

2017-21 State Plan: 2-Year Work Plan (2016-18 Activity Compilation)

Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 1: Self-Advocacy					
1.1	Develop PCP handout (1 plain language; 1 Spanish)	2			
	Distribute in plain language		5,000		5,000
	Distribute in Spanish		2,500		2,500
	Transliterate PCP handout (threshold language[s])	# (?)		# (?)	
	Distribute/post to website PCP handout in threshold language(s)		# (?)		# (?)
	Develop SDP handout (1 plain language; 1 Spanish)	2			
	Distribute/post to website SDP handout in plain language		5,000		5,000
	Distribute/post to website SDP handout in Spanish		2,500		2,500
	Transliterate SDP handout (other language[s])			# (?)	
	Distribute/post SDP handout to website SDP handout in threshold language(s)				# (?)
	Develop/update/provide PCP trainings (English)	10	500	15	1,000
	Develop/update/provide PCP trainings (Spanish)	4	50	4	50
	Develop/update/provide SDP trainings (English)	10	500	15	1,000
	Develop/update/provide SDP trainings (Spanish)	4	50	4	50
Provide SDAC support	2	# (?)	2	(?)	
SDACs supported	10	# (?)	10	(?)	
1.2	Provide tangible Committee member (self-advocate) support (e.g. travel, lodging, meeting arrangements, facilitation, etc.) for meetings	9	135	9	135
	SSAN	4	8	4	8
	SAAC	6	7	6	7
	Convene regularly scheduled meetings	9	135	9	135
	SSAN	4	8	4	8
	SAAC	6	7	6	7
	Convene meetings (with collaborative partners &/or a steering committee) to identify training needs	4	# (?)	4	# (?)
	Develop (combined regional office) list of training needs	1		1	
	Develop (combined regional office) list of interested SA trainers/candidates	1		1	
	Convene planning/curriculum development meetings	8	# (?)		
	Develop/update T4T curriculum	1		1	
	Develop pre/post-testing instrument	1			
	Develop satisfaction survey/instrument	1			
	T4T trainings	10	# (?)	5	# (?)
	Develop/update list of qualified SA trainers	1		1	
	Convene quarterly meetings with SA groups & other collaborators	4	# (?)	4	# (?)
	Develop schedule of upcoming trainings	1		1	
	Peer (SA) trainings	10	# (?)	15	# (?)

2017-21 State Plan: 2-Year Work Plan (2016-18)

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7.17.16 Revision (JF)

Collaborations	Events	Meetings	Products/Materiel	Support	Training/Surveying
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Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 2: Employment					
2.1	Convene quarterly EFC meetings	4	# (?)	4	# (?)
	Monitor CIE-related activities & outcomes; compile/distribute yearly report	1	5,000	1	5,000
	Collect data & compile list of issues	1		1	
	Develop/update document with potential action/policy platform	1		1	
	Establish regional cross-disciplinary, collaborative networks	10	# (?)		
	Convene quarterly meetings	4	# (?)	4	# (?)
	Develop/update regional lists of 5 CIE-related issues &/or barriers	10		10	
	Develop/update culturally competent curriculum for family/self-advocates, employers, & other stakeholders	1		1	
	Develop pre/post-testing instrument	1			
	Develop satisfaction survey/instrument	1			
	Provide training	15	200	10	150
	Hold/co-host regional &/or statewide CIE-related events for employers/providers/stakeholders	5	# (?)	10	# (?)
	Engage with/provide input to state/local Workforce Development Boards (L/WDB)	10	# (?)	10	# (?)
	Distribute/update lists of information, training, &/or resources to assist in developing partnership opportunities for CIE	10		10	
	Post material to website	1	# (?)	1	# (?)
	Develop/update/distribute/post to website set of material(s) to family/self-advocates, stakeholders, etc.	1		1	
	Newsletters	12	2,500	12	2,500
	eBlasts	24	2,500	24	2,500
	Flyers	12	2,500	12	2,500
	Brochures	4	2,500	4	2,500
	If feasible, host regional office CIE opportunities in partnership with employment stakeholders	10	10	10	10
	Maintain/expand the Council's website-based Data Dashboard, including up-to-date information & resources for family/self-advocates and other stakeholders	1	# (?)	1	# (?)
	Provide webpage dedicated to CIE-related issues, resources, training, etc.	1	# (?)	1	# (?)
	Provide set of plain language material(s)	1	# (?)		
	Transliterate set of CIE-related material(s) into Spanish (&/or other threshold languages, as necessary)	1	# (?)		
	Transliterate set of CIE-related material(s) into threshold languages, as necessary			# (?)	# (?)
2.2	Develop/update (if necessary) MOU with collaborative with applicable state/federal agencies	1	# (?)	1	# (?)
	Obtain/update list of employment-related &/or employment disparity data from collaborative partners/state agencies	1	# (?)	1	# (?)
	Obtain/update list of recommendations from UCEDD(s), DOR, EDD, etc. to inform employment-related strategies	1	# (?)	1	# (?)
	Update Data Dashboard on a quarterly basis	4	# (?)	4	# (?)
	Convene quarterly EFC meetings	4	# (?)	4	# (?)
	Develop list of potential legislation to support CIE	1	# (?)	1	# (?)

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Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 2: Employment (Cont.)					
2.2 (Cont.)	Engage with/educate legislators, legislative counsel, legislative and executive staff, policymakers and other stakeholders				
	Phone calls/teleconferences	150	# (?)	150	# (?)
	eMails	1,500	# (?)	1,500	# (?)
	Meetings/hearings	100	# (?)	100	# (?)
	Monitor legislation and promote increased employment opportunities for people with I/DD &/or cross-disabilities				
	Develop/distribute/post to website legislative platform	1	5,000	1	5,000
	Update website on a quarterly basis	4	# (?)	4	# (?)
	Monitor legislation/bills/proposed policy changes related to CIE	5	# (?)	5	# (?)
	Attend/testify in hearings about employment-related issues affecting people with I/DD &/or cross-disabilities (e.g. physical/medical, psychiatric, age-related, etc.)	40	# (?)	40	# (?)
Attend meetings to discuss CIE/employment issues	10	# (?)	10	# (?)	
Goal 3: Housing					
3.1	Identify stakeholders & build coalitions	12	# (?)		
	Convene quarterly stakeholder meetings	25	# (?)	25	# (?)
	Assess/document/update lists of current regional housing levels (including home ownership & NIMBY concerns)	12		12	
	Convene/attend regional DFEH/HUD/housing authority meetings	12	# (?)	12	# (?)
	Develop/distribute information/letters to publicize/petition for housing needs of people with I/DD &/or cross-disabilities	12	# (?)	12	# (?)
	Develop/update curriculum about affordable, accessible, safe housing & housing rights	1		1	
	Provide training	12	120	24	250
3.2	Develop/update training about HCBS Final Settings Rule	1		1	
	Provide training	10	100	12	250
	Develop/update training about housing needs to be included in transition & IPP planning	1		1	
	Provide training	10	100	12	250
	Develop/distribute/post to website set of housing information/material(s) that includes residential options	1	5,000	1	
	Develop/update training about long-range financial planning, public entitlements, etc. in regard to housing needs	1		1	
	Provide training	10	100	12	250
	Develop/update needs assessment regarding the number of clients requiring emergency placement/relocation	1		1	
	Develop/distribute/update/post to website list of terms/definitions associated with 'emergency placement'	1	5,000	1	5,000
Develop/distribute/update/post to website statewide list identifying information/emergency residential options	1	5,000	1	5,000	

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Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 3: Housing (Cont.)					
3.3	Develop/update/maintain list of subject matter experts in housing-related issues	1	# (?)	1	# (?)
	Provide housing-related presentations at LPPC meetings	2	# (?)	2	# (?)
	Convene meetings with policymakers	20	# (?)	20	# (?)
	Monitor/address legislation related to housing for family/self-advocates with I/DD &/or cross-disabilities	5	# (?)	5	# (?)
	Testify/provide information in hearings addressing housing-related issues	10	# (?)	10	# (?)
Goal 4: Health & Safety					
4.1	Participate in/outreach to family/self-advocates through health/wellness events &/or community health fairs	12	500	12	500
	Develop/distribute/update/post to website(s) set of health-related material(s)	1		1	
	Newsletters	12	2,500	12	2,500
	eBlasts	24	2,500	24	2,500
	Flyers	12	2,500	12	2,500
	Brochures	2	2,500	2	2,500
	Develop/update training curriculum about health/access to care issues for family/self-advocates with I/DD &/or cross-disabilities	1		1	
	Provide training about health/access to care	12	120	12	200
	Develop/update/distribute/post to website set of materials about health options &/or services	1	2,500	1	2,500
	Develop/update public safety-related training curricula for family/self-advocates with I/DD &/or cross-disabilities				
	Emergency preparedness	1		1	
	Personal Safety	1		1	
	Bullying	1		1	
	Provide training in public safety-related topics				
	Emergency preparedness	4	120	12	200
	Personal Safety	4	120	12	200
	Bullying	4	120	12	200
	Develop/distribute/update/post to website(s) set of public safety-related material(s)	1		1	
	Newsletters	12	2,500	12	2,500
	eBlasts	24	2,500	24	2,500
	Flyers	12	2,500	12	2,500
	Brochures	2	2,500	2	2,500

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Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 4: Health & Safety (Cont.)					
4.2	Develop/update training curriculum for law enforcement, court personnel, first responders, &/or fire/paramedic/ER personnel regarding public safety & people with I/DD &/or cross-disabilities	1		1	
	Provide training about public safety-related issues & people with I/DD &/or cross-disabilities	12	150	24	200
	Develop/update/distribute/post to website set of materials/information about people with I/DD &/or cross-disabilities & related health/public safety needs	1		1	
	Newsletters	12	1,000	12	1,000
	eBlasts	24	1,000	24	1,000
	Flyers	12	1,000	3	1,000
	Brochures	2	1,000	3	1,000
	Develop/maintain health/public safety stakeholder collaboration(s)	12		12	
	Convene planning meetings	24		24	
	Provide technical assistance (as requested)	12	60	12	60
Develop/implement public safety plan(s)/policies to improve safety for/interactions with family/self-advocates with I/DD &/or cross-disabilities	12		12		
4.3	Identify/develop/update list(s) of collaborators to inform Council on health/public safety-related issues	12	# (?)	12	# (?)
	Convene meetings with collaborative partners to inform Council on health/public safety-related issues	12	# (?)	6	# (?)
	Develop/update recommendations for policy/regulatory solutions & improvements	12		6	
	Provide report(s) on compliance with law enforcement training mandates	12			
	Monitor/assess/report process of de-institutionalization of people with I/DD &/or cross-disabilities	4		4	
	Convene meetings with health partners to advocate for health services for people with I/DD &/or cross-disabilities	24	# (?)	12	# (?)
Goal 5: Early Intervention, Education, Transition & Post-Secondary Education					
5.1	Identify/develop/update list(s) of collaborators to determine community training/outreach needs, etc.	12	# (?)	12	# (?)
	Convene quarterly meetings with collaborative partners	12	# (?)	12	# (?)
	Develop/update list(s) of training/outreach needs &/or collaborative opportunities	12		12	
	Develop/update list(s) of recommended outreach materials	12		12	
	Develop/update/distribute set of outreach material(s)	1		1	
	Newsletters	12	400	12	400
	eBlasts	24	400	24	400
	Flyers	12	400	3	400
	Brochures	2	400	3	400
	Develop/update curriculum about early identification/intervention, I/DD &/or cross-disabilities, support/service resources, &/or transition into the school system, etc.	1		1	
Provide training to parents/community members	12	250	12	250	

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Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 5: Early Intervention, Education, Transition & Post-Secondary Education (Cont.)					
5.1	Develop/update curriculum about early identification/intervention, I/DD &/or cross-disabilities, support/service resources, etc. for medical, child care &/or Early Start professionals	1		1	
(Cont.)	Provide training to medical, child care &/or Early Start professionals	12	60	12	60
5.2	Identify/develop/update list(s) of collaborators to determine community training/outreach needs, etc.	12	# (?)	12	# (?)
	Convene quarterly meetings with collaborative partners	24	# (?)	12	# (?)
	Develop/update list(s) of regional/community needs for training/information about inclusive education	12		12	
	Develop/update set of information/outreach materials in English	1		1	
	Transliterate material(s) into plain language	1			
	Transliterate plain language material(s) into Spanish &/or other threshold languages, as necessary	1	# (?)	# (?)	# (?)
	Develop/update/distribute set of outreach material(s) about FAPE rights within the school system	3	# (?)	# (?)	# (?)
	Newsletters	12	400	12	400
	eBlasts	24	400	24	400
	Flyers	12	400	3	400
	Brochures	2	400	3	400
	Develop/update curriculum (with parent/peer/self-advocates) for students/parents/staff/community members about disability awareness & self-advocacy within the school system	1		1	
	Provide training to students/parents/staff/community members	12	150	12	150
	Develop/update curriculum for parent/peer/self-advocates about self-advocacy & FAPE rights within the school system	1		1	
	Provide parent peer advocacy training for parent-to-parent support within the education system	12	150	12	150
5.3	Develop/update curriculum about the process of person-centered planning (PCP) and individualized transition planning (ITP)	1		1	
	Provide training to educators & stakeholders	12	150	12	150
	Identify/develop/update list(s) of collaborators	12	# (?)	12	# (?)
	Convene meetings of collaborators to develop training resources	12	# (?)	12	# (?)
	Develop/update set of resources about the student-led IEP/PCP/ITP process	1		1	
	Develop/update training video about the student-led IEP/PCP/ITP process	1		1	
	Develop/update curriculum on the student-led IEP/PCP/ITP process	1		1	
	Provide training to family/self-advocates	12	150	12	150
	Distribute/post to website set of outreach material(s) about PCP & ITP				
	Newsletters	12	400	12	400
	eBlasts	24	400	24	400
Flyers	12	400	3	400	
Brochures	2	400	3	400	

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Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 5: Early Intervention, Education, Transition & Post-Secondary Education (Cont.)					
5.4	Identify/develop/update list(s) of collaborators	1	# (?)	1	# (?)
	Convene meetings for networking & strategizing	12	# (?)	1	# (?)
	Develop/update list of key issues about accessing quality education services	1		1	
	Meet/confer with/educate policymakers about the value of education throughout the lifespan of people with I/DD &/or cross-disabilities	20	# (?)	20	# (?)
	Testify on legislation, policies & practices addressing early intervention, education, transition & post-secondary education	3	# (?)	3	# (?)
Goal 6: Formal & Informal Community Supports					
6.1	Identify/develop/update list(s) of stakeholders &/or Spanish-proficient collaborators	6	# (?)		
	Convene meetings to track POS disparity for Spanish-speaking family/self-advocates with I/DD within statewide RC system	4	# (?)		
	Develop list of recommendations in regard to language inaccessibility	1			
	Develop English lexicon of common, industry-specific terms	1			
	Transliterate lexicon into appropriate Spanish terms/phrases	1			
	Field-test transliterated terms for cultural relevance & develop list(s) of recommendations (e.g. edits, etc.)	12	# (?)		
	Develop list of English descriptions of available services (Purchase-of-Service[s]) that may be funded through the Regional Center system	1			
	Transliterate list into Spanish	1			
	Develop training curriculum in Spanish on descriptions of available services (that may be funded/purchased through the RC system) to family/self-advocates	1			
	Provide training to family/self-advocates in Spanish	12	250		
	Convene meetings with collaborative partner(s) to acquire NCI data in Spanish	4	# (?)		
	Distribute/post to website set of Spanish NCI data	1			
	Website posting	1	500		
	eBlasts	12	1,000		
	Identify/develop/update list(s) of stakeholders &/or language-proficient collaborators in 2 threshold languages			6	# (?)
	Convene meetings to address POS disparity for family/self-advocates within the RC system who primarily speak threshold languages			4	# (?)
	Develop list of recommendations in regard to language inaccessibility			1	
	Update English lexicon of common, industry-specific terms			1	
	Transliterate lexicon into appropriate terms/phrases in 2 threshold languages			2	
	Field-test transliterated terms for cultural relevance & develop list(s) of recommendations (e.g. edits, etc.)			24	# (?)
Update list of English descriptions of available services (Purchase-of-Service[s]) that may be funded through the Regional Center system			1		
Transliterate list into 2 threshold languages			2		

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Objective	Activity	2016-17	People Reached	2017-18	People Reached
Goal 6: Formal & Informal Community Supports (Cont.)					
6.1 (Cont.)	Develop/update training curriculum in 2 threshold languages on descriptions of available services (that may be funded/purchased through the RC system) to family/self-advocates			2	
	Provide training to family/self-advocates in 2 threshold languages			12	200
	Convene meetings with collaborative partner(s) to acquire NCI data in Spanish			4	# (?)
	Distribute/post to website set of Spanish NCI data			1	# (?)
	Website posting			1	250
	eBlasts			12	1,000
6.2	Develop/update poll/survey on closure process of state-run institutions & timely resident transfer to community-based settings	1		1	
	Update poll/survey of residents & family members		200		50
	Collect information/anecdotal data from transitioned residents, stakeholders & community		200		25
	Report on/update survey results with anecdotal data	1		1	
	Identify/develop/update list(s) of collaborators to ensure effective crisis intervention & continuity in healthcare support	1	# (?)	1	# (?)
	Convene quarterly meetings	4	# (?)	4	# (?)
	Develop/update list of transition findings/recommendations	1	# (?)	1	# (?)
	Develop/update curriculum on institutional closure process	1		1	
	Deliver training to Council & RACs	13	# (?)	13	# (?)
	Develop/update curricula for family/self-advocates	5		5	
	Provide training to family/self-advocates on personal/civil rights	4	90	1	10
	Provide training to family/self-advocates on available supports/services	4	90	1	10
	Provide training to family/self-advocates on PCP/SDP	4	90	1	10
	Provide training to family/self-advocates on conservatorship &/ alternatives	4	90	1	10
Provide training to family/self-advocates on personal safety	4	90	1	10	
6.3	Develop/update curriculum on HCBS Settings Rule	1		1	
	Deliver training/progress updates to Council & RACs	13	# (?)	4	# (?)
	Convene meetings of Council & RACs	13	# (?)	13	# (?)
	Collect information & compile comprehensive list of regional & statewide formal/informal service/support trends, service barriers &/or quality of service(s)	1	# (?)	1	# (?)
	Develop/update comprehensive agenda for monitoring formal/informal services/supports	1	# (?)	1	# (?)
	Develop/update policy position	1		1	
	Develop/update curricula for family/self-advocates (including underserved populations)	3		3	
	Provide training to family/self-advocates about RC services	7	140	7	140
Provide training to family/self-advocates about transportation services	7	140	7	140	
Provide training to family/self-advocates about generic services	11	220	11	220	

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Goal 6: Formal & Informal Community Supports (Cont.)					
6.3 (Cont.)	Develop/update/distribute set of outreach materials	1		1	
	Newsletters	12	1,000	12	1,000
	eBlasts	24	1,000	24	1,000
	Provide technical assistance, as requested, & maintain request logs	12	250	12	250
6.4	Develop/update regional lists of policy boards, councils, &/or advisory committees	12		12	
	Develop/update list/report of family/self-advocates applying/accepted for member/leadership positions	12		12	
	Develop/update curriculum on boardmanship	1		1	
	Provide boardmanship training &/or promote inclusion of family/self-advocates on policymaking bodies	12	120	6	60
	Meet/confer with/educate policymakers, other state agencies & stakeholders about service/support diversity/disparity issues & other gaps in services/supports for people with I/DD &/or cross-disabilities	20	# (?)	20	# (?)
	Educate/testify in hearings about legislation, policies, practices addressing diversity/disparity gaps & service access for people with I/DD &/or cross-disabilities	12	# (?)	12	# (?)
	Monitor/directly address policy change issues, proposed legislation, etc.	5		5	

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