



STATE PLAN COMMITTEE
MEETING NOTICE/AGENDA

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| MEMBERS OF THE PUBLIC MAY LISTEN TO THE MEETING BY CALLING: | 1-800-839-9416 |
| MEETING CODE: | 8610332 |

DATE: October 5, 2015

TIME: 10:00 a.m. – 4:30 p.m.

LOCATION: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811
916/322-8481

TELECONFERENCE LOCATION(S):

Palo Verde District Library
of Central Valley
Blythe, CA 92225
(760) 922-5371

Visalia Adult Integrated Clinic
520 E. Tulare Ave
Visalia, CA 93292
(559) 623-0486

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For additional information regarding this agenda, please contact Michael Brett, 1507 21st Street, Ste. 210, Sacramento, CA 95811, (916) 322-8481. Documents for an agenda item should be turned in to SCDD no later than 12:00 p.m. the day before the meeting to give members time to review the material. The fax number is (916) 443-4957

AGENDA

Page

1. **CALL TO ORDER** N. Clyde
2. **ESTABLISH QUORUM** N. Clyde
3. **WELCOME/INTRODUCTIONS** N. Clyde
4. **APPROVAL OF AUGUST 24, 2015 MINUTES** N. Clyde 5
5. **PUBLIC COMMENTS**
*This item is for members of the public only to provide comments and/or present information to the Council on matters **not** on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.*
6. **DISCUSSION OF SURVEY**
 - a. Update on Survey Analysis Results S. Aldana
 - b. Translation Languages J. Fernandez 13
 - c. Current Results J. Fernandez 14
7. **COMPREHENSIVE REVIEW & ANALYSIS** J. Fernandez
8. **SPEAKERS** B. Giovati 15
 - a. Tom Heinz, East Bay Innovations
 - b. Mark Jackson, Extraordinary Ventures
 - c. Amy Westling, ARCA
 - d. Alex Morales, CalTrans
9. **NEXT MEETINGS** N. Clyde
 - a. November 9, 2015 and December 7, 2015
 - b. Scheduling Additional Meetings

10. GOAL DISCUSSION (Time permitted)

J. Fernandez/

B. Giovati

N. Clyde

11. ADJOURN

State Plan Committee: October 5, 2015
(10:00 a.m. - 4:30 p.m.)

| Time | Business/Agenda Item | Duration | Speaker(s) |
|--------------|---|-------------------|------------------------------------|
| 10:00 | General Business | 30 minutes | Nancy Clyde |
| 10:00 | 1. Call to Order | 10 minutes | Nancy Clyde |
| 10:10 | 2. Establish Quorum | 5 minutes | Nancy Clyde |
| 10:15 | 3. Welcome/Introductions | 5 minutes | SPC Committee members/staff |
| 10:20 | 4. Approval of 8.24.15 Minutes | 5 minutes | SPC Committee members |
| 10:25 | 5. Public Comments | 5 minutes | Public |
| 10:30 | Discussion of Survey | 60 minutes | Nancy Clyde |
| 10:30 | 1. Update: Survey Analysis Results | 30 minutes | Sandra Aldana |
| 11:00 | 2. Translation Languages | 10 minutes | Janet Fernandez |
| 11:10 | 3. Current Results | 20 minutes | Janet Fernandez |
| 11:30 | Comprehensive Review Analysis (CRA) | 10 minutes | Janet Fernandez |
| 11:40 | BREAK – (beginning of) Working Lunch | 20 minutes | Nancy Clyde |
| 12:00 | Working Lunch/Speakers: Introduction | 15 minutes | Bob Giovati |
| | Housing | 90 minutes | Bob Giovati |
| 12:15 | 1. Tom Heinz, Executive Director (East Bay Innovations) | 30 minutes | Tom Heinz |
| 12:45 | 2. Mark Jackson (Extraordinary Ventures CA) | 30 minutes | Mark Jacobs |
| 1:15 | 3. Q&A | 30 minutes | Bob Giovati/Nancy Clyde |
| 1:45 | BREAK | 15 minutes | Nancy Clyde |
| | Formal/Informal Supports | 60 minutes | Bob Giovati |
| 2:00 | 1. Amy Westling (ARCA) | 45 minutes | Amy Westling |
| 2:45 | 2. Q&A | 15 minutes | Bob Giovati/Nancy Clyde |
| | Transportation | 60 minutes | Bob Giovati |
| 3:00 | 1. Alex Morales (CalTrans) | 45 minutes | CalTrans |
| 3:45 | 2. Q&A | 15 minutes | Bob Giovati/Nancy Clyde |
| 4:20 | Adjourn | 10 minutes | Nancy Clyde |

Item 4
APPROVAL OF
AUGUST 24, 2015 MINUTES



DRAFT

State Plan Meeting Minutes

August 24, 2015

MEMBERS PRESENT

Jonathan Clarkson
Nancy Clyde
Janelle Lewis
Rebecca Donabed
Sandra Smith
Sandra Aldana

MEMBERS ABSENT

Robin Hansen
Carmela Garnica

OTHERS PRESENT

Janet Fernandez
Michael Brett
Susan Eastman

1. CALL TO ORDER

Chairperson Nancy Clyde (SA) called the meeting to order at 11:10 a.m.

2. ESTABLISH QUORUM

A quorum was established.

3. WELCOME/INTRODUCTIONS

Chairperson Clyde (SA) started the introductions.

4. APPROVAL OF THE JUNE 22, 2015 MINUTES

It was moved/seconded (Smith)(FA), (Donabed) (SA) and carried to approve the June 22, 2015 meeting minutes as submitted. (All in favor, with no abstentions. See attendance list for voting members.)

5. PUBLIC COMMENTS

There were no public comments.

6. DISCUSSION OF SURVEY

a. Current Results

Legend

SA = Self-Advocate

FA = Family Member

Chairperson Clyde (SA) reported on the National Association of Councils on Developmental Disabilities (NACDD) conference. AIDD expects the following components to be considered in the development of State Plans: Capacity-building, systems change, advocacy, cultural competency, outreach to unserved/underserved populations, and support for self-advocacy. The Committee continued to discuss the conference

Janet Fernandez, staff, provided a handout (below) on the survey responses, giving an overview of the survey totals.

| Total Responses: Who are you? | | | | | | | |
|--|--------------------------|-----|------------------------------|----|------------------------------|---|--------------|
| | Regional Meetings | | English Survey Monkey | | Spanish Survey Monkey | | Total |
| Family Member/Advocate | 464 | | 867 | | 11 | | 1,342 |
| Someone with an Intellectual/Developmental Disability | 177 | 500 | 62 | 84 | 2 | 2 | 586 |
| Self-Advocate | 323 | | 22 | | 0 | | |
| Service Provider/Vendor | 140 | | 237 | | 0 | | 377 |
| Other | 44 | | 105 | | 3 | | 152 |
| Regional Center - Staff | 34 | | 131 | | 0 | | 165 |
| Educational Service Provider | 28 | | 115 | | 0 | | 143 |
| Community Advocate | 53 | | 50 | | 2 | | 105 |
| Community Member | 26 | | 24 | | 0 | | 50 |
| Total | 1,289 | | 1,613 | | 18 | | 2,920 |

Legend

SA = Self-Advocate

FA = Family Member

| Total Responses: Service Areas | | | | |
|---|-------------------------------|------------------------------|------------------------------|--------------|
| | Regional Meetings (59) | English Survey Monkey | Spanish Survey Monkey | Total |
| Child Care | 111 | 119 | 5 | 235 |
| Education & Early Intervention | 263 | 620 | 11 | 894 |
| Employment | 427 | 811 | 7 | 1,245 |
| Formal and Informal Community Supports | 247 | 869 | 9 | 1,125 |
| Health | 326 | 291 | 9 | 626 |
| Housing | 343 | 643 | 8 | 994 |
| Quality Assurance | 112 | 427 | 8 | 547 |
| Recreation | 225 | 259 | 6 | 490 |
| Safety/Abuse Prevention | 186 | 264 | 6 | 456 |
| Self-Determination | 211 | 398 | 7 | 616 |
| Transportation | 297 | 269 | 6 | 572 |
| Other | 11 | 0 | 0 | 11 |

During this discussion, staff was asked to do the following:

- To make sure a footnote is placed in the State Plan narrative to explain that different languages (in addition to Spanish) were represented during Regional Office meetings and that these languages have been identified in the reporting of meeting results.
- In addressing housing Issues, it was suggested that this Committee invite representatives from other agencies to discuss issues of concern, as identified through the State Plan survey process, so that the SPC can collect information and build consensus with its state collaborative and Council member organizations.

For more detailed information on the surveys, please go to the following links on the SCDD Website, located on pages 7-9:

SPC Packet

<http://www.scdd.ca.gov/res/docs/pdf/State%20Plan/2015/SPC%20Packet%208.24.15.pdf>

Legend

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b. Survey Analysis

Throughout the meeting, the State Plan survey was discussed by the Committee. The following areas were also addressed:

- Hard numbers for the analysis
- A report from DDS based on age
- Making one of our goals underserved populations
- Fact Book, titled "Age Group of Consumers Served by DDS, January 2004 to 2015 (combined)," which describes the population served, age, and other demographic information. This report can be found on the DDS Website.

Most of the data received through Survey Monkey has been in response to the English survey, with very limited responses in Spanish. The survey has now been translated into 13 additional languages and will be converted to Survey Monkey, with links that will be posted on the SCDD website.

Chairperson Clyde asked staff about how long the survey should remain open. Staff reported that this should, in part, be determined by the data processing of survey responses to be completed by Sandra Aldana, through the University of California, Santa Barbara. Once the bulk of the (English/Spanish) responses have been processed, there should be results from the surveys translated into the other 13 languages. This data may not substantively change the results of the processed data, but will be valuable information regarding the needs of underserved, non-English-speaking residents of California.

Committee member Sandra Aldana mentioned that this data can be placed in batches, with a theme by language group. Ms. Aldana will be working with a team of students at USB to process the survey response data. Her team will be using nVivo. Data sets will be created and the groups start from birth through old age. Due to the Internal Review Board (IRB) process, which is conducted by the University, the

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survey processing has not yet begun. The Committee continued to have further discussion.

The Committee suggested that part of the overall analysis may show how fast or slow responses have come in for each language set. Slower response rates may be an indication about how well individual populations are being reached.

c. Translating the Survey into Other Languages

Mrs. Fernandez briefed the Committee about the survey questions and a short introduction that has now been translated into 13 languages used most commonly throughout California. The survey was already translated into Spanish, for a total of 14 threshold languages. SPC members asked about how staff will let people know survey translations are available through the Council website. Mrs. Fernandez stated that staff in the Council's Regional Offices are experts in their communities and will play a large part in getting the word out to local non-English-speaking ethnic and cultural communities.

The list of these 13 threshold languages can be seen in the SCDD Packet on page 10 or through the following link:

<http://www.scdd.ca.gov/res/docs/pdf/State%20Plan/2015/SPC%20Packet%208.24.15.pdf>

Janelle Lewis, committee member, mentioned that the DDS Fact Book includes information about the percentage of languages in California, as well as other demographic information. The Committee would like staff to send this link to Committee members via email.

d. Holding the Survey Open

Staff asked if the committee would like to hold the survey open for English, as well as for all of the other threshold languages. After discussion, it was determined to leave the survey open through the

end of the calendar year. Mrs. Fernandez stated that all survey information gathered through Council efforts during the course of the next 5-year State Plan will be reported through the PPR and will also inform staff on how well objectives are being met throughout the state.

7. GOAL DEVELOPMENT DISCUSSION

The Committee held a lengthy discussion on information gathering for goal development. It was determined that staff would make phone calls and send an invitation to invite agency representatives to speak about broad goal areas. Once this has been accomplished and it has been confirmed, staff will divide scheduled speakers between the next meeting, taking place on October 5, 2015, and the following meeting, scheduled for November 9, 2015.

Below are the leading areas of interest, per current survey results, along with state and other agencies that staff will contact, to assist the SPC in working on goal development for the next 5-year State Plan:

| Goal | Agency | Remarks |
|--|-------------------------------|--|
| Transportation | Caltrans | Recommendation to encourage equal access to transportation |
| Employment | DDS, DOR, EDD | |
| Formal and Informal Community Supports | DDS, Parks and Rec | |
| Housing | HCD, HUD, SILCs | |
| Education Early Intervention | DDS, DOE, Regional Centers | Suggest to contact Dr. Daniel Boomer |
| Health | Medical providers, DHHS, DHCS | Suggestion to contact Kristopher Kent |

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The Committee asked staff to group survey responses from Survey Monkey and share with personnel from the above visiting agencies.

Mrs. Fernandez gave an overview of the required State Plan components for submission to AIDD:

- Goals: Broad, overarching direction about the kind of work that the Council intends to do throughout the state over the next 5 years
- Objectives: More specific areas and outcomes within each goal area
- Logic Model: A visual diagram of the goals, objectives, and planned types of activity, with intended outputs, deliverables and outcomes
- Work Plan: Specific work and/or activities that will fulfill the State Plan goals and objectives
- Work of the Committee: To develop goals and objectives
- Work of staff: To develop a Logic Model and Work Plan with Regional Office staff support and direction from the SPC

8. TIMELINE DISCUSSION

- Discussion took place about the survey analysis, in regard to the State Plan timeline
- The Committee will develop the State Plan goals and objectives, completing the drafted Plan by December 2015 and sending it to the full State Council for review and approval
- Discussion took place on the 45-day public comment period, which will be held between January and March 2016
- The State Plan timeline, which is located on page 16 of the SPC Packet, can be reviewed through the following link:

<http://www.scdd.ca.gov/res/docs/pdf/State%20Plan/2015/SPC%20Packet%208.24.15.pdf>

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9. SCHEDULE NEXT MEETING

It was decided that meetings will be scheduled on a monthly basis, instead of a bi-monthly basis, and will be working lunches. The following meeting dates and times have been confirmed by the Committee:

October 5, 2015: 10:00 a.m. to 4:00 p.m.

November 9, 2015: noon to 4:00 p.m.

December 7, 2015: noon to 4:00 p.m.

10. ADJOURN

The meeting was adjourned at 2:00 p.m.

Item 6b

TRANSLATION LANGUAGES

Languages for Survey Translation

- 1. Arabic**
- 2. Armenian**
- 3. Cambodian**
- 4. Cantonese**
- 5. English**
- 6. Farsi**
- 7. Hmong**
- 8. Japanese**
- 9. Korean**
- 10. Mandarin**
- 11. Russian**
- 12. Spanish**
- 13. Tagalog**
- 14. Vietnamese**
- 15. Hindi**
- 16. Urdu**

Item 6c
CURRENT RESULTS

State Council on Developmental Disabilities

State Plan Survey Responses (Current to September 10, 2015)

| Total Responses: Who are you? | | | | | |
|---|-------------------|-----------------------|-----------------------|-----------------------|--------------|
| | Regional Meetings | English Survey Monkey | Spanish Survey Monkey | Spanish Survey Monkey | Total |
| Family Member/Advocate | 483 | 886 | 12 | | 1,381 |
| Someone with an Intellectual/Developmental Disability | 220 | 62 | 2 | | 680 |
| Self-Advocate | 373 | 23 | 0 | 2 | |
| Service Provider/Vendor | 155 | 243 | 0 | | 398 |
| Other | 48 | 110 | 3 | | 161 |
| Regional Center - Staff | 38 | 132 | 0 | | 170 |
| Educational Service Provider | 31 | 115 | 0 | | 146 |
| Community Advocate | 82 | 51 | 2 | | 135 |
| Community Member | 28 | 25 | 0 | | 53 |
| Total | 1,458 | 1,647 | 19 | | 3,124 |

| Total Responses: Service Areas | | | | | |
|--|------------------------|-----------------------|-----------------------|-----------------------|-------|
| | Regional Meetings (59) | English Survey Monkey | Spanish Survey Monkey | Spanish Survey Monkey | Total |
| Child Care | 127 | 195 | 5 | | 327 |
| Education & Early Intervention | 292 | 632 | 11 | | 935 |
| Employment | 501 | 825 | 8 | | 1334 |
| Formal and Informal Community Supports | 305 | 886 | 9 | | 1200 |
| Health | 387 | 299 | 9 | | 695 |
| Housing | 405 | 659 | 8 | | 1072 |
| Quality Assurance | 164 | 438 | 8 | | 610 |
| Recreation | 244 | 268 | 6 | | 518 |
| Safety/Abuse Prevention | 208 | 272 | 7 | | 487 |
| Self-Determination | 253 | 407 | 8 | | 668 |
| Transportation | 361 | 274 | 6 | | 641 |
| Other | 11 | 0 | 0 | | 11 |

Item 8

SPEAKERS

Section 811 Factsheet

The information below pertains to Section 811 funds awarded to the State in 2013. Information regarding Section 811 funds awarded in 2015 and the specific program details will be posted at a later date.

Background: In February 2013, the State of California was awarded nearly \$12 million in HUD funds to provide five-year renewable rental assistance to affordable housing projects serving persons with disabilities. Four State Agencies [California Housing Finance Agency (CalHFA), California Department of Health Care Services (DHCS), California Department of Housing and Community Development (HCD), and California Tax Credit Allocation Committee (TCAC)] are working in a collaborative effort to administer the program.

Target Population: Medicaid beneficiaries with disabilities, ages 18-61, who have resided in a long-term health care facility for at least 90 days and desire to return to community living, or are at risk of institutionalization because of loss of housing. Their primary barrier to returning to the community or remaining in the community is lack of suitable and affordable housing.

Project Rental Assistance (PRA) Unit/Project Restrictions

- No more than 25% of a project's total units can be restricted to/set aside for persons with disabilities, regardless of the source of that restriction.
- PRA funds must not go to units already restricted to persons with disabilities. Existing units receiving PRA must not have received any form of long-term operating subsidy within a six-month period prior to receiving PRA funds
- PRA assistance will be targeted to units already restricted to 50% AMI or below through a TCAC, HCD, or CalHFA development source.
- Existing projects and projects under construction may apply for PRA funds; however, all PRA assisted units must be fully occupied by August 2019
- Certain federal overlays apply to PRA-funded projects, including but not limited to, federal accessibility standards, and environmental analysis. Federal prevailing wage and energy efficiency requirements may also apply.
- PRA funds cannot be used for capital development expenses.

Transition Coordination and MediCal Long-Term Supportive Services

- Project sponsors must partner with a DHCS-California Community Transitions (CCT) provider, Regional Center serving developmentally disabled, or community organization willing to become a CCT provider for identifying potential tenants, ensuring supportive

services will be in place, assisting with home set-up, and following up on additional needs.

- Project sponsors and CCT providers must participate in required data collection and program evaluation