people with developmental disabilities**
- To ensure this activity meets the DD Act requirement, make sure the training program was implemented by self-advocates who are considered leaders and provided training to self-advocates who desire to become leaders, and make this obvious in reporting
- **Providing training to organizations so they can include self-advocates on their boards, developing brochures on self-advocacy, etc.**
- To ensure these activities meet the DD Act requirement, the Council would need to critically think through the activity to determine outputs and outcomes related to the required element(s) in the DD Act; pay attention to outcomes for people with developmental disabilities.

**10. THE REVISED STATE
PLAN TEMPLATE
2017-2021
SUMMARY OF CHANGES**

The revised State plan template 2017-2021

Summary of changes

Section I: Council Identification

- ✓ Updates to membership category codes
- ✓ Updates to Council staff information

Section II: Designated State Agency – no changes

Section III: Comprehensive Review and Analysis

Part B: Portrait of the State Services

- ✓ Gather input directly from culturally diverse group(s) of people with developmental disabilities and their families; include information about the status of people with developmental disabilities from culturally and linguistically diverse backgrounds and include any information about disparities related to specific areas.

Part C: Analysis of State Issues and Challenges

- ✓ Councils identify what populations in the State are unserved and underserved; describe the process used to identify the unserved and underserved population and the rationale for identifying the population(s) over others.

Part D: Rationale for Goal Selection

- ✓ Include a brief explanation of how the DD Council prioritized the issues to be addressed in the 5-year State plan.

Part E: 5-Year Goals

- ✓ Goal(s), Objective(s), and Expected Outcome(s)
- ✓ Self-advocacy goal(s) and/or objective(s)
- ✓ Targeted disparity goal(s) and/or objective(s)
- ✓ Collaboration goal(s) and/or objective(s)
- ✓ 5-year Logic Model

Section IV: Evaluation Plan – additional guidance

- ✓ Separate information on the self-advocacy goal and/or objectives and the three required elements
- ✓ Process to track progress to address the targeted disparity

Section V: Projected Council Budget – no changes

Section VI: Assurances – no changes

- ✓ DD Councils can attach a signed, scanned copy of the assurances and keep the original on file.

Section VII: Public Input and Review – no changes

FIVE YEAR STATE PLAN TEMPLATE GUIDELINES DEVELOPMENTAL DISABILITIES COUNCILS

- Given that the DD Act provides a broad mandate to address needs in the State, it is essential that Councils prioritize their work. Not all the issues identified and analyzed in Parts B and C can be addressed by the Council. Include a brief explanation of how the Council prioritized issues to be addressed in the Plan.
- The rationale is **required** per Section 124(c)(3)(E).
- This section is limited to ?? characters

PART E. 5-YEAR GOALS [Section 124(4); Section 125(c)(5)]
Identify the 5 year state plan goals, objectives, and outcomes.

•	Goal (s)
•	Objective (s)
•	Expected Outcomes

Included in the Council's goals are

Self-Advocacy Goal(s)

1-3 Goals, and/or objectives, to address the self-advocacy requirement to:

- Establish or strengthen a program for the direct funding of a State self-advocacy organization led by individuals with developmental disabilities;
- Support opportunities for individuals with developmental disabilities who are considered leaders to provide leadership training to individuals with developmental disabilities who may become leaders; and
- Support and expand participation of individuals with developmental disabilities in cross-disability and culturally diverse leadership coalitions

Note: For each of the years of a 5-Year State Plan, there must be obvious work being done related to the three requirements of self-advocacy (as mandated in the DD Act– strengthen a statewide SA organization, SA leaders training others, and; SA as part of coalitions).

Include at least one goal and/or objective to address the following two components during the course of the 5-year State plan implementation:

Targeted Disparity

Based on the findings of the comprehensive review and analysis (1) identify a subpopulation (i.e., racial, ethnic, sexual orientation, gender minority groups with developmental disabilities) vulnerable to disparities (e.g., health, education, employment, housing, etc.) (2) Identify a disparity and develop an impact statement in a targeted area of emphasis around individual/family advocacy and/or systems change; and implement strategies to decrease the differences in access, service use, and outcomes among such sub population during the course of the 5 year state plan implementation. The identified targeted disparity could be a goal or objective with corresponding activities. The activities should include evidenced based, best and/or promising practices, to the extent feasible.

FIVE YEAR STATE PLAN TEMPLATE GUIDELINES DEVELOPMENTAL DISABILITIES COUNCILS

Collaboration [Section 124(c)(3)(D)]

Describe how, through interagency agreements or other mechanisms, the UCEDD(s) and P&A will collaborate with the Council to achieve outcomes consistent with the Council purpose. Information about DD Network collaboration is **required** per Section 124(c)(3)(D).

Each subsection below is limited to ?? characters.

- (i) As a Network: Describe the planning of collaborative efforts (goals, objectives, and corresponding activities) of the Council, P&A, and UCEDD(s), and how each entity will use their resources in collaboration with the effort(s) that are supported by the Comprehensive Review and Analysis.
 - (ii) With each other: Describe plans the Council has to collaborate with the UCEDD(s). Describe plans the Council has to collaborate with the P&A and how each of these plans will assist in the Council purpose.
 - (iii) With other entities: Describe how the DD Network will collaborate with other entities in the State, including both disability and non-disability organizations, as well as the State agency responsible for developmental disabilities services, to assist with the goals and outcomes of the Council's 5 year state plan. Identify the organizations and summarize the collaborative activities planned, such as joint meetings, joint public education events/initiatives, joint trainings, etc.
- Submit a logic model for the 5 year state plan
 - Develop a 5 year logic model that presents the logical connections between DD Council activities and desired DD Council outcomes. The logic model should reflect an understanding of the relationships among the resources a DD Council has to operate, the strategies/activities the DD Council plans to implement, and the outputs and outcomes the DD Council expects to achieve.
 - This section is limited to ?? characters

